

CONVENTION AND TOURISM BUREAU
REGULAR MEETING

AGENDA

October 26, 2017

2:00 P.M.

ROOM 5 – GROVE COMMUNITY CENTER
104 WEST THIRD STREET
GROVE, OKLAHOMA 74344

- A. Call Meeting to Order
- B. Public Comments
- C. Discussion and/ or Action with Respect to Minutes from the September 28, 2017 Meeting.
- D. Discussion and/ or Action with Respect to the Monthly Finance Report.
- E. Discussion and/or Action with Respect to the Approval of Documents Necessary for Implementation of Partnership Program.
- F. Discussion and/or Action with Respect to Kiosk Project and Tourism Information Center.
- G. Discussion and/ or Action with Respect to Scheduling a Special Meeting for the November and December regular meetings of the Convention and Tourism Bureau.
- H. Staff Reports
- I. Board Reports
 - a. Amelia Chamberlain
 - b. Jim Corbridge
 - c. Hitesh Patel
 - d. John Wells
 - e. Brad Wisdom
- J. Adjournment

CITY OF GROVE
CONVENTION AND TOURISM BUREAU
REGULAR MEETING MINUTES
September 28, 2017

Jim Corbridge, Chairman, called the meeting to order. Members present were Brad Wisdom and Amelia Chamberlain. Hitesh Patel arrived at 2:03 p.m. Wells was absent. Also in attendance were Brent Malone, Executive Director; and Debbie Bottoroff, Assistant City Manager.

Corbridge opened the floor for discussion in respect to the approval of minutes of the August 24, 2017 Regular Meeting. Wisdom made a motion seconded by Chamberlain to approve the minutes as presented. 4 AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to the monthly financial reports. Wisdom made a motion seconded by Chamberlain to approve the monthly Financial Report. 4 AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to the approval of a Resolution authorizing application and execution of documents for reimbursement through the Quality Incentive Act for the 2018 Bassmaster Elite Series to be held at Wolf Creek Park on April 26-29. Bottoroff advised members the Quality Incentive Act provides the CTB with an opportunity to be reimbursed for the dollars committed for the 75 room nights for the Bassmaster Elite Series. 4AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to the Grant Post Event Report submitted by the Grand Lake Music Festivals, Inc. for the Jana Jae Fiddle Camp held September 1-3, 2017. Corbridge advised members, per the grant policy, CTB members were required to vote to determine if the second one-half of the grant funds were to be paid to the grantee. Motion was made by Wisdom and seconded by Chamberlain to pay the second ½ of the grant in the amount of \$700. 4 AYE 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to the Grant Post Event Report submitted by the Oklahoma Boat Racing Association for Thunder on Wolf Creek held August 18-20, 2017. Corbridge advised members, per the grant policy, CTB members were required to vote to determine if the second one-half of the grant funds were to be paid to the grantee. Motion was made by Wisdom and seconded by Chamberlain to pay the second ½ of the grant in the amount of \$800. 4 AYE 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to Kiosk options for the Travel Information Center. Malone advised he had been researching the different types of Kiosk and recommends the 'Stand Alone' model. He advised he had checked into the stability of this type of Kiosk, since there was concerns about the Kisok being knocked over mentioned in last month's meeting, he advised the Kisok could be bolted to the floor, and could be easily un-bolted to be used at remote sites such as festivals and trade shows. He advised members there are two parts to the operations of a Kisok; one is the hardware and one is the software. He has contacted several companies, and has not determined the best software to use to operate the Kiosk from a remote site and to use it to provide tourism information as discussed in previous CTB meetings. Members suggested he contact universities and other tourism organizations to determine what the best software to use is. Wisdom made a motion seconded by Chamberlain to approve moving forward

with purchasing a 'Stand Alone' model Kiosk, and continue to research the software that will provide the best results. 4 AYE, 0 NAY, Motion carried.

Staff Reports

Malone announced the upcoming week was going to be a busy one with the Bassmaster Open Series fishing tournament, Chuck Wagon Dinner under the Stars at Har-Ber Village, the Women's Expo and the Vintage at the Creek. "This town will be hopping," Malone commented.

Corbridge asked Malone how the 'Membership' drive was going. Malone advised he has been really busy and he hasn't had the time to focus on the Membership drive. He advised that Serenity Point definitely wants to participate. Bottoroff suggested doing a mass e-mail and placing information in the monthly newsletter that is printed on the backside of the Grove Municipal Services Authority utility bills to help get the word out. Chamberlain suggested contacting Chamber and Downtown Merchant members.

Board Reports

Chamberlain announced Har-Ber Village Pioneer Days will be held October 6 and 7, 2017, and the Cherokee Heritage Days is November 4, 2017.

Adjourn Chamberlain made a motion seconded by Wisdom to adjourn. 4 AYE, 0 NAY, Motion carried and meeting adjourned at 3:03 p.m.

ESTIMATED CASH FLOW
Tourism Bureau Fund

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18
CASH BALANCE FORWARD EST	\$ 135,000.00	\$ 143,258.15	\$ 152,966.44	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40
REVENUES												
HOTEL\MOTEL TAX	\$ 11,860.82	\$ 13,013.45	\$ 11,098.63									
OTHER	\$ 200.24	\$ 523.16	\$ 1,145.37									
TOTAL REVENUES	\$ 12,061.06	\$ 13,536.61	\$ 12,244.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENSES	\$ 4,560.12	\$ 5,490.17	\$ 4,140.19									
TOTAL EXPENSES	\$ 4,560.12	\$ 5,490.17	\$ 4,140.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE OVER/(UNDER) EXPENSES	\$ 7,500.94	\$ 8,046.44	\$ 8,103.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EST CASH EOM	\$ 142,500.94	\$ 151,304.59	\$ 161,070.25	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40	\$ 161,833.40

ADJUST FOR A/P - A/R 757.21 \$ 1,661.85 \$ 763.15

170-TOURISM BUREAU FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
ALL REVENUE	152,000	12,244.00	37,841.67	0.00	114,158.33	24.90
TOTAL REVENUES	152,000	12,244.00	37,841.67	0.00	114,158.33	24.90

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>						
<u>TOURISM BUREAU</u>						
PERSONAL SERVICES	23,600	1,590.19	5,408.63	0.00	18,191.37	22.92
CONTRACTUAL SERVICES	39,200	2,550.00	5,090.00	7,500.00	26,610.00	32.12
COMMODITIES	7,000	0.00	38.85	0.00	6,961.15	0.56
OTHER CHARGES	77,200	0.00	3,653.00	1,600.00	71,947.00	6.80
GENERAL CAPITAL	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL TOURISM BUREAU	152,000	4,140.19	14,190.48	9,100.00	128,709.52	15.32
TOTAL EXPENDITURES	152,000	4,140.19	14,190.48	9,100.00	128,709.52	15.32
REVENUE OVER/(UNDER) EXPENDITURES	0	8,103.81	23,651.19 (9,100.00) (14,551.19)	0.00

170-TOURISM BUREAU FUND
FINANCIAL SUMMARY

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
4011 INTEREST INCOME	1,000	245.37	668.77	0.00	331.23	66.88
4018 HOTEL/MOTEL TAX REVENUES	100,000	11,098.63	35,972.90	0.00	64,027.10	35.97
4900 MISCELLANEOUS	1,000	900.00	1,200.00	0.00	200.00	120.00
4950 CASH CARRYOVER	50,000	0.00	0.00	0.00	50,000.00	0.00
TOTAL REVENUE	152,000	12,244.00	37,841.67	0.00	114,158.33	24.90

170-TOURISM BUREAU FUND
TOURISM BUREAU

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	\$ YTD BUDGET
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PERSONAL SERVICES

5-0170-1110 SALARIES & WAGES	19,000	1,207.50	4,102.50	0.00	13,897.50	22.79
5-0170-1120 OPERS RETIREMENT	2,900	204.19	691.77	0.00	2,208.23	23.85
5-0170-1130 FICA	1,500	98.50	332.21	0.00	1,167.79	22.15
5-0170-1131 UNEMPLOYMENT TAX	200	0.00	42.15	0.00	157.85	21.08
5-0170-1160 CAR ALLOWANCE	600	50.00	150.00	0.00	450.00	25.00
5-0170-1161 CELL PHONE ALLOWANCE	400	30.00	90.00	0.00	310.00	22.50
TOTAL PERSONAL SERVICES	23,600	1,590.19	5,408.63	0.00	18,191.37	22.92

