



1201 NEO Loop Grove, Oklahoma 74344

(918) 786-6107 Fax (918) 786-8939

www.cityofgroveok.gov

GROVE POLICE DEPARTMENT

TRAINING CENTER

BID PACKET

**BID DUE:
MONDAY, AUGUST 19, 2024
9:00 A.M.**

CITY OF GROVE
BID PACKET

Section I
Notice to Bidder

ADVERTISEMENT FOR BIDS

The City of Grove is seeking bids for one 50-foot X 80-foot metal building for the Grove Police Department. The bid shall include a turnkey building based on the specs provided. All bids shall be marked "**SEALED BIDS – POLICE DEPARTMENT TRAINING CENTER**" and must be received in the office of the City Clerk on or before 9 a.m. on Monday, August 19, 2024, at which time they will be opened. Mail or deliver bids to the City of Grove – 1201 NEO Loop, Grove, Oklahoma 74344 Attention City Clerk, Laura Davila. Electronic bids will not be accepted. Specifications are included in the bid packet; additional information may be obtained by contacting Chief of Police Mark Morris via email majormorris@grovepolice.com or call 918-786-6121. The City of Grove reserves the right to reject any and/or all bids.

Laura Davila
City Clerk

**PUBLISHED IN THE GROVE SUN AS A LEGAL NOTICE
FRIDAY, JULY 26, 2024 AND AUGUST 2, 2024**

**PUBLISHED ON THE CITY OF GROVE WEBSITE www.cityofgroveok.gov
BEGINNING FRIDAY, JULY 26, 2024 – MONDAY, AUGUST 19, 2024**

CITY OF GROVE
BID PACKET

Section II
Instruction to Bidders

A. SUBMISSION

All bids must be submitted in a sealed envelope marked: **"SEALED BID- POLICE DEPARTMENT TRAINING CENTER"** and shall include the bidder's name and address, bids shall be submitted no later than 9 a.m. on Monday, August 19, 2024 to:

Office of the City Clerk
City of Grove
1201 NEO Loop
Grove, Oklahoma 7434

If the bid is forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed to the City of Grove at the above address.

B. ACCEPTANCE OF BIDS

All bids shall "hold firm" after submission to the City for thirty (30) days.

The City reserves the right to reject any and/or all bids. The City reserves the right to accept the lowest responsible bidder.

The City reserves the right to negotiate particular aspect of the bid item and/or related optional items.

C. BID SPECIFICATIONS

Bid Specifications are included in Bid Packet

D. ADDITIONAL INFORMATION

Additional information related to the project may be obtained by contacting:

Grove Police Department Chief Mark Morris

Email: majormorris@grovetpolice.com

Phone: (918)-786-6121

E. FORMAT

All bids must be submitted on the Bid Proposal provided in Section III, Bid Submission Requirements.

CITY OF GROVE
BID PACKET

Section III
Bid Submission Requirements

All bids must include the following information and shall be submitted in the following order:

A. Bid Proposal

All bids shall be submitted on the Bid Proposal form, as provided in this section.

B. Non-Collusion Affidavit

A signed Non-Collusion Affidavit, as provided in this section, shall be submitted.

C. Literature

All bids must include manufacturer's literature, information, photographs, etc. for the particular proposed item in this bid packet.

D. Warranty Information

The bidder must provide all extended warranty information regarding the particular item in this proposed bid. The bidder must also provide the name and address of the nearest service location for the proposed bid item.

E. Contract

If the bidder requires a contract in the event they are successful bidder a draft contract document must be provided.

Failure to submit any of the items listed in this section may result in the rejection of the bid.

CITY OF GROVE
BID PROPOSAL

Proposal of _____ (hereinafter called "Bidder"), organized and existing under the laws of the State of _____, doing business as _____*, to the City of Grove (hereinafter called "Owner").

