

**PUBLIC NOTICE  
ADDENDUM NO. 1  
CITY OF GROVE  
JANITORIAL SERVICES  
AMENDMENTS TO BID SPECIFICATIONS  
& EXTENSION OF BID DUE DATE  
THE PROJECT SHALL BE BID ACCORDINGLY**

BID SPECIFICATIONS

The City of Grove is seeking monthly rate bids for janitorial services for the following City properties.

City Hall- 1201 NEO Loop, Grove, OK

Grove Public Library – 1140 NEO Loop, Grove, OK

Community Center- 104 W. 3<sup>rd</sup> St. Grove, OK+

Wolf Creek Park Restrooms- 930 N 16<sup>th</sup> St. Grove, OK

Veterans Park Restrooms- 925 S. Mill St. Grove, OK

Rotary Park Restrooms- 1250 Shundi Rd. Grove, OK

City Hall, Community Center and Grove Public Library janitorial duties to be done before or after operating hours (8:00 a.m. – 5:00 p.m.) Monday through Friday.

Wolf Creek Park Restrooms, Veterans Park Restrooms and Rotary Park Restrooms janitorial duties to be done before or after operating hours Sunday through Thursday.

Janitorial duties must include daily sweeping, dusting, vacuuming, mopping, trash removal, sink, toilet & urinal cleaning. Window and ceiling fan cleaning as needed. Restocking supplies as needed.

City Supplied Items: Replacement of trash liners, scented urinal screens, toilet paper, roll towels and hand soap dispensers as needed.

All facilities shall be locked upon completion of cleaning.

Bidders must provide their own equipment and supplies, except City supplied items listed above, for cleaning of properties and proof of a minimum \$100,000 General Liability Insurance.

+ Community Center does not include Rooms 3, 4 and 5.

BID DUE DATE EXTENDED

The deadline to submit a SEALED BID has been extended from April 2, 2025, to April 7, 2025.

All bids must be submitted in a sealed envelope marked: "JANITORIAL SERVICES" and should include the bidder's name and address, bids will be received at:

Office of the City Clerk

City of Grove

1201 NEO Loop

Grove, Oklahoma 7434

The deadline to submit the bid is: MONDAY, APRIL 7, 2025 AT 9 A.M.

For information on Addendum No. 1, contact Craig Criger, Buildings & Grounds Superintendent, City of Grove, OK 918-964-1919.

Published in the Grove Sun on Friday, March 14 and Friday, March 21, 2025.

Posted at City Hall and on the city's website [www.cityofgroveok.gov](http://www.cityofgroveok.gov) at 1 p.m. on March 10, 2025