CONTRACTUAL SERVICES

5-0170-2024 TELEPHONE	200	0.00	0.00	0.00	200.00	0.00
5-0170-2033 POSTAGE	1,000	0.00	0.00	0.00	1,000.00	0.00
5-0170-2034 CONTRACT SERVICES	10,000	2,550.00	5,090.00	0.00	4,910.00	50.90
5-0170-2035 PRINTING	3,000	0.00	0.00	0.00	3,000.00	0.00
5-0170-2041 EVENT SPONSORSHIP	25,000	0.00	0.00	0.00	17,500.00	30.00
TOTAL CONTRACTUAL SERVICES	39,200	2,550.00	5,090.00	0.00	26,610.00	32.12

COMMODITIES

5-0170-2430 OFFICE SUPPLIES	2,000	0.00	0.00	0.00	2,000.00	0.00
5-0170-2445 OPERATING SUPPLIES	4,000	0.00	0.00	0.00	4,000.00	0.00
5-0170-2490 MISCELLANEOUS	1,000	0.00	38.85	0.00	961.15	3.89
TOTAL COMMODITIES	7,000	0.00	38.85	0.00	6,961.15	0.56

OTHER CHARGES

5-0170-2630 MARKETING	35,000	0.00	353.00	0.00	34,647.00	1.01
5-0170-2634 TRAINING & DEVELOPMENT	2,000	0.00	0.00	0.00	2,000.00	0.00
5-0170-2635 DUES, SUBSCRIPTIONS & MEMB	2,000	0.00	0.00	0.00	2,000.00	0.00
5-0170-2636 MEALS & LODGING	1,000	0.00	0.00	0.00	1,000.00	0.00
5-0170-2637 TRAVEL	1,000	0.00	0.00	0.00	1,000.00	0.00
5-0170-2640 CONTINGENCIES	16,200	0.00	0.00	0.00	16,200.00	0.00
5-0170-2650 GRANTS TO OTHER AGENCIES	20,000	0.00	3,300.00	0.00	15,100.00	24.50
TOTAL OTHER CHARGES	77,200	0.00	3,653.00	0.00	71,947.00	6.90

GENERAL CAPITAL

5-0170-3010 EQUIPMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL GENERAL CAPITAL	5,000	0.00	0.00	0.00	5,000.00	0.00

TOTAL TOURISM BUREAU

TOTAL PERSONAL SERVICES	23,600	1,590.19	5,408.63	0.00	18,191.37	22.92
TOTAL CONTRACTUAL SERVICES	39,200	2,550.00	5,090.00	0.00	26,610.00	32.12
TOTAL COMMODITIES	7,000	0.00	38.85	0.00	6,961.15	0.56
TOTAL OTHER CHARGES	77,200	0.00	3,653.00	0.00	71,947.00	6.90
TOTAL GENERAL CAPITAL	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL TOURISM BUREAU	152,000	4,140.19	14,190.48	9,100.00	128,709.52	15.32

TOTAL EXPENDITURES

TOTAL EXPENDITURES	152,000	4,140.19	14,190.48	9,100.00	128,709.52	15.32
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REVENUE OVER/(UNDER) EXPENDITURES	0	8,103.81	23,651.19	(9,100.00)	14,551.19	0.00
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*** END OF REPORT ***

FFDF

LODGING TAX

MONTH RECEIVED	2015-2016	% OF CHANGE +OR-	2016-2017	% OF CHANGE +OR-	2017-2018	% OF CHANGE +OR-	2018-2019	% OF CHANGE +OR-	YEAR-TO-DATE % OF CHANGE + OR -
JULY			\$ 11,372.65	#DIV/0!	\$11,860.82	4.3%		-100.0%	-100.0%
AUGUST			\$ 11,643.43	#DIV/0!	\$13,013.45	11.8%		-100.0%	-100.0%
SEPTEMBER	\$ 11,908.38		\$ 11,682.89	-1.9%	\$11,098.63	-5.0%		-100.0%	-100.0%
OCTOBER	\$ 7,934.35		\$ 10,765.41	35.7%	\$9,203.81	-14.5%		-100.0%	-100.0%
NOVEMBER	\$ 10,526.45		\$ 11,625.09	10.4%		-100.0%		#DIV/0!	-100.0%
DECEMBER	\$ 11,046.89		\$ 8,181.35	-25.9%		-100.0%		#DIV/0!	-100.0%
JANUARY	\$ 6,636.41		\$ 8,531.47	28.6%		-100.0%		#DIV/0!	-100.0%
FEBRUARY	\$ 5,927.75		\$ 9,574.84	61.5%		-100.0%		#DIV/0!	-100.0%
MARCH	\$ 4,415.93		\$ 5,244.83	18.8%		-100.0%		#DIV/0!	-100.0%
APRIL	\$ 7,698.75		\$ 7,244.42	-5.9%		-100.0%		#DIV/0!	-100.0%
MAY	\$ 8,308.10		\$ 8,112.92	-2.3%		-100.0%		#DIV/0!	-100.0%
JUNE	\$ 8,487.60		\$ 11,208.84	32.1%		-100.0%		#DIV/0!	-100.0%
TOTALS	\$ 82,890.61		\$ 115,188.14	39.0%	\$45,176.71	-60.8%	\$ -	-100.0%	

Interoffice Memorandum

To: Mayor and Council

From: Debbie Bottoroff, Assistant City Manager

Date: 10/17/2017

Re: Agenda Item Information

Subject: Review and consider approval of documents to proceed with implementation of the Partnership Program.

Summary: On June 22, 2017, CTB Members approved the following documents regarding the CTB Partnership program.

- Partnership Application
- Partnership Agreement
- Instruction Sheet for Lodging Fee
- Lodging Fee Payment Form
- Lodging Fee Exemption Form
- Lodging Fee Certificate of Exemption Form
- Certificate of Authority

In an effort to continue with the Partnership Program, please review the attached sample letter, one-page Lodging fee information sheet, and a list of potential partners.

Staff

Recommendation: Direct staff to proceed with the program by mailing information to the potential partners.



October 16, 2017

Kristina Moore
Blue Bluff Harbor Resort
Grove, OK 74344

RE: Grove Convention & Tourism Bureau (CTB) Partnership

Dear Dear Kristina,

The Grove CTB invites Blue Bluff Harbor Resort to become a promotional partner.

When it comes to marketing a destination, the ability to reach audiences, attract awareness, excite interest, and convert into action can be a significant challenge; particularly in the age of marketing budgets decreasing and competition for tourism dollars increasing.

A partnership approach to marketing provides greater strength, unity and leveraged results and will more effectively market *Blue Bluff Harbor Resort* when compared to individual efforts.

Partnership benefits include:

- ❖ A 175 character descriptive listing on the cityofgroveok.gov with hyperlink to Tera Miranda Marina & Resort. Grove's website consistently ranks in the top search engines for trip planning advice regarding the Grove/Grand Lake Area;
- ❖ Access to the confidential Group Sales Department hotel leads and service requests which cover the meetings, convention, motor coach, reunion, wedding and sports group markets;
- ❖ Daily direct referral service provided by the Grove CTB located at the Visitor's Center;
- ❖ Privilege to display pamphlets and rack cards at the I-44 Tourism Center located near Miami, OK;

- ❖ Networking and educational opportunities with local tourism industry leaders at Travel Council meetings, which occur throughout the year;
- ❖ Continuing education programs, seminars and technology learning sessions provided throughout the year;
- ❖ Opportunity to advertise on-line and in CTB publications;
- ❖ Social Media: *Blue Bluff Harbor Resort* events/activities/discounts may be submitted for promotion via CTB's social media networks.

These partnership benefits are available to *Blue Bluff Harbor Resort* for no out-of-budget expense.

To become a partner, *Blue Bluff Harbor Resort* shall be responsible for the collection of a five percent (5%) Lodging fee for rental of cabins, rooms, etc. (RV and primitive camping sites are exempt from the Lodging fee). This is the same amount that is being collected by all CTB partners. All Lodging fees collected shall be used exclusively for the purpose of encouraging, promoting, and fostering conventions and tourism; marketing Grove, the Grand Lake area and all CTB partners.

For additional information regarding the Lodging fee and the benefits of becoming a CTB partner, please contact me at 918-786-9079.

Sincerely,

Brent Malone
CTB Executive Director



LODGING FEE INFORMATION

This page has been developed to provide information to potential Grove Convention & Tourism Bureau (CTB) partners regarding the Lodging Fee.

What is a Lodging fee?

In lieu of a Lodging tax, CTB Members will collect a Lodging fee. Lodging taxes/fees have become more of the 'norm' than the exception in most cities and towns throughout the State of Oklahoma as well as the entire U.S.A. A Lodging fee provides a revenue source to promote tourism for the Grand Lake area and CTB Partners.

Who would pay this tax?

