

CITY OF GROVE
CONVENTION AND TOURISM BUREAU
REGULAR MEETING MINUTES
August 24, 2017

Jim Corbridge, Chairman, called the meeting to order. Members present were Brad Wisdom, John Wells, and Amelia Chamberlain, Hitesh Patel was absent. Also in attendance were Brent Malone, Executive Director; Bill Keefer, City Manager and and Debbie Bottoroff, Assistant City Manager.

Suzzane Bowles provided information on upcoming events for the Cultural District. The Playmakers will be performing a play "If all the Sky was Paper", Mr. Carroll, author of the play, authorized the Playmakers' performance in return for him being in attendance on opening night.

There will also be a Cultural District Festival and Arts Festival on September 16 with art performers being located at downtown businesses. There will be Artists on the Community Center lawn including wood carvers, glass blowers, balloon makers, etc.

Corbridge opened the floor for discussion in respect to the approval of minutes of the July 27, 2017 Regular Meeting. Wisdom made a motion seconded by Wells to approve the minutes as presented. 4 AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to the monthly financial reports. Keefer advised members the Hotel-Motel Tax collected in June is the highest amount collected to date. Wisdom advised he had definitely seen an increase in hotel visitors during the month of June. Wisdom made a motion seconded by Chamberlain to approve the monthly Financial Report. 4 AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to the approval of a Memorandum of Understanding (MOU) with the City of Miami, Oklahoma to Lease Space in the Northeast Oklahoma Travel Information Center. Keefer advised the content of the document has not changed from the previous MOU the members approved for two months. The MOU expired June 30, 2017 and needs to be renewed effective July 1, 2017 to coincide with the city's fiscal year. Keefer also advised members the MOU will be presented to the Mayor and Council for their approval. Chamberlain made a motion seconded by Wells to approve the MOU. 4AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to Kiosk options for the Travel Information Center. Information on a variety of Kiosks was provided to the members to consider. After much discussion members were in agreement a big screen that allows user interaction, tracking and remote access would be the best selection. Malone advised he will continue to research Kiosk and will create specifications for the members to review, and then solicit for bids.

Corbridge opened the floor for discussion in respect to the Grant Post Event Report for the Grand Lake o'the Cherokee Quilt Guild Show held on July 21-22, 2017. Corbridge stated the Quilt Guild was aggressive and continued to expand their event. Keefer reminded members per the Grant Policy, a majority vote of the members is required to approve paying the second one-half of the grant. Chamberlain made a motion seconded by Wells to pay the Grand Lake Quilt Guild the second one-half of the grant funds in the amount of \$850. 4 AYE, 0 NAY. Motion carried.

Corbridge advised the members that there was no reason to take action on Item H. regarding sponsoring the band for the September 1, 2017 Food Truck Friday; local banks are sponsoring the band. No action taken.

Staff Reports

Malone announced the second *Food Truck Friday* and car show held on August 4, 2017 was a bigger success than the first one. There were over 2000 people in attendance. Downtown businesses remained open and the restaurants were full; he continues to receive positive comments about this event.

The next *Food Truck Friday* will be held on September 1, 2017 with inflatables for the kids and Western Justice Band will be playing, plus a local car club will display their cars downtown.

Malone continues to work on getting activities for the fall months.

Wisdom asked Malone how the 'Membership' drive was going. Malone advised he has been really busy, but it is starting to slow down and he plans to focus more on the Membership drive. He advised that Serenity Point definitely wants to participate.

Wells asked Malone how the Iron Man Marathon planning was going. Corbridge advised he had talked with Becky Rutter from Integris and she advised they were having a difficult time getting phone calls returned to them to finalize the event. Corbridge told her if the event was not going to happen she needed to contact Malone as soon as possible because Wolf Creek Park is being held for the event.

Board Reports

Chamberlain announced Har-Ber Village will be celebrating its 50th Anniversary in 2018. Her desire is to get the community involved; they will be hosting events beginning in May through September. A different decade will be featured each month: 60s, 70s, 80s, 90s' and 2000 with fashion shows, music, and movies from the specific decade.

Adjourn Wisdom made a motion seconded by Wells to adjourn. 4 AYE, 0 NAY, Motion carried and meeting adjourned at 3:10 p.m.