**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, SEPTEMBER 20, 2011**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, September 20, 2011 at 6:00 PM with Vice-Mayor Ed Trumbull presiding. Members present were Ileta Bray, Marty Dyer and Berwin Kock. Mayor Marty Follis was absent. Also present was City Manager, Bruce Johnson; Attorney, Brandon Watkins; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Kock made the motion to approve the minutes of the previous meeting. Seconded by Dyer. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Bray. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to appointment of Trustee to the Grove Municipal Services Authority. Johnson reported that the Staff advertised for this vacant position, and received only one letter of application from Don Nielsen. Trumbull nominated Don Nielsen as Trustee to the GMSA Board. Dyer made the motion to cease nomination. Seconded by Kock. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion on a Resolution authorizing the Grove Economic Development Authority (The “Authority”) to assist The City of Grove, Oklahoma (The “City”) in carrying out and administering The Harbor Point Economic Development Project Plan adopted by The City; approving the incurrence of indebtedness by the authority issuing its tax increment revenue note, taxable Series 2011 (The “Note”); providing that the organizational document creating the authority is subject to the provisions of the indenture authorizing the issuance of said note; waiving competitive bidding with respect to the sale of said note and approving the proceedings of the authority pertaining to the sale of said note; approving and authorizing execution of a security agreement by and between the City and The Authority pertaining to the pledge of certain Ad Valorem and Sale Tax Increment Revenues; approving and authorizing execution of an agreement of support; approving an Economic Development Agreement; approving the use of assistance in development financing; and containing other provisions relating thereto. Johnson addressed the Council with the history details of this project stemming from the previous meetings of the TIF Committee, Grove Economic Development Association, Planning & Zoning, and City Council. Kock made the motion to approve the Resolution as presented authorizing the Grove Economic Development Authority to assist the City of Grove in carrying out and administering the Harbor Point Economic Development Project Plan. Seconded by Trumbull. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Bray made the motion to approve a Resolution approving the issuance of The Authority’s Sales Tax Revenue Note, Series 2011; and containing other provisions relating thereto. Seconded by Dyer. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve an agreement by and between Doc Services, Inc. and the City of Grove, Oklahoma. Seconded by Trumbull. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion respect to agreement for airport engineering services by and between Garver and the City of Grove, Oklahoma. Johnson reported that the Staff advertised for Statement of Qualifications for Engineering Services for the Grove Municipal Airport Managing Authority, and received statements from the following Engineers:

* Garver Engineering – Tulsa, OK
* Delta Airport Consultants, Inc. – Little Rock, AR
* Horizon Engineering – Tulsa, OK

Johnson announced that a committee was formed for evaluation of qualifications, and it was the recommendation of the committee to award the contract to Garver. Dyer made the motion to award the airport engineering contract to Garver of Tulsa, OK. Seconded by Kock. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Bray made the motion to approve the Supplemental Workers Compensation Refund Voucher in the amount of $1,531.79 to be applied to the Member Escrow Account. Seconded by Dyer. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Dyer made a motion to approve a Resolution amending the fee schedule for inspection, copying and / or mechanical reproduction of records. Seconded by Kock. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Bray made a motion to approve a Resolution establishing the City of Grove, Oklahoma construction permit fee schedule and creating a penalty for beginning construction without the required permits. Seconded by Dyer. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Dyer made a motion to approve a Resolution establishing the City of Grove, Oklahoma planning and zoning permit fee schedule. Seconded by Bray. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion regarding a Resolution providing charges for water service, charges for sewer service, and charges for natural gas service; setting out rules and regulations for efficient operation of the water, sewer, and natural gas of the City of Grove, Oklahoma. Johnson reported that the Grove Municipal Services Authority met earlier this afternoon, and approved for recommendation to the Mayor and City Council this Resolution providing charges for water service, charges for sewer service, charges for natural gas service; setting out rules and regulations for efficient operation of the water, sewer, and natural gas of the City of Grove, Oklahoma. Dyer made the motion to approve the Resolution as presented and discussed. Seconded by Trumbull. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Bray made a motion to approve an Ordinance amending Part 14, Chapter 1, Section 14-104 and 14-105 of the Code of Ordinances of the City of Grove, Oklahoma and Declaring an Emergency. Seconded by Dyer. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Kock made the motion to approve the Emergency Clause contained in the Ordinance amending Part 14, Chapter 1, and Section 14-104 and 14-105 of the Code of Ordinances of the City of Grove, Oklahoma; declaring the need for an Emergency Clause for enforcement of the Ordinance as amended effective immediately. Seconded by Dyer. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve the City of Grove Emergency Operation Plan. Seconded by Bray. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.

**CITY MANAGER’S REPORT:**

Discussion with respect to Automated Meter Reading – Johnson reported that he covered this item with the Council during the discussion as per Item #12.

**WARD REPORTS:**

Dyer asked for any new information on the Buffalo Shores street light project. Johnson reported no new information at this time.

At 6:42 PM Kock made the motion to adjourn. Seconded by Bray. AYE: Bray, Dyer, Kock and Trumbull. NAY: None. Motion carried.