Visitors and Tourists to your destination will pay this fee when staying in a room, cabin, etc. for temporary overnight occupancy whether for business, pleasure or recreational purposes. RV and primitive camping sites are exempt from the Lodging Fee.

Is anyone exempt from paying this fee?

The following shall be exempt from paying the fee:

- Any individual, organization, business or governmental agency that qualifies for an exemption through the Oklahoma Tax Commission from paying sales tax per Oklahoma State Statutes; documentation for said qualified exemption shall be provided to operator at time of payment.

How will the Lodging fee be collected?

The fee shall be included in the bill and partner will collect the fee at the same time the bill for lodging is paid.

How will the Lodging fee be submitted to the CTB?

The lodging provider will submit the Lodging fee to CTB prior to the 20th day following the month during which the charge for occupancy incurred. (Forms will be provided) Submitting the Lodging fee will be on an 'Honor System' and at no time will the CTB or the City of Grove request to review the partner's records.

How will the funds be used?

All Lodging fees collected shall be used exclusively for the purpose of encouraging, promoting, and fostering conventions and tourism; marketing Grove, the Grand Lake area and all CTB Partners.

How much will this cost?

The Lodging fee is 5 (five) percent of the cost for lodging. Charges for other taxes and amenities offered for a separate fee would not be included in the lodging fee.

Blue Bluff Harbor Resort
Kristina Moore
63251 E 256 Road
Grove, OK 74344

Bear's Den Resort
25301 US Hwy 59
Grove, OK 74344

Candlwyke Cove Resort
Sasha Beard
59800 R 307 Lane
Grove, OK 74344

Elk River Landing Resort
65400 E 250 Road
Grove, OK 74344

Four Seasons Resort
63400 E 255 Lane

Grand Lake Casino Resort
Donna Montgomery
26301 S 655 Road
Grove, OK 74344

Indigo Sky Casino & Hotel
Seneca, MO

Indian Hills Marina & RV
Park
415 Park Drive
Bernice, OK

King Point Resort
64618 E 254 Loop

Lake Locations, LLC
Rami Mari
56751 E 307 Road
Grove, OK 74344

Lee's Grand Lake Resort
Brenda Roberts
24800 S 630 Road
Grove, OK 74344

Long's Resort
1806 Longs Drive

Lucky Turtle Casino
Wyandotte, OK

Martin Landing & Resort
Entrance to Monkey Island
Afton, OK 74331

Monkey Island RV Resort
Travis Philbrick
56140 E 280 Road
Afton, OK 74331

Paradise Cove & Marina
Resort
30736 S 4539 Road
Cleora, OK

Pelican Landing
32100 Hwy 85
Afton, OK 74331

River Bend Casino &
Resort
Wyandotte, OK

Serenity Point Resort
56851 E 318 Road
Jay, OK

Tera Miranda Marina &
Resort
Kathy Hensley
28251 S 561 Road
Monkey Island, OK 74331

Walnut Cove Resort
61800 E 262 Loop
Grove, OK 74344

Wildwood Cove Resort
PO Box 623
Disney, OK

Wyndham Resort
Monkey Island



Benefits of Partnership

Interested in promoting your destination in Grove, OK Free to you? The Grove CTB is on the move in our community bringing functions, activities, tourism into the Grand Lake area. Benefits you will receive by joining our CTB.

- A 175- Character descriptive listing on cityofgroveok.gov with hyperlink to your business website. Our website, cityofgroveok.gov, consistently rank in the top Google organic searches for trip planning advice regarding the Grove/Grand Lake area.
- Access to the confidential Group Sales Department hotel leads and service requests which cover the meetings, convention, motor coach, reunion, wedding and sports group markets.
- Daily direct referral service provided by Convention Tourism Bureau (CTB) staff at visitor's center.
- Privilege to display pamphlets at the I-44 Tourism Center.
- Networking and educational opportunities with local tourism industry leaders at Travel Council meetings, which occur throughout the year.
- Continuing education programs, seminars and technology learning sessions provided throughout the year.
- Opportunity to advertise on-line and in CTB publications.
- Social Media: Your events/activities/discounts may be submitted for promotion via our social media networks.

When it comes to marketing a destination, the ability to reach audiences, attract awareness, excite interest, and convert into action can be a significant challenge—particularly in the age of marketing budgets decreasing and competition for tourism dollars strengthening around the world. A partnership approach to marketing provides greater strength, unity, and leveraged results—and will more effectively market the destination together when compared to individual efforts.



PARTNERSHIP APPLICATION

The following information shall be submitted for the purpose of registering the below Partner and to obtain a Certificate of Authority which empowers the collection of a five (5%) percent Lodging Fee in lieu of a Lodging Tax as set forth in Ordinance No. 694.

Name of Hotel/Motel/Resort _____

Hotel/Motel/Resort Address _____

City, State, Zip Code _____

Hotel/Motel/Resort Phone Number _____

Number of Lodging Rooms _____

Owner of Hotel/Motel/Resort _____

Owner's Address _____

City, State, Zip Code _____

Owner's Phone Number _____

If Hotel/Motel/Resort is incorporated the following information is required:

Representative's Name _____

Representative's Address _____

City, State, Zip Code _____

Representative's Phone Number _____

Person responsible for completing and submitting the required Lodging Tax documentations:

Name _____

Address _____

Phone Number _____

City

State

Zip Code



PARTNERSHIP AGREEMENT

This Partnership (Agreement) is entered into between the Grove Convention Tourism Bureau (CTB), and _____ a Qualifying Partner (Partner).

GENERAL PROVISIONS

PURPOSE

A Partnership approach to marketing provides greater strength, unity, and leveraged results. A marketing Partnership will more effectively market your destination.

PARTNER'S RESPONSIBILITIES

Partner shall be responsible for the collection of a five percent (5%) Fee in lieu of the Lodging Tax from the occupant which shall be held by the Partner until paid to the CTB.

Partner shall collect the Fee in the same manner as the Lodging Tax is collected in compliance with Section 7-701 through Section 7-705 of the City of Grove Hotel Tax Ordinance No. 694 hereto attached.

The payment of Fee collected pursuant to this Agreement shall be due and payable from the Partner to the CTB prior to the 20th day following the month during which the charge for the occupancy incurred.

Partner shall keep records of all rent paid, charged or due thereon and of the Fee payable thereon in such form as provided by the CTB.

CONVENTION TOURISM BUREAU'S RESPONSIBILITIES

Promote Partner's destination in Grove, OK and the Grand Lake area. Provide the following Partnership benefits:

- A 175-character descriptive listing on www.cityofgroveok.gov which is consistently ranked in the top Google organic searches for trip planning advice regarding Grove/Grand Lake area. Listing will include a hyperlink to Partner's website.

- Partner will have access to the confidential Group Sales Department hotel leads and service requests which cover the meetings, convention, motor coach, reunion, wedding and sports group market.
- Daily direct referral services provided by the CTB staff at the Grove Visitor's Center.
- Privilege to display rack cards and other information at the I-44 Tourism Center near Miami, OK
- Networking and educational opportunities with local tourism industry leaders at Travel Council meetings held throughout the year.
- Continuing education programs, seminars and technology learning sessions provided throughout the year.
- Opportunity to advertise on-line and in CTB publications.
- Social Media: Events, activities, discounts may be submitted for promotion through CTB's social media networks.
- Non-voting partnership rights, may attend monthly board meetings and provide input.

TERM

This Agreement shall be effective from the date executed for the period of one (1) year, and may be renewed for additional one (1) year terms.

FAILURE TO COMPLY

Failure of either party to comply shall result in this Agreement being null and void.

SUCCESSORS AND ASSIGNS

This Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors, and permitted assigns.

NOTICE

All notices required by this Agreement shall be addressed to the following, or other such party or address as either party designates in writing, by certified mail, postage prepaid, or by hand or overnight delivery:

Partner:

 Grove, OK 74344

CTB:

Chairman
 104 W. 3rd Street
 Grove, OK 74344

SEVERABILITY

In the event any section, subsection, paragraph, sentence, phrase or word herein is held invalid, illegal or unconstitutional, the balance of this Agreement shall stand, shall be enforceable and shall be read as if the parties intended at all times to delete said invalid section, subsection, paragraph, sentence, phrase or word.

APPLICABLE LAW

This Agreement shall be construed under the laws of the State of Oklahoma. Venue for any action under this Agreement shall be in Delaware County, Oklahoma.

ENTIRE AGREEMENT

This Agreement embodies the complete agreement of the parties hereto, superseding all oral or written previous and contemporary agreements between the parties and relating to the matters in this Agreement, and except as otherwise provided herein cannot be modified without written agreement of the parties to be attached to and made a part of this Agreement.

EXECUTED this _____ day of _____, 2017.

