

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, DECEMBER 1, 2015
6:00 PM**

The Grove City Council met in regular session on Tuesday, December 1, 2015 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen and Ivan Devitt. Member Marty Dyer was absent. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes from the previous meeting. Seconded by Trumbull. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve the purchase order register. Seconded by Devitt. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to appointment of trustee(s) to the Planning and Zoning Commission. Follis reported that the Staff advertised for letters of application for the vacancies and received application from the following:

- Ben Hampton – 1627 Dilar Drive: Follis made the motion to appoint Hampton to a three year term vacated by Doug Hulse. Seconded by Trumbull. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Motion carried.
- Steve Ward – 2633 Shasten Street: Follis made the motion to appoint Ward to fulfil the term left by the resignation of Ruth Ann Barnhart. Seconded by Devitt. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Motion carried.
- Josh McElhaney – 507 E 7th Street: Follis made the motion to appoint McElhaney to fulfil the term left by the resignation of Jim Simmons. Seconded by Devitt. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Motion carried.
- Robert Daggett – 6005 Lake Breeze Road
- William J. Dagy, Sr. – 2702 Taylor Street

Follis opened the floor for discussion with respect to approval of bid received for the sale of one Bauer Air Compressor from the Grove Fire Department. Fire Chief, Mike Reed addressed the Council to report that the City received two bids for this project:

- Butler Volunteer Fire Department: \$7,500.00
- Lula Volunteer Fire Department: \$3,873.50

Reed recommended to the Mayor and City Council to award the bid to Butler Fire Department as presented and discussed, and respectfully requested that the funded be deposited into the Special Fire fund instead of the General Fund. Reed entertained questions, comments and concerns from the Council. Devitt made the motion to approve the bid from Butler Volunteer Fire Department upon recommendation from the Fire Department, and to authorize the funds to be deposited into the Special Fire account. Seconded by Trumbull. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Motion carried.

Follis then opened the floor for discussion with respect to the bids received for the waterside of Wolf Creek Park Phase III. Keefer reported that this project was let out for bids in October and no bids were received. The project was re-advertised for bids with a deadline of November 20th and the following three bids were received:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt. #1(add)</u>	<u>Alt. #1 (deduct)</u>
• Bru-Con LLC:	\$779,000	\$92,000	No Bid
• Crossland Heavy	\$609,000	\$60,000	\$200
• Branco Enterprise	\$524,000	\$55,000	\$350

Project Manager, Garrett Ball, P.E. of Rose & McCrary addressed the Council to report that all of the bids received were found to be responsive. The apparent low bidder on the project is Branco Enterprise, Inc. with a base bid of \$524,000. Their bid for add alternate #1 is \$55,000 which is for the replacement of the existing dock anchorage, and deductive alternate #1 bid is \$350 per unit. Ball indicated that they have experienced working with Branco in the past on several projects including recently, the Grove City Pool. They are a general contractor that does quality work in a timely manner. Ball added that upon completion of final check of their subcontractor's references and other documentation, it is their recommendation that the contract be awarded to Branco Enterprises, Inc. for \$579,000. Ball entertained questions, comments and concerns from the Council and Staff. Devitt

made the motion to award the bid to Branco Enterprise, Inc. as presented and upon recommendation from Project Manager, Garrett Ball. Seconded by Nielsen. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of bid received for the Law Enforcement Management Software for the Grove Police Department. Keefer reported that the Staff advertised for bids for this project and received only one bid from M&M Micro Systems, Inc. in the amount of \$29,995. Keefer added that this is a budget line item from the Police Department Capital Fund. Keefer turned the floor over to Police Chief, Mark Morris for explanation of bid proposal line items. Morris reported that the Police Department is currently utilizing ITI for its data information and is wanting to upgrade the software system. Morris noted that their bid meets the bid requirements from our public safety software needs which includes:

- reporting software
- computer aided dispatching (CAD)
- jail management
- electronic ticket(s), and
- mobile computing

Morris added that the bid exceeds the budgeted line amount of \$25,000. Morris indicated that he believes he may account for the \$1,500 for the evidence bar code scanner and printer from another line item in his budget, but the \$3,500 for the extract Kel-Pro citations will have to be allocated from a budget amendment. Keefer reported that the Staff has met and discussed this project, and concluded that they would like to call upon municipality that is currently using this system to see how it operates, and its maintenance procedures. Keefer added that once the Staff conducts that visit, and they feel like it is worth perusing then the Staff will bring a budget amendment back before the Council for consideration at that time. Morris entertained questions, comments and concerns from the Council and Staff. Devitt made the motion to approve the bid as presented from M&M Micro Systems Inc. contingent upon the funding source of \$3,500. Seconded by Nielsen. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer updated the Council on the status of the Grove Airport classification as a Regional Airport instead of a Municipal Airport.

Keefer added that Mr. Ron Drake will in Grove January 18-20, 2015 visiting with various groups, business / property owners, bankers, etc. to discuss ideas about revitalizing Grove's downtown. Drake will be meeting with staff during his visit, plus he will make a presentation at the January 19th City Council meeting.

Keefer then reported that the Pavement Management Plan will be placed on the December 15th City Council agenda for review and / or possible consideration.

Keefer updated the Council on the street properties that was previously purchased by Don Nielsen by saying that Attorney Cook in preparing all necessary documentation to address the matter, and it too will be placed on the upcoming December 15th City Council agenda.

Bower updated the Council on the recent repair(s) and annual inspection of all the signalization project.

WARD REPORTS:

Follis asked if the Staff was aware of the asphalt cracks along Harbor Road. Bower indicated that the City is aware of them, and that they probable occurred during the stopping and starting of the laydown machine.

Nielsen asked if it would be possible for the Council to revisit the proposal draft from Mr. Tim Wofford pertaining to funding the Wolf Creek Pavilion. Nielsen indicated that he has received calls of interest from several citizens asking why this was not strongly considered. Keefer indicated that he could get in touch with Mr. Wofford but it would be the Council's discretion to have it placed back upon their agenda for discussion and / or possible action.

Devitt reported that there is a hole at the end of the culvert along the west end of Harbor and Rockwood. Devitt asked if the City could place a reflector at that location.

At 6:56 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Motion carried.