



1201 NEO Loop Grove, Oklahoma 74344
(918) 786-6107 Fax (918) 786-8939
www.cityofgroveok.gov

VACATION RENTAL HOME COMPLAINT FORM

Name of complainant: _____

Phone number: _____ E-mail : _____

Mailing Address: _____
City State Zip

Vacation Rental Home Street address: _____

Name of owner/agent or local contact person: _____

Phone number for owner/agent or local contact person: _____

Date of incident: _____ Time of incident: _____

Nature of complaint (check all that apply) ___ Occupancy ___ Parking ___ Noise ___ Trash

Other: _____

Describe in detail the incident that occurred:

Include the following:

1. Photographs (if applicable) of violation with date and time stamped; and
2. A report by a Grove Police Officer. (If a Grove Police Officer does not witness the violations, a written statement from the complainant must be filed with the Grove Police Department).

SIGNATURE PAGE

COMPLAINANT

Signature of Complainant: _____ Date: _____

WITNESSES

Name of Witness – Please print

Witness Signature

Witness Phone Number: _____

Date: _____

Name of Witness – Please print

Witness Signature

Witness Phone Number: _____

Date: _____