**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, NOVEMBER 19, 2013**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, November 19, 2013 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Brandon Watkins; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

**PUBLIC COMMENTS**:

Lisa Friden, Director of the Grove Area Chamber of Commerce addressed the Council with an update to the Council on recent activities and events through the Grove Chamber of Commerce:

* October Fest
* Upcoming Christmas Parade scheduled for Saturday, December 14, 2013
* Shop Local Campaign
* Web-Site Update
* Upcoming Seminars – Quicken Books & Business Security
* Home & Garden Show
* Leadership of Grove – 13 participants

Friden fielded questions and comments from the Council and Staff.

Nielsen made the motion to approve the minutes of the previous meeting. Seconded by Trumbull. AYE: Trumbull, Nielsen and Follis. NAY: None. Dyer and Devitt abstained. Motion carried.

Nielsen made the motion to approve the minutes of the special meeting for November 12, 2013. Seconded by Trumbull. AYE: Trumbull, Nielsen and Follis. NAY: None. Dyer and Devitt abstained. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for appointment of Trustee(s) to the Zoning Board of Adjustments. Follis reported that the Staff advertised for letters of application from any individual interested in serving this position and that the following application(s) were received:

* Chuck Perry
* Rollie Cornelson, and
* Jimmy Campbell

Follis made the motion to appoint Chuck Perry as Trustee to the Zoning Board of Adjustment for an additional term. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis made the motion to appoint Rollie Cornelson as Trustee to the Zoning Board of Adjustment for an additional term. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis announced that he is unfamiliar with the last applicant, Jimmy Campbell therefore he suggested to table any consideration of this application in order to allow him sufficient time to visit with the Mr. Campbell prior to appointment.

Follis opened the floor for discussion with respect to appointment of Trustee(s) to the Planning and Zoning Commission. The Staff advertised for letters of applications from any individual wishing to serve and received letters of interest from the following:

* Ruth Ann Barnhart
* Dennis Brown
* Judith Read
* William (Bill) Miller

Follis made the motion to appoint Ruth Ann Barnhart as Trustee to the Planning and Zoning Commission for an additional term. Seconded by Dyer. AYE: Trumbull, Dyer and Follis. NAY: Nielsen and Devitt. Motion carried.

Follis made the motion to appoint Dennis Brown as Trustee to the Planning and Zoning Commission for an additional term. Seconded by Dyer. AYE: Trumbull, Dyer and Follis. NAY: Nielsen and Devitt. Motion carried.

Nielsen made the motion to authorize the processing of a one-time salary adjustment for full-time employees that are not eligible for longevity pay. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to authorizing the advertisement for bids for the CNG Station site improvements. Keefer reported that this is a budget item in the current budget of $200,000 of which is provided 50/50 between City and GMSA, and in addition the City was recently awarded a $25,000 REAP Grant through Grand Gateway to assist with this project. At this time, the City is ready to put the site improvements out to bid. Project Engineer, Garrett Ball was present to address any questions and concerns from the Council. Devitt made the motion to authorize the Staff to solicit bids for the CNG Station site improvements. Seconded by Neilsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

**CITY MANAGERS REPORT**:

Keefer reported that several meetings ago Allred announced to the Council that she formulated a 75% reimbursement payback to the City of Grove from the ODWC towards the Wolf Creek Expansion project, and that upon receipt of notification from ODWC that the City will probably be required to reimburse the State back an amount of grant funds from the project. She started submitting out-of-pocket expense tickets/vouchers to OWDC for consideration. Keefer added that the Staff recently met with ODWC to review the expenditures and reimbursements for the close out of the Phase I portion of the project. The Staff received notification from ODWC that they will except the out-of-pocket expense tickets/vouchers as presented and declared to call it even. Keefer added that ODWC has approved the plan for Phase II improvements for a 75/25 match.

**WARD REPORTS**:

Follis asked for a status update on the possible reconstruction of the culvert located at Highway 59 and Center Street. Bower indicated that he looked at that project with his crew and that they decided that they need to replace the whole East wall.

Nielsen expressed thanks to the City Council & Staff for the quick response to the Harbor Road resurfacing project. Bower reported that the contract has been signed; a pre-construction meeting is scheduled for Friday at which time they should present their traffic control plan, and that they will be permitted approximately 20 workable days for completion (depending upon the weather).

Dyer and Devitt both shared their enthusiasm for the Harbor Road resurfacing project.

Devitt reported that Baycrest and Leisure are both leaking water. Bower indicated that he is aware of that problem and that the area has been tested for possible leaks, and none were found.

Devitt also reported that the old sewer plant located on O’Daniel continues to put off a strong odor. Bower reported that he would have his crew go out and look at that problem.

Devitt expressed his thanks to each of the Department for the reports that has been placed in the packets.

At 6:41 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.