Grove Convention Tourism Bureau

By: _____
Jim Corbridge, Chairman

ATTEST:

By: _____
Amelia Chamberlain, Secretary

Name of Partner

By: _____
Partner



TO: CTB Board

FROM: Brent Malone, Executive Director

RE: Kiosk Hardware

Over the past few months, I have reached out to multiple kiosk hardware and software companies. Several of the companies did not respond back. The three companies listed below seemed very willing to talk with and were helpful in my conversations.

Advanced Kiosk:

This company is one of the first companies that were contacted. Very helpful in this discussion. Their kiosk comes with Windows 10 OS, a 3yr warranty and includes a 19" screen with a 2 GB hard drive. This kiosk does come with some very basic software that include Green Timer (automatically turns kiosk on and off), Zamok Foundation (Locks the kiosk to prevent unwanted use), Redo Restore(System restore software on a flash drive), and Team Viewer(Remote access software). Advanced Kiosk can provide an in house solution for software.

Olea:

Olea provides only hardware. Advanced Kiosk and Olea provide almost the exact replica of their standalone kiosks which also includes the same OS system and 19" monitor. The main differences that I saw was that the hard drive is a 4GB with a 1 year warranty that can be upgraded to a 3 year basic warranty for \$463.20. Olea works hand in hand with a software development company called Kioware. We would work with two different companies if we went this way. I have spoken with Kioware multiple times and feel they will be an easy company to work with if we buy from Olea.

Meridian:

Like Advanced Kiosk they can provide us with software. Their Kiosk does comes with a 21" screen vs the 19" screen that Olea and Advanced quoted. Meridian already has a Tourism Software that is already developed called "Interact". After speaking with them I do feel this is our best choice. When I shared with the sales representative what we would like to see in the kiosk he felt that the Interactive software is exactly what we would want. This unit can be uploaded directly from a PC, and is not an internet based software. This will help us uploading quickly from a remote site. We will not have to update to a website which will help with low internet connectivity in Miami.

Thank you for your interest in our Freestanding Kiosk! If you are looking for ways to reduce costs and improve customer service, you've found it! The following is cost information for one to three of our best-selling Freestanding Kiosk. Please review and if you have any questions or would like to place your order, give us a call.

The Standard Package Includes:

- [3 year warranty](#)
- 19 inch LCD touch screen monitor
- 16-gauge steel enclosure
- Custom mini ITX computer system with 2.6 GHz Intel Dual Core Processor, 2 GB RAM and 60 GB Solid State Drive (SSD)
- All electrical components are fully tested and meet UL and FCC standards
- Built in surge protector kiosk electronics
- Amplified stereo speakers
- Wi-Fi and cat 5 connection
- Two external USB ports
- All mounting hardware is included with your kiosk (this must be requested with your order)
- Choice of 10 colors
- Powder coat finish
- Lock and key access with two keys
- Set-up instructions and manuals
- Flash drive with system restore utility

Installed [Kiosk Software](#):

- Microsoft Windows 10 Professional OS
- [OneFinger](#) - Touch Screen Keyboard
- [Zamok Foundation](#) - Lock down the kiosk to prevent unwanted use
- [GreenTimer](#) - Automatically turns kiosk off and back on in the morning
- [Redo Restore](#) - System restore software on a flash drive
- [TeamViewer](#) - Remote access software

Complete Solution Pricing:

- The cost of each Freestanding Kiosk configured as described above with standard hardware and kiosk software is **\$4709.00**. This does not include shipping.
- Estimate three to five weeks for delivery

We know that sometimes you need additional kiosk options or software that isn't included in our standard package. Listed below are our additional kiosk and software options.

Additional Kiosk Options:

- **Attached Side Table** - A great place for kiosk options and user accessories - \$460
- **Wheels** - Makes moving the kiosk easy - \$98.00
- **Graphics** - Vinyl laminate for front of kiosk. Vectored file required - starting at \$280
- **Credit Card / Magnetic Stripe Reader** - \$162
- **Camera** - Integrated 5 mp board with auto focus 720p - \$345
- **Privacy Filter** - Integrated into touchscreen monitor - \$185
- **External Keyboard** - All metal with a large 2 inch diameter self-cleaning trackball. All keys are sealed to protect from spills - \$450
- **Printer** - Print labels for name tags (Zebra GK420D) - \$510
- **Printer Shelf** - The printer shelf will fit most Zebra label printers and many others - \$87
- **Receipt Printer** - 3.0 inch wide with metal enclosure and presenter - \$805
- **Bar Code Scanner** - Hand held style with cradle mounted to the kiosk - \$185
- **Custom Colors** - Call for pricing
- **VoIP Handset** - Payphone style handset with a metal covered cord - \$320
- **VoIP Handset with Switching Technology** - Payphone style handset with a metal covered cord. Comes with speaker switching technology; switch sound from speakers to handset when handset is in use - \$420
- **Wood Shipping Crate** - \$470
- **Plastic Travel Case** - \$1293.00
- **Setup and Configuration Service** - By the hour or by the job
- **Biometrics** - Call for pricing
- **Signature Pad** - Call for pricing
- **Passport Scanner** - Call for pricing

Additional Kiosk Software:

- **LobbyAttendant Software** - \$1920

- **EventsCrier** - Event Calendar Software - \$145 per month
- **Qline** - Queuing software starting at \$250 for 1-10 moderators
- **Zamok Suite**
 - **Cloud Remote Management** - \$9.95 per month
 - **Home Page Quick Link Interface** - \$9.95 per month
 - **Credit Card Automatic Field-Filler** - \$9.95 per month
 - **VoIP Solution** - \$19.95 per month; max 1200 minutes (20 hours)/month
- **Custom Software** - Call for pricing

Additional Support Options:

- **Setup Before Shipping** - Let us configure your kiosk before it ships, or remote in and do it yourself. Hours depend on request and requirements - \$150 per hour
- **Hourly Training** - Over the phone and webinar training going into detail on customer questions for kiosk setup and management of kiosk and AK software - \$150 per hour
- **Advanced Support** - Call us instead of your technical support between the hours of 8:30a-5p EST to speak with one of our trained technicians who can even remote-in to the kiosk and help resolve the issue - \$245/year/kiosk
- **On-Site Installation** - \$150 per hour - 2 hour minimum. Typically installation per kiosk is 1 hour, but may vary depending on location and requirements. This service is available upon request and not a default option/expense.

Swap-Out Annual Service - If your kiosk hardware is defective we will ship a replacement part by UPS Ground within two days so you have minimal down time. Once the replacement has arrived, all you need to do is swap out the old part, place it in the same box with the same packaging and used the provided shipping label for return shipment - \$480/year/kiosk



Better kiosks through intelligent design...

Metrolite Kiosk

Data Sheet

Featuring a Small Footprint, 19" Touch Screen and Amplified Stereo Speakers

Modern and adaptable, this kiosk is designed to impress; the Metrolite continues Olea's mission to provide better kiosks through intelligent design. To maintain the flexible configuration all of our kiosks boast, the Metrolite was meticulously engineered to accommodate optional credit card reader, receipt printer, keyboard, trackball and Wi-Fi capability. The wide array of transactional components housed in this sleek, feature-packed kiosk makes it one of the most powerful retail solutions available on the market. Its compact footprint and rugged security compliment a variety of environments for companies that seek to improve ROI and user interaction in small spaces or high traffic areas.

