**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, OCTOBER 1, 2013**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, October 1, 2013 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present were City Manager, Bill Keefer; Attorney, Brandon Watkins; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

**PUBLIC COMMENTS**:

Follis presented and read in its entirety a Proclamation proclaiming the week of October 6-12, 2013 as National 4-H Week.

Dyer made the motion to approve the minutes of the previous meeting. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register as presented and upon amendment by Allred. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis presented a plaque and certificate of appreciation to the Employee of the Quarter – Waylon Brown.

Follis opened the floor for discussion with respect to approval of the annual service agreement with Grand Gateway Economic Development Association for the Pelivan Transit Service in Grove. Keefer reported that this is a one year service agreement in the amount of $42,500, and is a budgeted item in the current FY budget. Trumbull made the motion to approve the annual service agreement with Grand Gateway Economic Development Association for the Pelivan Transit Service. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution authorizing the City Manager to apply for and execute documents for reimbursement through the Oklahoma Quality Incentive Act for the 2014 Everstart Fishing Tournament to be held on April 3-5, 2014. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve an Agreement with the Grand Lake Association to promote, advertise and organize the 2014 Everstart Fishing Tournament to be held on April 3-5, 2014. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to appointment of a Trustee to the Grove Municipal Services Authority. Follis announced that the Staff advertised for letters of application from anyone interested in serving this position and received only one letter of application from Albert “Bill” Dyer – 5002 Lake Breeze Road. Therefore Follis made the motion to appoint Dyer to the GMSA Board of Trustees. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to appointment of a Trustee to the Planning & Zoning Commission (unexpired term of Ron Carter). Follis announced that the Staff advertised for this open seat and received letters of application from the following:

* William A. Miller - 1415 N 55th Street
* Judith Read – 2816 Harbor Loop Drive
* Doug Hulse – 2268 Lower Waterfall Road

Follis made the motion to appoint Doug Hulse as Trustee to the P&Z Commission. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer and Follis. NAY: Devitt. Motion carried.

Follis opened the floor for discussion with respect to appointment of a Trustee(s) to the Grove Economic Development Authority. Follis again announced that the Staff advertised for these two open seats and received letters of application from the following:

* David Adzigian – 29651 S 585 Court
* Keith Martin – 3402 Scenic Drive

Follis made the motion to appoint David Adzigian to the GEDA Board. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried. Follis then made the motion to appoint Keith Martin to the GEDA Board. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

 **CITY MANAGERS REPORT**:

Follis reported that in the City Manager Report he noticed that City Treasurer, Lisa Allred has been selected to participate in the 2013 Leadership Grove Program. Follis noted that he will be curious as to see what Allred learns from that program.

Devitt asked for the reasoning of the wrong formula that was mistakenly used to request reimbursements back from the Oklahoma Department of Wildlife Conservation (ODWC). Allred indicated that once she received the project letter of approval from ODWC it indicated that they could pay up to 75% reimbursement on payback to the City of Grove. Therefore, she formulated that into her computer for that project. Allred reported that upon receipt of notification from ODWC that the City will probably be required to reimburse the State back an amount of grant funds from the project. She has started submitting out-of-pocket expense tickets/vouchers to OWDC for consideration. Allred noted that the Staff is unsure at this time what the exact payback amount will be. Allred estimated anywhere from $100-$200,000 could be possible.

Dyer asked for update on the Harbor Road project. Bower indicated that it is still tentatively scheduled for mid October, and that they will start on the East end moving West.

**WARD REPORTS**:

Follis asked about the ‘Wall of Honor’ project. Bottoroff indicated that the City of Grove is in charge of that, and that the Council makes the appointment of nominees.

Follis asked for an update on the ‘Veterans Park’ project. Keefer reported that it is near completion. Follis noted that he has heard discussions that’s the Rotary was looking at purchasing benches to place in that park, and was inquiring if the City would possible install them.

Follis asked for an update on the 7th Street signalization status. Bower indicated at last report it was working and that the waiting time was accurate.

Dyer complemented the City of Grove Staff and Employee on the overall production of the Wolf Creek Park project.

Devitt asked for a status update on the overgrown property clean-up projects. Fire Chief, Mike Reed responded by saying that they have made a big dent in the amount of properties but there are still some that are outstanding.

**EXECUTIVE SESSION**:

At 6:40 PM Devitt made the motion for the Council to recess into Executive Session for the purpose of confidential communication between a public body and its Attorney concerning a pending investigation, claim, or action if the public body, with the advice of its Attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest pursuant to Title 25 O.S Section 307.B.5, and to invite the following Staff into Executive Session:

* City Manager, Bill Keefer
* Assistant City Manager, Debbie Bottoroff
* Police Chief, Mark Morris, and
* Fire Chief, Mike Reed

Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 7:45 PM Dyer made the motion for the Council to come out of Executive Session with no action taken. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to authorize the City Attorney to continue negotiation with the Delaware County 911 Board. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 7:26 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.