

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, DECEMBER 15, 2015
6:00 PM**

The Grove City Council met in regular session on Tuesday, December 15, 2015 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: Trumbull, Nielsen, Devitt and Follis. NAY: None. Dyer abstained. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the Administrative Order for the cleanup and repair or demolition of a dilapidated structure located at 1508 80th Street NW. Property Owner, Ms. Moraski addressed the Council to report that she is focusing on the repair work at this time, and possible later sale the property. Moraski indicated that she is trying to get some assistance but having difficulty making contact with the person due to conflict in work schedules. Building Inspector, Calvin Igney addressed the Council to report that he has gone out to assess the property and noted that small progress is being made. Igney added that some work has been done on the back and side yards, and that the property owner has pulled a remodel permit, which allows the property owner 180 days to complete the project. Moraski entertained questions, comments and concerns from the Council and Staff. Dyer made the motion to grant the property owner and extension for Tuesday, January 19th to make a substantial progress to the property and / or report back before the Council at that time. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the Administrative Order for the cleanup of the property and repair of the dilapidated structures at 502 and 504 S. Broadway. Property owner, Joyce Gibson was absent. Bottoroff reported that at the last meeting Gibson reported that a voluntary group would be holding a workday to clean-up the yard. Gibson added that she had not pulled a permit on this project due to cost. Dyer reported that the permit cost would be absorbed in its entirety by private donations. Bottoroff added that a permit has not been pulled as to date, and that the volunteer group made progress on the property; however there remains more work to be done. Building Inspector, Calvin Igney reported that Ms. Gibson has received the permit application but has yet turned it in process. Igney added that the Staff is willing to assist her in any way needed to complete the permit process. Dyer made the motion to grant the property owner and extension for Tuesday, January 19th to pull a permit, make a substantial progress to the property and / or report back before the Council at that time. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis then opened the floor for discussion with respect to acceptance of the 2014-2015 Fiscal Year Audit as presented by Christie Littlefield, CPA with Ober & Littlefield CPAs, LLC. Christie Littlefield – Certified Public Accountant from Ober & Littlefield CPAs, LLC presented and discussed in detail her report on the Audit of Financial Statement for the year ending 06.30.15. Langley added that this audit was conducted for the purpose of forming opinions on the financial statement that collectively comprise the City of Grove's financial statements as a whole. Littlefield reported no major discrepancies in the audit being presented, but added a new state mandatory requirement pertaining to GASB-68 – Employees' Pension Fund made it more time consuming to fully conduct that portion of the audit. Littlefield discussed what she could describe in detail the audit of the following funds:

- Current year pension plan contributions.
- Net pension liability, and
- Unamortized pension investment income.

Littlefield fielded questions from the Council and Staff. The audit presentation last for approximately 15 minutes. Littlefield added that this is an unqualified opinion of the audit, and that it contains no issues. Devitt made the motion to approve the 2014-2015 Fiscal Year audit as presented and discussed. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the Resolution amending the 2015-2016 Fiscal Year Budget. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve Change Order # 1 for the Wolf Creek facility project, Phase III. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the Resolution adopting the 2015 Pavement Management Plan as presented. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to award the engineering services for the projects identified in the first year of the Pavement Management Plan to Poe & Associates. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the acceptance of a quit-claim deed from Donald Nielsen for two streets located in the West Lakes Estates addition. Seconded by Devitt. AYE: Trumbull, Dyer, Devitt and Follis. NAY: None. Nielsen abstained. Motion carried.

Devitt made the motion to approve a License Agreement with Judy McHenry for the design of the logo for the Convention and Tourism Bureau. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the Lease Agreement with the Grand River Dam Authority for the use of their property as part of the Wolf Creek Park Facility. Keefer reported that current lease agreement will expire on January 1, 2016. The term of the new lease will run from January 1, 2016 through April 25, 2034. The new lease has been updated to include the additional property that will be used for the expanded parking lot, which is approximately 3.10 acres. The City Attorney and Staff have reviewed the proposed lease agreement and made comments and recommended revisions that have been included in the documents. Keefer added that GRDA met and approved the agreement at their December 9th meeting subject to the City of Grove naming them as an additional insurer on their liability / property insurance. Keefer respectfully requested all to contact the Oklahoma Municipal Assurance Group to see if this could be done according to their policy. OMAG indicated to Allred that they believed that it could not be done but she would research it further to accuracy. Keefer asked the Council to consider approving the lease agreement contingent upon provisions from OMAG. Trumbull made the motion to approve the lease agreement as presented and discussed contingent upon the provisions from OMAG. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve a Resolution scheduling a Public hearing for 6 PM on Tuesday, January 5, 2016 to hear comments on the advisability of closing a public way located in the Domino Acres addition. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Dyer asked for an update on the Retail Strategies agreement. Keefer indicated that they has sought directives to the Harbor Point property.

Devitt directed a question to the Police Department asking if any citations have been issued for "texting" while driving. Assistant Chief, Dan Hinman indicated that he was not aware of any at this time.

Keefer reported that he has met with the B.A.S.S. representatives earlier today, and that they were very impressed with the Wolf Creek Park / Ramp facility.

WARD REPORTS:

Follis reported that the signal lights at Lowes intersection are different. Bower reported that they repaired the video processor there and at 3rd Street, Shundi, and 13th and Main.

Dyer reported that this is the last City Council meeting for 2015. It has been a great year and that he has enjoyed it. Dyer expressed thanks to the residents of Grove for their attendance &/or concerns with the city business.

Devitt reported that he attended the ground breaking ceremony for the Ferra facility out east of Grove, and that it is a good business for bringing in new jobs.

At 7:12 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.