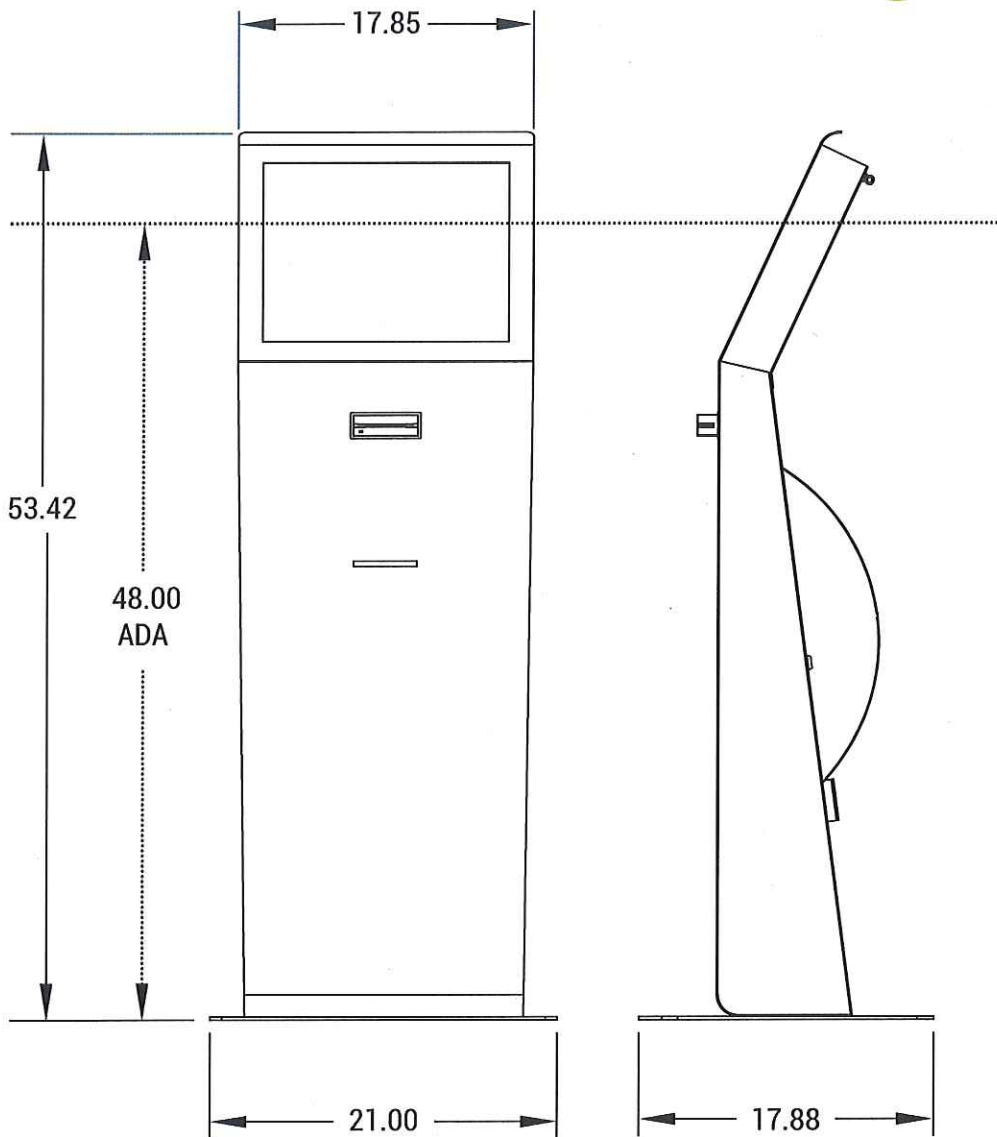
For more information: info@olea.com

U.S. 800-927-8063

Specifications

- 19" Wide Viewing Angle Touch Screen
- Amplified Stereo Speakers
- Durable Powder Coat Paint Finish
- 16 Gauge Galvanized Steel
- Security Locks
- High Volume Cooling Fan
- ADA Compliant
- Internal 6-outlet power strip w/ surge protection
- Topples resistant base plate with ability to bolt to ground





For more information:
info@olea.com
 U.S. 800-927-8063

Dimensions

- Width: 17.85
- Height: 53.42"
- Depth: 17.88"
- Weight: 99lbs
- Base plate: 21"W x 17.88"D

Optional Components

- Dell Optiplex Business Line PC
- Insert or Swipe Style Credit Card Reader
- WiFi or Cellular Connectivity
- Barcode Scanner 1D, 2D, PDF, and QR
- 3M Privacy Filter for Monitor (HIPAA compliant)
- 80mm Thermal Printer (coupon/receipt)
- Stainless Steel Keyboard and Trackball



MERIDIAN ORDER FORM

concept to completion.

MERIDIAN

312 S. Pine St.
Aberdeen, NC 28315

910.944.1751
866.4.KIOSKS (866.454.6757)
sales@mzero.com
www.meridiankiosks.com

Grove Chamber of Commerce

Quote Date: 10/23/2017

Quote ID: 32463

Project ID: 39311

Rep: Will Tucker

Email: will.tucker@mzero.com

Phone: 910.534.0349

Fax: 910.401.1942

QUOTE IS VALID FOR 30 DAYS.

Our Message:

10/23/2017

Please find your quote from Meridian. If you have any questions, please contact me at 910.944.4606. Shipping is not included in the quote.

Best regards,
Will Tucker

CATEGORY	ITEM	DESCRIPTION	WARRANTY
Kiosks Indoor	G3 G3P01	Ultra-thin profile, Fits 17"-22" Screen, AIOs and compact PCs. Includes power bar, LAN connector, ADA Compliant with flexible device options.	3 year return to depot
Indoor Screens	22" Touch Screen MTR-02078	Touch- Projected Capacitive, bezel free, AR 16:9, Resolution 1920 x 1080, CR 1000:1, 14 msec	3 year return to depot
Computer	Meridian Media Player CPU-04064	Media Player: Intel Atom X5-Z8300 Processor Operating System Windows 10 IoT WiFi / BT module, Antenna, Single Monitor Media Playback 1080p @ 60fps, Storage 60GB eMMC; SD Card Slot, Memory 2GB DDR3L connectivity 1x Realtek® Gigabit Ethernet Controller, 3 x USB 2.0 (Front)	1 year return to depot
Powder Coat Colors	Indoor Powder Coat: Silver Textured FIN-07049	Silver Textured Powder Coat Finish (standard) Powdura® Polyester TGIC Powder Coating offers excellent film appearance as well as outstanding mechanical and outdoor exposure qualities.	
Graphics Indoor	GRAPHIC: G2 or G3 1	G2 or G3 -> Full-color front graphic with fade-resistant ink and lexan lamination	1 Year Return To Depot
Packaging	Pallet and Box Packaging- Small	Small Pallet and Cardboard Shipping Container w/wrench.	N/A

Sub Total	\$3,121.00
Quantity	1
Grand Total	\$3,121.00
Shipping fee	\$0.00
One time fee	\$0.00
TOTAL	\$3,121.00

Note: Production will not begin until payment is received or credit application has been approved. Purchase Agreement must be completed to begin the order process.

Terms & Conditions:

DELIVERY

Any delays in receipt of Customer consigned equipment will cause equal or greater delays in Meridian delivery; All Customer consigned equipment must be received at Meridian factory no later than two (2) weeks prior to delivery date; Any delay in receipt of necessary information from Customers or changes in ordering by Customers, will result in delay of delivery. Meridian is not responsible for this delay and additional time will be added for delivery.

SHIPPING

Quote does not include freight charges unless specified. Freight quotes are estimated for budgeting purposes only; Meridian is not responsible for fluctuations in price for shipping; Meridian is not responsible for damage during shipping or delays in shipping out of the direct control of Meridian; Quotes are valid for thirty (30) days.

Shipping address will be verified after order is processed. Address changes must be in writing at least 7 days prior to shipment. Charges incurred for re-routing shipments will be invoiced to the customer and due upon receipt.

CUSTOMER SUPPLIED COMPONENTS

If an RMA (returned merchandise authorization) on a CSC is required, the customer has two options:

- Pay a \$65 tech fee plus the shipping costs
- Customer handles the RMA

CHANGE ORDER FEE/MERIDIAN SHOP RATE

Meridian will add a \$50 change order fee invoiced for any change(s) made after a Purchase Order has been issued. The Meridian shop rate is \$85 per hour and CAD fees are \$150 per hour. This will be applied if additional design is required after the Purchase Order has been received.

STORAGE FEE

Once a shipment has been delayed for 2 business weeks, Meridian will charge a storage fee of \$100 per day for each kiosk that remains at the Meridian facility.

INSTALLATION

Kiosk must be secured to solid, flat & level surface that meets local building requirements. Failure to install on such surface will void all warranties written or implied.

ORDER INSTRUCTIONS

To purchase, please sign below and fax this Order Form to _____ or send a pdf file of this Order Form by e-mail to _____ with a purchase order or credit card information.

PAYMENT

You agree to pay Meridian the fees stated on this Order Form under the terms of the Agreement. Meridian will invoice you for these fees upon the execution of this Order Form or as otherwise agreed to in this Order Form or the Agreement. Payments made by credit card will incur a 4% fee for domestic orders and 6% fee for international shipments (including Canada).

ORDERING ADDITIONAL HARDWARE, SOFTWARE OR SERVICES

You may order additional quantities of the Hardware, Software or Services as described in the Purchase Summary by issuing purchase order(s) to Meridian specifying the ordered items and referencing this Order Form by date. By doing so, you agree that each additional order is governed exclusively by the terms of this Order Form and the Agreement.

Each party has executed this Order Form by its duly authorized representative.

