

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 4, 2025
MINUTES**

The Grove City Council met in regular session on Tuesday, March 4, 2025 with Mayor Ed Trumbull presiding. Other members present were Steven Thomas, Andy Stewart, and Ivan Devitt. Member, Marty Dyer, was absent. Also present was City Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; Human Resources Director, Kristi Ford; Convention and Tourism Director, Brent Malone, and Municipal Clerk, Laura Davila.

PUBLIC COMMENT:

Debbie Chapman – 65697 E 253 Rd – Debbie Chapman respectfully addressed the Council regarding her business “Patchwork Pelican” located in downtown Grove at 3 W. 3rd Street. She added that she is an active member in the Grove Community and encouraged the Council and City of Grove to make new businesses feel welcome by offering a welcome package and providing information on incentives available through the City. She addressed her concerns to the Council.

Devitt made the motion to approve the Minutes from the January 28, 2025, Special Meeting. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Minutes from the February 3, 2025 Special Joint City/GEDA Meeting. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Minutes from the February 4, 2025, Regular Meeting. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Minutes from the February 7, 2025, Special Meeting. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to a Field Use Agreement with the following:

- a. Grove Lake Soccer dba as Grove Soccer Club for the use of city owned soccer fields U12 and U19 located at the Sports and Recreational Complex for practice and games. Thomas made the motion to approve the field use agreement with Grove Soccer Club as discussed. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.
- b. Grove Public Schools for the use of the city owned Soccer Fields No. U12 and U19 in the Sports and Recreational Complex for school soccer practice only. Thomas made the motion to approve the Field Use Agreement with Grove Public Schools as discussed. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.
- c. Grove Sports Inc. for the use of city owned Softball Fields 1, 2, 3 and 4 for youth softball and baseball practice and games. Thomas made the motion to approve the Field Use Agreement as discussed with Grove Sports Inc. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the following Agreements with Tri-State Family Young Men's Christian Association (YMCA) dba Grand Lake Family YMCA:

- a. Field Use Agreement for the use of city owned soccer fields U4, U6, U8, and U10 located at the Sports and Recreational Complex for Youth Soccer. Stewart made the motion to approve the Field Use Agreement with the YMCA as discussed. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.
- b. Field Use Agreement for the use of the city owned Softball Field No. 1 located in the Sports and Recreational Complex for Youth Flag Football. Thomas made the motion to approve the Field Use Agreement as discussed with the YMCA. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.
- c. Independent Contractor and License Agreement to Manage and Operate the Ice-Skating Rink located at 104 W. 3rd Street. Thomas made the motion to approve the Agreement with the YMCA to Manage and Operate the Ice-Skating Rink. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.
- d. Independent Contractor and License Agreement to Manage and Operate the Swimming Pool located at 801 E. 13th Street. Thomas made the motion to approve the Agreement with the YMCA to manage and operate the swimming pool as discussed. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Accepting the Oklahoma Department of Emergency Management (OEM) Grant to purchase mobile generators to be used for backup power for critical infrastructure during power outages and Authorizing the Mayor to sign and submit all grant documents. Staff reported that received notice the City of Grove was awarded ARPA SLFRF funds to be used for purchasing multiple backup generators to provide power for critical infrastructure. Devitt made the motion to accept the Oklahoma Department of Emergency Management (OEM) Grant to purchase mobile generators to be used for backup power for critical infrastructure during power outages and Authorizing the Mayor or sign and submit all grant documents. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull nominated Andy Stewart to fill an unexpired term on the Grove Municipal Airport Management Authority (GMAMA). Seconded by Devitt. Nomination Carried. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of an Ordinance amending Part 5 Chapter 8 Section 5-803 of the City of Grove Code of Ordinances. Staff reported that the purpose of the proposed Ordinance is to amend the current code to make it easier for contractors and residents to understand the requirements of constructing a fence. Devitt made the motion to approve the Ordinance as presented. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve an Emergency Clause for Agenda B.10 above. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of an Ordinance amending Chapter 1 and Chapter 3 Permitted Use Table of the City of Grove Zoning Ordinance as Recommended by the Planning and Zoning Commission. Staff reported that the purpose of the

proposed Ordinance is to amend the Definitions in Chapter 1 to coincide with the Uses listed on the Permitted Use Table. Devitt made the motion to approve the Ordinance as presented. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve an Emergency Clause for Agenda B.11 above. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to declare a 1987 Chevy ½ ton pickup that is in the possession of the Grove Police Department as Surplus Property and Authorize the selling of the vehicle in a manner compliant with the Oklahoma Competitive Bid Act. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Awarding the Bid for Mowing, Weed-Eating, Trimming and Clean-up services on Code Violation properties. Staff reported that one bid was received from Winn Tractor Works at \$40 per hour. Devitt made the motion to award the bid for mowing, weed-eating, trimming and clean-up services on Code Violation Property to Winn Tractor Works. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Awarding the Bid for Brush Hog Services on Code Violation properties. Staff reported that one bid was received from Winn Tractor Works for \$75 per hour. Devitt made the motion to award the Bid for Brush Hog Services on Code Violation properties to Winn Tractor Works. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Bids received for Painting the Swimming Pool. Staff reported that 4 bids were received, however, the amount budgeted for this project is much lower than the bids received. Unfortunately, materials and labor have increased tremendously. Staff recommend rejecting all bids and budgeting the project in the 2025-2026 Building and Grounds Capital Budget. Thomas made the motion to reject all bids received. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None Motion Carried.

STAFF REPORTS:

Bottoroff reported that staff is working towards the goal to have the Grove Fire Department under the direction of Frank Close, Fire Marshal, shoot the fireworks for the 2025 July 3rd Celebration.

Douthit reported that the Street Department will be working on Shundi Rd later this month.

WARD REPORTS:

The Council members expressed their gratitude to the crews who worked during the cold temperatures and snow to clear the roads and to keep operations running smoothly for the city.

At 4:58 PM Devitt made the motion to adjourn. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.