In compliance with your Solicitation for Bids, Bidder hereby proposes to perform all labor and provide materials for _____

By submission of this bid, each Bidder certifies, and in the case of a joint bid each party certifies as to its own organization, that this bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this bid, with any other Bidder or with any competitor.

The bidder hereby agrees to commence work within 30 days after the date of the NOTICE OF AWARD and NOTICE TO PROCEED. The project shall be completed within 180 calendar days thereafter. The City of Grove retains the right to assess a \$150.00 a day fine for every day over the 180 day completion requirement. Request for an extension of the 180-day completion requirement must be submitted in writing to the City of Grove and state the reason for the request. The City of Grove reserves the right to deny the request.

BID SCHEDULE

Item Description	Lump Sum	Total Bid
Construct Police Training Center per Bid Specifications		

- Insert "a corporation", "a partnership" or "an individual", as applicable.

CITY OF GROVE POLICE TRAINING CENTER BID SPECIFICATIONS

Building:

50' x 80' x (10' wall in classroom and core/center building, 12' wall in training room)
Building code IBC 15
Double sloped roofs
Single layer VBR 3" insulation with smooth exterior surface.
Panel minimum 26 gauge
Roof live load 20 or greater
Roof dead loads 2.2, collateral 1 (minimum)
Wind velocity 115 (minimum) Exposure C
Seismic design cat B
Snow load roof 15 PSF ground 15 (minimum)
Include gutters.
16' garage doors in training room to be insulated and built for maximum entry height
4 3' x 7' metal man doors in metal frames with crash bars

HVAC: Not included in bid

Floors: All floors thru building to be clear coated/sealed

Classroom/Training Room construction requirements:

No finished exterior walls or ceiling
Classroom metal wall surfaces to be painted with commercial grade metal paint including metal conduit.

Core/Center area construction requirements:

5/8" Drywall both interior and exterior walls
1729A or equivalent 2' x 4' ceiling tile
9 solid core commercial grade wood interior doors minimum 1.75 inches thick
Interior door frames to be 3' x 7' hollow metal
Commercial grade door hardware
Drywall to extend full height on training room side, 10' on classroom side
Wall studs to be 3 5/8" 20 gauge metal
Prime and paint walls with commercial grade semi gloss
Exhaust for bathroom and shower fans to be rigid.

Fixtures:

Shower: 36" x 36" 1 piece fiberglass or equivalent with chrome single valve control, head and drain.

Shower dressing room: Free standing shower seat approximately 21' x 13" x 17", and 1 18" towel bar

Toilets: 16 1/2" high (minimum) , ADA compliant, elongated seat and bowl, tower flush (non flapper), with slow close full seat.

Bathroom partitions: partition each ADA toilet area as well as in front of the single toilet in women's bathroom

ADA toilet areas to include 2 36" horizontal and one 18" vertical grab handle per ADA requirements.

Accessories: Each toilet to include 1 standard toilet roll holder. Each sink to include 1 paper hand towel dispenser

Bathroom sinks: ADA compliant wall mount, single hole, 20" wide or greater, with single handle chrome lavatory faucet

Bathroom above sink mirrors: minimum 21" x 30" surface mount

Kitchen sink: 18 gauge (minimum) stainless steel, 33" x 22", top mount, single bowl minimum 9" deep with basket strainer

Kitchen sink fixture: Chrome single handle pull down

Armory room utility tub: minimum 23" x 21 1/2" x 12" molded stone or stainless steel, floor mounted (w/legs), with 2 handle utility faucet with threaded end.

One 40 gallon gas water tank installed in armory room.

Kitchen cabinets:

Lower cabinets to be minimum 25.5" deep, 36" high.

Lower cabinets to be 12' long to corner transition and 13.5' long to refrigerator opening.

Include space for 33" x 22" top mount sink.

Upper cabinets to be 12" deep, 30" high, and to cover space above lower cabinets except for area over sink.

Upper cabinet to include a space for built in microwave/convection oven.

Lower cabinets to have 1 adjustable shelf, uppers to have 2 adjustable shelves.