TERMS & CONDITIONS

CHOOSE ONE OF TWO

- This Order Form incorporates the Meridian Basic Ordering agreement, view BOA by clicking here and the End User License Agreement ("EULA") view EULA by clicking here
- Client or its affiliate has entered into a base agreement with Meridian dated _____ (including any amendments), therefore this Order Form incorporates the terms and conditions of such agreement, any amendments and the applicable appendices as indicated in the table below (the "Agreement")



T 910.944.1751 T 866.4.KIOSKS (866.454.6757) F 910.401.1942

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October 23, 2017

TO: CTB Board
FROM: Bill Keefer, City Manager
RE: November/December Meeting

As been the case the past two years, the November meeting falls on Thanksgiving and the December meeting will fall between the Christmas and New Year holidays. The past two years, the CTB board has scheduled a special meeting in early December to cover both the November and December meetings and returned to the regular meeting schedule in January.

Staff would recommend scheduling a special meeting on Thursday, December 14, 2017 at 2 P.M.

October 23, 2017

TO: CTB Board
FROM: Bill Keefer, City Manager
RE: Staff Report

Attached are the following items:

- A chart prepared by the CTB Director outlining the breakdown of lodging locations during the BASS Open fishing tournament on October 5-7 as reported to the City by BASS.
- Notification from Ken Little that the GLOC Performance Boat Challenge Shootout event has been sold to a Mr. Brock Sutherland with the expectations that the event will continue in 2018.
- The Sponsorship Post Event Report from Grove Springs Cultural District in regards to their "Paper the Town with Art" event on September 16, 2017.
- Information from Grove angler Sheldon Collings who recently qualified for the 2018 FLW Pro Tour Series in regards to sponsorships.

Hotel Name		Non CTB Rooms	CTB Rooms
Private Res		120	
Econo Lodge		1	
Best Western			12
Camping		21	
Cherokee Motel		2	
Candlewick		12	
Cedar Oaks		11	
Lee's Resort		16	
Stone Brook			48
Sunset Bernice		1	
Eagles Resort		7	
Wyndham Bernice		2	
Hickory Inn		5	5
Outrigger			19
Four Seasons		4	
Pines Motel		1	
Hilton		1	
Martins Landing		7	
Long's Resort		8	
Grand Motel			7
Grand Lake Casino		4	
Honey Creek			0
Total		223	91

Bill Keefer

From: GLOC Shootout <glocshootout@gmail.com>
Sent: Sunday, October 15, 2017 3:14 PM
To: William (Bill) Keefer
Subject: NEW GLOC OWNER is ANNOUNCED

Linda and I are pleased to announce that Mr. Brock Sutherland will be the new owner of GLOC Performance Boat Challenge Shootout and will carrying the GLOC event into the future. Brock is extremely knowledgeable on the race procedures, vessels, safety and already has first hand experience working in the GLOC organization and has served on the Executive Committee since the inception of our event.

We know with Brock at the helm GLOC will be run in the same professional organized manner that has been displayed for the last three years.

We all realize GLOC has contributed to the Grand Lake Community in a big way and will continue to be the safest and most organized event possible.

Dates and times will be announced for the 2018 event at Grand Lake shortly. Linda and I want to thank all of our Sponsors, GRDA, City of Grove, Executive Committee members, Volunteers, Vendors, Spectators and Participants that have supported us for the past three years.

Thank You - Ken Little



Sponsorship Post Event Report

Date: October, 2017 Sponsorship Funding Approved: \$ 1000

Name of Organization/Agency: Grove Springs Cultural District

Name of Event: "PAPER THE TOWN WITH ART" Date(s) of Event: Sept 16, 2017

The first step in creating a cultural district that will bring visitors and tourist to Grove is the establishment of collaborations between artists, arts organizations and local area businesses in order to implement arts events and integrate the arts into their thinking and deeper into their organizational and business plans.

Working together on the Grove Springs Cultural District and its first event, the Art Festival, "Paper the Town with Art" has begun to make that happen. The cooperation inspired by the forming of the cultural district has inspired those involved to emerge from their personal or organizational "cocoon" and discover how collaboration can help them flourish and be more effective within our community. As these collaborations and the results of their plans and activities grow, so will the increase in participants, tourists, and visitors.

The task force lacked volunteers to survey those coming to the Art Festival, both on the lawn of the community center and in the businesses in downtown Grove that had special events, artists, and performers in their businesses. However, the task force members agreed that there were approximately 250 people who came to view art, buy art, and be part of the fun of the event on the community center lawn alone. Even after many artists had closed their booths at the community center, the Heart and Soul Gallery had over 50 people attend the special showing of artwork by former Grove artist, Hazel Barnett. Other participating businesses indicated that they had a lot of traffic and sales the day of the festival.

The event was created in conjunction with The Playmakers' production of the war letters play, "If All the Sky Were Paper", and the visit of the playwright, Andrew Carroll, historian and creator of the Center for American War Letters. It was perceived that this cooperative plan would help bring visitors such as veterans from out of town to Grove, as well as those interested in art per se. The promotion for the events was tied together in many ways but promoted separately as well.

- The Playmakers included information about the Art Festival on their fliers and emails about the production to a mailing list of some 800 addresses, many out of county and out of state.
- Mr. Carroll's meetings with veterans and/or their families appeared in his schedule on www.warletter.us, with the exception of one added at the last minute at the Grove Public Library.
- The event was promoted on social media. The new Grove Springs Cultural District FB page carried printable entry forms for artists, performers and businesses, as well as the map/program. These and pictures were reposted on Grove Playmakers Theatre FB page and many individual pages. It was also posted on the NextDoor website and on Grand Lake Ok Calendar & the Grandlakeareainfo website.
- Gatehouse Media was hired to promote the art festival to other area towns through their newspapers' website and email blast. Interstitial digital ads from 9/12 - 9/15 were placed in:
carthagepress.com neoshodailynews.com
sekvoice.com
miamiok.com
grandlakenews.com.

- The local print media gave the events good coverage in news articles and calendar listings. *(See samples attached)*
- A display at the Grove Public Library contained the art festival events; it was up in early Sept. *(See attached picture.)*
- 2000 Map/Programs were distributed within the Grove business community and to towns around the lake. *(See attached.)*

Despite the number of other events on the day of the Festival, and the first time many on the GSCD task force had planned and implemented a Festival, they believe that it was a success

The real cost effectiveness came from the artists themselves.

- Approximately 250 people viewed the twenty one artists and arts organizations who displayed their art at the Community Center Lawn; six more artists were sponsored by downtown businesses at their businesses.
- Six performing artists shared their talents at the community center and four others were at downtown businesses, or as strolling performers.
- Nine people took the free class in origami at the Brush & Palette Club in the morning.
- Sugar'd Spoon sold all their "edible art" before noon, and did a good business the rest of the time.
- Heart & Soul Gallery had 50+ people at the presentation of former Grove artist, Hazel Barnett's paintings at 3:00 in the afternoon. At least 30 other people visited her gallery throughout the day.
- L'Reneau changed artists at the last minute as their advertised sketch artists had an emergency. The Rusty Willow's artist also had a last minute emergency.
- The sidewalk chalk art effort had nine people color the sidewalks the evening before the Festival. Miss Sherry's Dance Studio and the Grove Sun added their own chalk art in front of their businesses.
- Lendonwood Gardens' booth received a number of new artists interested in next spring's Art in the Garden. Of those who had booths at the community center, only two had shown their art at Lendonwood last year. The Lendonwood event is the only other formal, cooperative event with the GSCD this first year of Oklahoma Arts Council funding.
- The Playmakers did not see the hoped for attendance from Veterans from a 100-mile radius at the play, despite special promotions to those organizations which included information about the Art Festival.

An email was sent to all participants requesting their evaluations of this, the first event of the Cultural District. Most artists were complementary and successful in either selling their art or getting new prospects for it. To the person, they encouraged the GSCD task force to make this an annual festival. They saw the potential for making it even bigger next year. Some of the suggestions for improving the event made by a few of the evaluations were:

- How about a Songwriter's Showcase, or songwriting competition?
- Shorten the hours of the event. *(This year's weather was very warm and windy, but we missed the rain which came the next day!!)*
- Get a better sound system for entertainers at the community center.
- Perhaps have a food booth or two. *(The task force chose not to do this the first year in order to help area restaurants.*
- Joanne Whitney gave her artist' response:

"We had to abandon our spot on the lawn because of the wind but we opened our doors on 4th and also on Grand; it worked out to be great and we had a constant flow of people coming in! We had many inquiries about prices but no sales, but many viewers hung around to ask questions about the artwork. I met one new artist to Grove (former Houstonian) who was delighted with the festival and our gallery! Yes, we would love for the Festival to be a yearly event! And yes, I would like to be informed of other events happening through GSCD. Thank you for helping to create a venue for the arts in Grove!"

