**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, OCTOBER 15, 2013**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, October 15, 2013 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Brandon Watkins; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

**PUBLIC COMMENTS**:

Ms. Pat Little addressed the Council with respect to the order in which the nominees are selected to the City of Grove ‘Wall of Honor’ located at the Civic Center. Little reported in detail on the following proposed nominees and the history they instrumented in molding Grove into the community as it is today:

* C.H. (Charlie) Corey
* L.B. (Bert) Peyton
* C.W. (Clarence) Newburn
* Wiley Sparkman
* Riley Hunt

Keefer reported that in accordance to the City policy the Council selects one recipient to the “Wall of Honor” every three (3) years. However; the policy may be revised at the Council’s discretion to include two different categories:

* New comers, and
* Historical

Dyer made the motion to approve the minutes of the previous meeting. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve the purchase order register. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of an Ordinance amending the City of Grove Code of Ordinances, more particularly, Part 13- Public Safety, Chapter2 – Fire Department and Services. Keefer reported that previously the Council entertained discussions from Fire Chief, Mike Reed regarding enforcing Code Violations dilapidated structures, and how they are currently utilizing dilapidated and condemned structures as training for their firefighters with no charge to the property owners. The Council also heard discussions on the proposed estimated cost per each individual structural training incident. Keefer noted that the new proposed Ordinance will allow the Fire Department to charge the property owner(s) $1,500 per structure, and is in compliance with the Oklahoma Clean Air Act regarding using human-made structures for fire training. Trumbull made the motion to approve the Ordinance amending Part 13-Public Safety, Chapter 2 – Fire Department and Services as presented and discussed. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the Emergency Clause pertaining to the above-mentioned Ordinance. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to an Ordinance amending Chapter 5 of the City of Grove’s Zoning Ordinance, more particularly Section 5-8 – Signs and Billboards. Bottoroff reported that the Planning and Zoning Commission met and approved the Ordinance upon recommendation to the Mayor and City Council to include the wording to specify the Temporary Directional Signs would be for commercial realtors and auctioneers only, and not individuals. Dyer made the motion to approve the Ordinance as described upon recommendation from the Planning & Zoning Board. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of the Emergency Operations Plan for the City of Grove. Keefer reported that Robert Real – Emergency Management Director has provided the City of Grove with an updated emergency operation plan for our community. The purpose of the Emergency Operation Plan (EOP) is to provide a comprehensive, all hazard management programs for the City of Grove. The plan primary changes include updating the points of contact and their contact information as well as several revisions to processes and procedures the majority of which are in “Annex H: Health and Medical”. Attached for reference is a copy of the table of contents for this document as the plan is over 200 pages in length. However; it is available for review on the Emergency Management website. Real was present to entertain questions, and comments from the Council and Staff. Devitt made the motion to approve the Emergency Operation Plan for the City of Grove as presented and discussed. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis reported that the Staff advertised for letters of application for the vacant position to the Grove Library Board, and received no letters at that time. Since then the Library received a letter of application from Jan Ditmore – 435 Moore Drive. Follis made the motion to appoint Ditmore to the Grove Library Board. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the repairs and overlay of Har-Ber Road. Keefer reported that over the past few months, there have been numerous inquiries into the status of the repairs to Har-Ber Road as was provided for in the 2013-2014 budget. Keefer added that the Staff has been working on the logistics of this project with the hope of starting work in October. Through this process, Staff has came to the conclusion that in order to complete the project in a timely manner with the least disruption to the residents and businesses along this street, it may be best to evaluate and consider having a contractor do portions of this project. For reference, Staff met recently with a contractor to get a cost estimate on what it would take for them to do the traffic control, patching and asphalt overlay portions of this project, and that estimate was slightly over the total budgeted amount. Therefore; the Staff is respectfully requesting that the Council allow the solicitation of bids so that they may be brought back to the Council in a timely manner in hopes that this project can still be completed this fall. Street Superintendent, Rick Tanner and Bower entertained question, comments and concerns from the Council and Staff. Devitt made the motion to authorize the Staff to solicit bids from independent companies to do the traffic control, patching and asphalt overlay portions of the Har-Ber Road project. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

**CITY MANAGERS REPORT**:

Keefer reminded the Council of the upcoming Goal Setting Retreat scheduled for Friday, October 18th & Saturday, October 19, 2013.

**WARD REPORTS**:

Follis expressed thanks to Police Chief, Mark Morris for organizing the ‘Gary Dunham Memorial’ golf tournament this past weekend.

Nielsen and Devitt expressed thanks to Police Chief, Mark Morris for the activity report in the packets.

At 6:52 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.