Cabinets can be laminate or painted with commercial grade semi gloss paint.

Core material to be 3/4" industrial grade particle board or equivalent.

Cabinet door and drawer fronts can be shaker style or other standard design.

Island cabinets to be sized to allow a 1" to 2" countertop overhang.

Additional plumbing requirements:

Frost free water spigots (approx.) centered in front and rear of each long exterior wall

2 floor drains in center of training room at (approx.) the 1/3rd marks.

1 cold water faucet (approx..) the middle of long wall

Water supply to refrigerator for ice maker/water.

Countertops:

Post form laminate over 1 1/8" minimum industrial grade particle board with rounded or bullnose edge.

Countertop over wall cabinets to include standard backsplash.

Hardware:

Door hardware to be 110 degree with soft close.

Drawer slides to be soft close.

Door and drawer pulls to be metal 4" satin nickel finish wire pull.

Electrical:

Minimum 200A, 40 space indoor service panel

Power to each HVAC and hot water tank

Switches and receptacles to be commercial grade 20Amp

Exposed wiring to be in enclosed steel conduit

Concealed wiring to be metal clad

GFCI in all areas as required by the 2020 code cycle

Lighting:

Training room: 12 high output dimmable (min 100W, 5000K) high bay LED fixtures

Classroom: 12 high output dimmable (min 100W, 5000K) high bay LED fixtures

Pass through hallway: 2 2' x 4' LED flat panels

Bathrooms: 4 each 2' x 4' LED flat panels,

1 each decorative vanity fixtures

Kitchen: 6 2' x 4' LED flat panels

Armory: 2 8' LED strips

Shower: 1 2' x 4' Led flat panel

Receptacle requirements:

Classroom: 3 on each long wall. 2 on wall adjoining pass through,

1 duplex for AV equipment on wall adjoining armory

3 near ceiling level for AV monitors: 1 above duplex, 1 midway on each long wall.

Training room: 3 on each long wall and 1 at ceiling level

1 for each garage door opener

Pass through hallway: 2

Bathrooms: 1 over sink in each bathroom

Kitchen: 4 over countertop

1 in refrigerator opening

1 on each non countered wall

1 in microwave opening in upper cabinet

1 under sink for future dishwasher or disposal

2 on center island cabinet

TBD

Provide a 70 amp 240 volt circuit and flexible whip for freestanding oven on kitchen wall shared with armory.

Armory: 2 at workbench level on long wall shared by kitchen,
1 over tub

General electrical instructions:

1 exhaust fan in each bathroom and shower

Interior switch operated overhead lights over
the exterior of each man door

Weatherproof outlets on exterior near each rollup door

One 50A RV outlet on outside wall of building

Classroom and training room overhead lights operated by 2 way dimmer switches
located at the exterior entry doors to each room

Kitchen, armory, and hallway overhead lights operated by 2 way switches
located at the entry doors to each respective room

Exit signs over all 4 exterior doors and 2 interior pass thru doors

Emergency Lights: 4 in classroom, 4 in training room, 1 in armory,
1 in kitchen, 1 in men's bathroom, 1 in women's bathroom, 1 in pass
thru hallway

General instructions:

City will provide all grading.

City will provide concrete footers per the specification of building supplier

City will provide all utilities to the building including water, electrical and wastewater drainage

City will provide concrete floor.

General contractor to rough in wastewater drainage and electrical conduit for
kitchen island service under floor prior to city pouring slab.

Additional requirements for contractor:

- 1.) Performance and Payment bonds will be required.
- 2.) Builder's risk insurance will be the city's responsibility
- 3.) The project will be tax exempt
- 4.) There will be no federal funding for this project
- 5.) Permit fees will be waived by the city
- 6.) No special requirements for exterior finishes as this building will be outside city limits.
- 7.) No special requirements for HVAC. Natural gas or electric is acceptable.

Exit 1
Exit 2
Exit 3
Exit 4
Exit 5