- *The GSCD task force members have other improvement to make as well and ideas for expanding it should it be determined to have the event again next fall. Major assistance from the Convention & Tourism Bureau and perhaps the Chamber of Commerce to get coverage by Tulsa and Joplin TV stations/reporters would be a boon to our community organizations who lack people with the skills/knowledge to attract that kind of media attention.*

Enclosed is a flash drive with photos of the day taken by Coby Livesay. Please feel free to use Boles' pictures in other promotions for Grove. Please check with Coby Livesay or Bob Livesay about using theirs.

Actual Visitor/Participants Spending in Grove:

Actual number of out of town attendees/participants:

Actual Known: 21

At Art Festival: Mr. Andrew Carroll, 17 visitors to the Hazel Barnett Exhibit, and three from the Wooden Boat Show at Arrowhead Resort.

Day visitors # of visitors 21 x # of days= 21 x \$75 = \$ 1575.00
Overnight visitors # of visitors 1 x # of nights 4 nights X \$100 = \$ 400.00
(This was Andrew Carroll's days at the Best Western TimberRidge)

Total Actual Visitor Spending: \$ 1975.00

Actual Total Number of Hotel Room Nights: # of nights 4 x # of rooms = 4
A survey of occupants at hotels and resorts may show more visitors the weekend of Sept 15-17; Some of those may have actually attended the Art Festival, or shopped at downtown businesses.

Post Event Report must be submitted within thirty (30) days following the close of the event.

**Return to: Grove Convention and Tourism Bureau
104 W. 3rd Street Grove, OK 74344**

Crowds Came Out for "Paper the Town with Art" Event

By Bart Montgomery

The Grove Springs Cultural District was buzzing with activity last Saturday as the Inaugural "Paper the Town with Art" event appeared to take over the entire community. Assisted by the Oklahoma Art Council, this affair wasn't short of things to do or places to go. Art was in the air everywhere and it looks like it will be again in 2018.

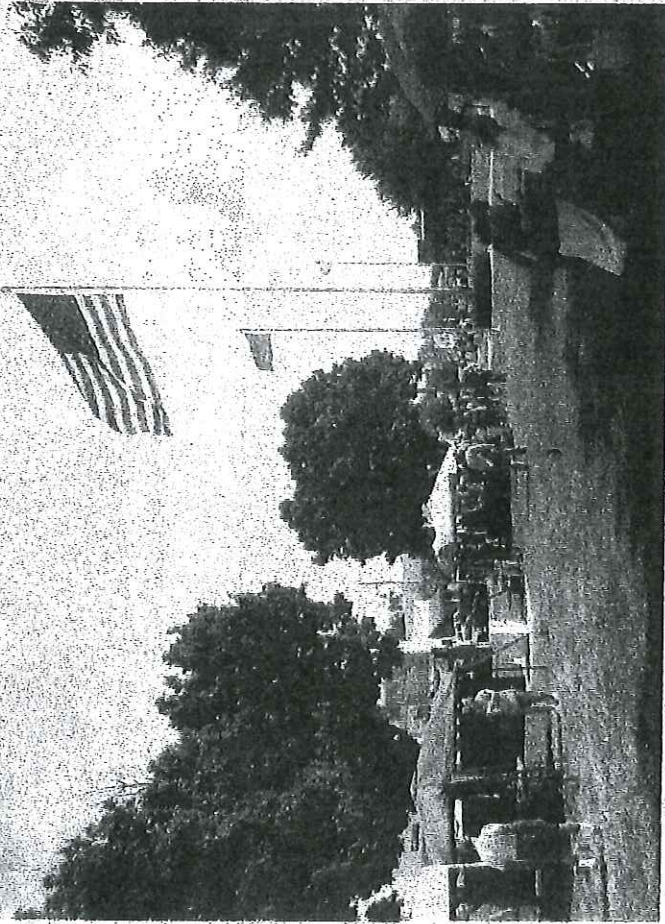
"Considering it was the very first event, it was incredibly successful. The

artists and writers appeared to be pleased. Overall, I'd say it was a very good first try," said Event Coordinator, Suzanne Boles.

The event featured roaming artists that included a singer, magician and ventriloquist. Other highlights were special art presentations and demos. Local establishments even hosted live music events, storytelling and an origami workshop at the Brush & Palette Club. The various activities were as much educational as they



The Grand Lake Renaissance Festival was well-represented by Queen Marie (Anne Dressel) and King James (Mike Ellis).



Grand Lake America. The place to be every weekend.

were fun.

"We really wanted to get young people more interested in art and I think we managed to do that. We're also hoping that it will encourage some of the local businesses to consider putting artists in their shops even when there isn't an event going on," said Boles.

a later time and discuss the next steps to take. There a few details that need ironing including the best time of the year to put it on.

*Don't believe what you hear....
They were framed!
The author and speaker Lori Klickman and Life Purpose Coach*



Paper the Town with Art - Grove September 16

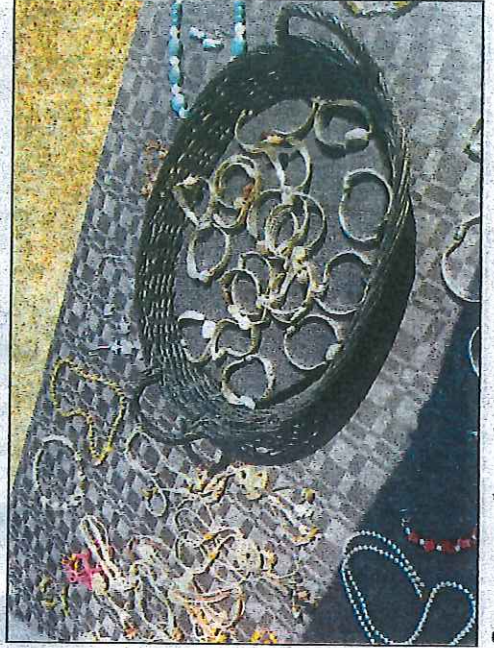


The Grand Lake Renaissance Festival held March 23-25 on Hwy 60 near Vinita had a tent at the Paper the Town With Art art festival in Grove. The festival was the first of an annual event celebrating the new Grove Springs Cultural Arts district in Grove. The renaissance festival is one of many nationwide that celebrate a fanciful view of the European Renaissance, mainly the English Renaissance. All renaissance festival have their own set of royalty. Above are Marie de Guise (Anne Dresel), the Queen Consort of King James V of Scotland (Mike Ellis). both Dresel and Ellis are from Sand Springs.

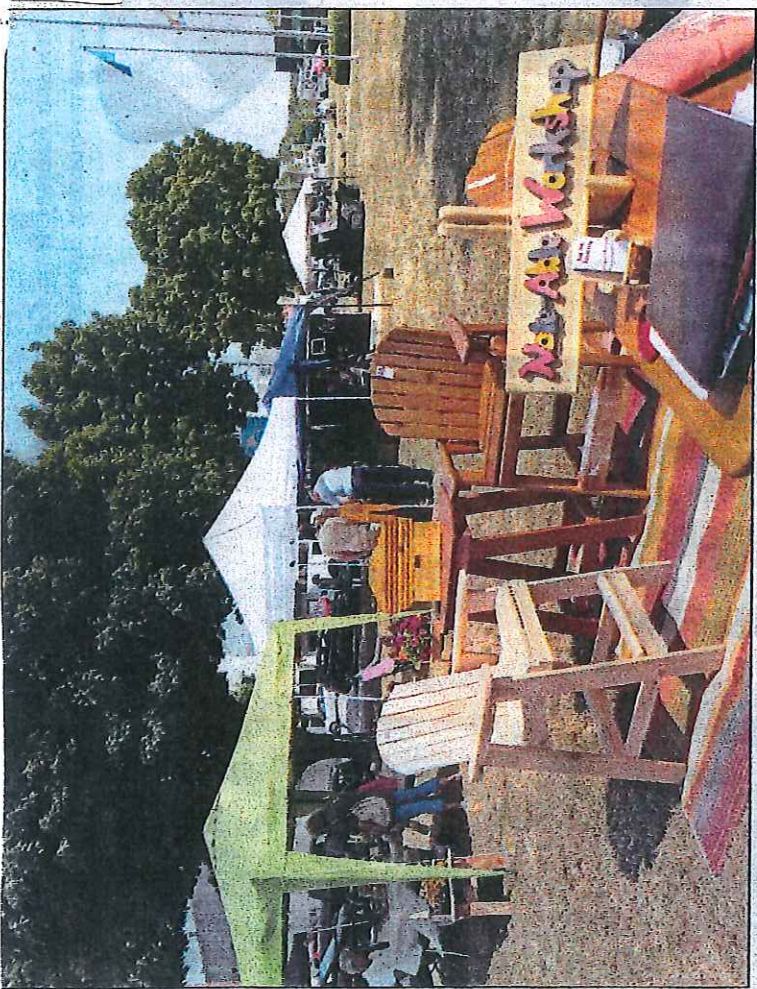
Paper the Town With Art was held on Saturday, September 16 honor of the new Grove Springs Cultural Arts District as it was in honor of the play, *If All the Sky Were Paper*, by Andrew Carroll, the current production at the Playmakers. Playmakers Artistic Executive of the Grove Community Playmakers Suzanne Boles, one of the organizers of the event, along with the board of Brush and Palette and others in the community. The Grove Springs Cultural Arts District and the arts festival were sponsored in part by the Oklahoma Arts Council and local organizations like Harber Village, Lendonwood Gardens, and the Grove Convention and Tourism Bureau. Artists at the event included Lea Carson, Kay Dingwell, Shelly Graves, Terry & Nancy Harper, Lani Stensrud-Griffin. Performers included Ron Young, David Bridges and the Message, Gracie Hudelson and the Grand Lake Storytellers led by Pastor Kim Wenzel. Other activities could be found at the Brush & Palette Club, Gabby's Bar & Grill, Heart & Soul Gallery, and the Rusty Willow.



