**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, SEPTEMBER 17, 2013**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, September 17, 2013 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Brandon Watkins; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes of the previous meeting. Seconded by Nielsen. AYE: Trumbull; Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register as presented and upon amendment by Allred. Seconded by Devitt. AYE: Trumbull; Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of an Agreement for Professional Services with Garver Engineering for the Taxiway B and West Apron – Construction Only Project Located at the Grove Municipal Airport. Airport Manager, Lisa Jewett addressed the Council to report that this agreement provides grant administration, bidding, construction administration and construction observations services for the west parallel taxiway, and the west apron. These improvements will provide access to the future airport terminal, and future hangar areas on the west side of the airport. Jewett entertained questions, comments and concerns from the Council and Staff. Dyer made the motion to approve the agreement for Professional Services with Garver Engineering for the Taxiway B and West Apron project as presented and discussed by Jewett. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to authorizing the Mayor to execute a Letter of Intent along with the required early project development package to the Oklahoma Aeronautics Commission on behalf of the Grove Municipal Airport requesting that the Taxiway B and West Apron-Construction only project be considered for Federal Fiscal Year 2014 funding. Jewett reported that this letter to the Oklahoma Aeronautics Commission to respectfully request the project as identified above agenda item be considered for Federal Fiscal Year funding with the understanding that the funds are to be utilized for this project, and that the City will be responsible for providing 5% of the total eligible cost. Trumbull made the motion to authorize the Mayor to execute the letter of intent to the Oklahoma Aeronautics Commission as presented and discussed. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of a Resolution adopting a policy authorizing the City of Grove Police Department to provide mutual law enforcement assistance to other law enforcement agencies. Police Chief, Mark Morris addressed the Council to report that this proposed policy supports the Police Code of Ethics and is compliant with the Oklahoma State Statues Title 11-34-103. Morris added that the City of Grove Police Department maintains a close working relationship with other law enforcement agencies, and recognizes that there are instances in which other law enforcement agencies will need their department assistance. Devitt made the motion to approve the Resolution as presented and discussed authorizing the Grove Police Department to provide mutual law enforcement assistance to other agencies. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of an Ordinance amending the City of Grove Code of Ordinances, more particularly Part 13 – Public Safety, Chapter 2 – Fire Department and Services. Fire Chief, Mike Reed addressed the Council to report that the City of Grove is becoming more pro-active in enforcing Code Violations including dilapidated structures. Currently the Fire Department utilizes dilapidated and condemned structures as training for their firefighters with no charge to the property owners. The estimated cost for structural training is $1,025 per structure. The proposed Ordinance will allow the Fire Department to charge the property owner(s) $1,000 per structure. Keefer reported that he would strongly suggest that the Fire Department obtain some type of documentation from the property owner of any type of hazardous materials on the site and documentation of any environmental restrictions. Reed indicated that he has visited with the Oklahoma Department of Environmental Quality (DEQ) and that they strongly suggested having the said property asbestos tested prior to any training. Reed entertained questions, comments and concerns from the Council, Staff and participating audience in regards to the proposed billing amount and possible hazardous material requirements. Devitt made the motion to table any consideration to this Ordinance at this time. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to table any consideration as to the Emergency Clause pertaining to the above mentioned Ordinance. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis reported that the City advertised for letter of applications from anyone interested in serving as Trustee to the Grove Municipal Airport Managing Authority. The City received letters of interest from the following individuals:

1. Concha Trippensee
2. Peter W. Norwood
3. Berwin Kock

Follis appointed Berwin Kock to that Trustee position. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

**CITY MANAGERS REPORT**:

Keefer asked Bower to update the Council on the stop light at 3rd and Main. Bower indicated that the north bound signalization went out over the weekend and that they attempted to reset it but could never get it to remain active. Signal-Tech was contacted and they advised that they will be here first thing the next morning to splice the wires for a quick fix, and would assess the problem for a permanent solution.

**WARD REPORTS**:

Trumbull expressed a special thanks to the ladies of Patricia Island for putting together the 911 Memorial Golf Tournament events this past weekend.

Devitt reported that while at Oktoberfest he visited with a lady from the Health Department that indicated to him that the City of Grove needs to supplies the vendors with a hands free activated water faucet to use. Devitt mentioned that the City has only one in place at this time, and asked if the City would have the water source to provide additional faucets in the future. Bower indicated that he would have to research that project to see.

Devitt reported that he noticed several unoccupied signs poles standing in Buffalo Shores North, and questioned when the City staff anticipates getting the ‘Speed’ limit signs installed on them. Bower noted that he would visit with Jeff Shepherd about when he expects getting those up.

Devitt asked if the light poles out at Wolf Creek Park have the capability of having any power source. Bower reported that they do not. They are all powered by one power cell.

Devitt expressed his thanks to Fire Chief, Mike Reed for getting out in the public.

Follis suggested that the City look at dressing the grassy area up along the East side of the parking lot and 16th Street for possible vendors.

**EXECUTIVE SESSION**:

At 6:55 PM Devitt made the motion for the Council to recess into Executive Session for the purpose of confidential communication between a public body and its Attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest pursuant to Title 25 O.S. Section 307.B.5. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 7:30 PM Dyer made the motion to come out of Executive Session with no action taken. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Discussion And / Or Action Regarding Agenda Item E.1 – No action taken.

At 7:31 PM Devitt made the motion to adjourn. Seconded by Nielsen.  AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.