

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, NOVEMBER 3, 2015
6:00 PM**

The Grove City Council met in regular session on Tuesday, November 3, 2015 at 6:00 PM with Mayor, Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the appointment of a Board Member(s) to the Planning and Zoning Commission. Keefer reported that the Staff advertised for three (3) vacant positions and received two letters of applications. Unfortunately one of the applicants resides outside the corporate limits of Grove, and is not eligible to serve on the Board. The Staff is recommending to the Council to re-appoint Dave Claggett back to the Board. The Staff will then re-advertise for the other vacant positions. Follis made the motion to re-appoint Claggett to the Board. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to an Administrative Order for the clean-up of the property and the repair of dilapidated structures located at 502 and 504 S. Broadway. Property owner, Joyce Gibson was present to report that she has made several attempts herself to bring the property into compliance but due to health reason and financial status she can't accomplish that project. Gibson added that she hasn't applied for the permit because she can't afford it. Dyer reported that he recently had to opportunity to visit with Ms. Gibson regarding her property status, and that a volunteer group has been formed to work on clean-up of the yard, tress and debris on the property with the assistance of Ms. Gibson. Bottoroff reported that it would be Staff recommendation that the Council award the property owner an extension of time for December 15th, at which time Gibson would be required to appear back to the City Council with a status update. Trumbull made the motion to grant the property owner a 30 day extension in order to bring the property into compliance with city codes; deadline of December 15, 2015. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve a Resolution adopting a policy for the Purchase Card System. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to a Resolution notifying ODOT of the selection of a consulting Engineer to perform bridge safety inspections for the City of Grove. Keefer reported that every two years a number of cities and counties in Oklahoma are required to complete a process to select an engineer to perform bridge safety inspections for their jurisdiction. ODOT provided a set of options as well as a list of pre-qualified consulting firms for our consideration. Staff is recommending that we select Guy Engineering Services. Trumbull made the motion to approve the Resolution advising ODOT of the selection of Guy Engineering Services to perform bridge safety inspections for the City of Grove. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Trumbull asked for a status update on the request from Gina Harmatiuk in regards to amending the City Ordinances pertaining to marker (headstone) size for in-ground cremation lot(s). Keefer reported that her request has been discussed between the City Clerk and Cemetery Sexton, and that City Clerk, Bonnie Buzzard will be getting in touch with Harmatiuk to present a possible solution.

Follis asked about the bids on the docks for Wolf Creek Park. Bower reported that the bids are due to be opened on November 20th.

Bottoroff reported that the Staff has identified November 4th as the date that the new website will go live and be ready to use by the citizens and visitors interested in Grove. Bottoroff noted that there are changes in the email addressed, and encouraged the Council to contact her if they assistance in getting their site updated.

WARD REPORTS:

Follis reported that the signalization at 7th and Main is real slow. It appears to be having trouble detecting a waiting vehicle.

Follis suggested to the Staff that the City conduct a 'Ribbon Cutting' ceremony upon the completion of the Wolf Creek Park project.

Dyer asked about the utility construction that is being conducted along the South entrance of Buffalo Shores South. Bower reported that GMSA is working on replacing approximately 1200' of waterline that has continual water leaks. The Crew should be completed with that project in about 2 weeks.

Devitt reported that Grove has a lot to be proud of in comparison to the other issues he hears about from other cities and towns.

At 6:37 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.