The east side of the Grove Community center lawn featured artists, writers and other creative individuals.



Some samples of the jewelry work of Karen Buzard. Strings beads and bracelets created from silver snare were among the items for sale.

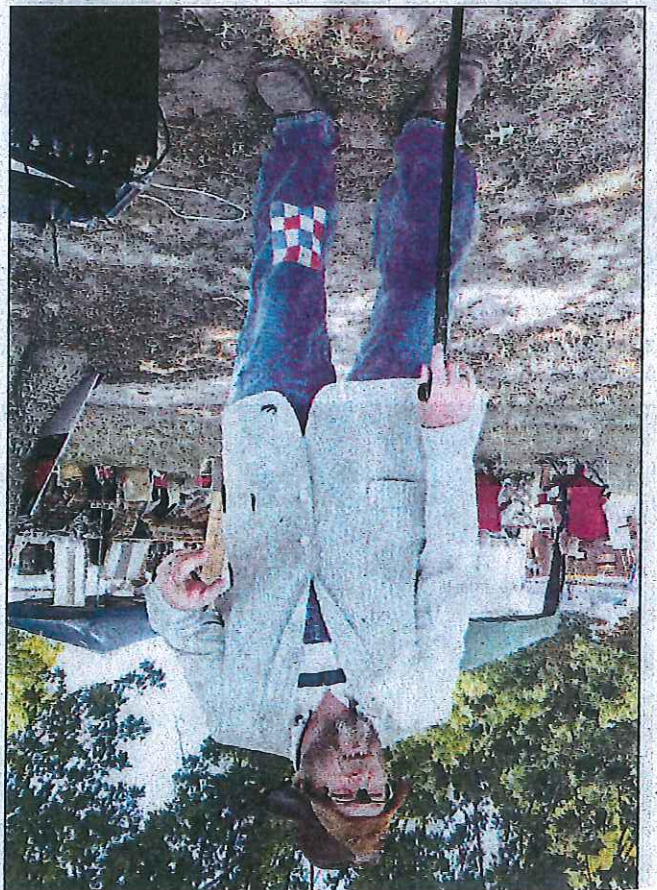


Note-Able Workshop anchor the west side of the Community Center lawn along with one of the two booths hosted by Brush and Palette. Woodworkers and metalwork workers were among the other booths on the lawn besides painters and



Jewelry maker Karen Buzzard stands in her booth with items she created from strings beads and bracelets created from silver spoons.

Photo by Joe Capolino



Matt Caine a.k.a. Pastor Rick Thomas was one of the storytellers representing Grand Lake Storytellers.



Balloon E Dude (Darryl Descouneuz) holds a flow-val at Grand Lake Sports Center before taking to the square.

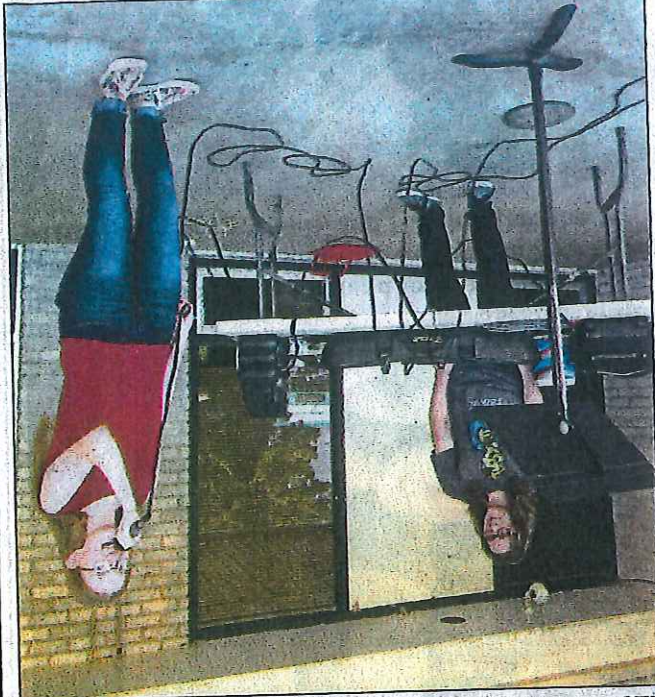
Cherokee traditional storyteller Sequoyah Guess told a personal story of his trip to Oklahoma City the day the Murrow Building was bombed.



Writer and speaker Lori Klickman was one of the storytellers under the old oak on the south side of the lawn.



Lacey Nienhuser was one of the singers who performed on the north steps of the community center.



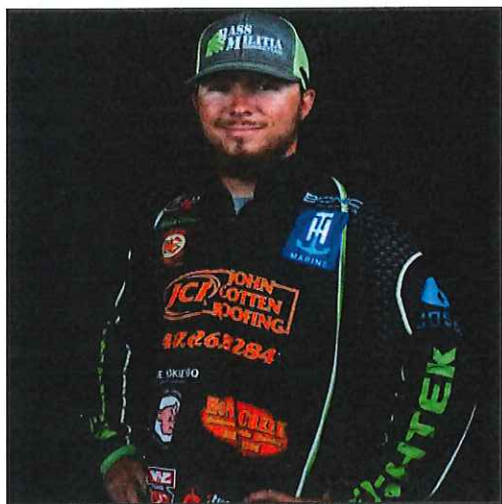
Singer Priscilla Wenzel sang an operatic aria by Antonio Caldara. She is the daughter of Pastor Kim Wenzel.





SHELDON COLLINGS

TOURNAMENT ANGLER - SOCIAL MEDIA MARKETING - PRODUCT PROMOTION



SHELDON COLLINGS - GROVE, OK

I am a determined young Professional Tournament Angler who strives to be successful. Everything I know about fishing started on Grand Lake in Grove, OK. I began my journey at the age of 5 fishing club tournaments as well as buddy tournaments. I am always working hard and gaining knowledge in the sport to better myself as an angler and as a product promoter. My main goal in my career is to help young anglers escalate through the ranks of competitive fishing as I have.

BENEFITS:

As a serious tournament angler I use my tournament and public exposure as well as the internet and social media to successfully promote and endorse the companies I am affiliated with. We travel all over the country during the period of a season. With your companies name or logo on my competition boat or truck, this acts as a traveling billboard for your company all year.

SOCIAL MEDIA:

On a regular basis I make positive posts about all sponsors.



FISHING LEAGUE WORLDWIDE



Facebook Likes Total: 7,204



Instagram Followers: 2,161



mart

Ranger



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HIGHLIGHTS:

- 2018 FLW Tour Qualifier
- 2017 Top 10 Points Overall - FLW Costa Series SW Division
- 2017 Top 10 Points Overall - BFL Okie Division
- 2017 FLW All American Qualifier
- 2016 FLW BFL Regional Champion.
- 2016 FLW Costa Series Top 20

CURRENT EQUIPMENT:

- 2017 Ranger Z119
- Mercury 225 Pro XS
- Power Pole Shallow Water Anchors
- Lowrance Electronics

CURRENT SPONSORS:

- | | |
|-----------------------------|-------------------------|
| Honey Creek Outdoors | Pelican Coolers |
| Curtiss Tate's Tire Service | Fishtek Lures |
| Angler Hub | Bionic Fishing |
| SpotSafe | Sign Designs |
| Bass Militia Fishing Team | Thrasher Sports Apparel |
| Solid Rock Foundation | |



FISHING LEAGUE WORLDWIDE

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