

CITY OF GROVE
CONVENTION AND TOURISM BUREAU
REGULAR MEETING MINUTES
JULY 26, 2018

Jim Corbridge, Chairman, called the meeting to order. Members present were Amelia Chamberlain, Hitesh Patel, John Wells and Brad Wisdom. Also in attendance was Debbie Bottoroff, Assistant City Manager.

Corbridge opened the floor for Public Comments. Bob Livesay addressed the board regarding the photos and videos he and his son Cody Livesay had been taking for recent events including Toes in the Grand, SDBA Boat Races and Food Truck Fridays. He advised the SDBA Boat Race video of the final Top Fuel boat race has been viewed over ¼ million times. Members were all in agreement that the photos and videos are making positive impact on Grove and the Grand Lake area.

Corbridge opened the floor for discussion in respect to the approval of minutes of the June 28, 2018 regular meeting. Wisdom made a motion seconded by Wells to approve the minutes as presented. 5 AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to the monthly financial reports. Bottoroff presented members with the lodging tax reports from Monkey Island RVs and Resorts for February 2018 – May 2018; she advised the \$761.66 collected were not included in the Hotel Tax Spreadsheet. Chamberlain made a motion seconded by Wisdom to approve the monthly Financial Report. 5 AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to rescheduling the Regular August 23, 2018 Meeting to a Special Meeting on August 30, 2018. He advised the Special Meeting will be held at the same time and place as the Regular Meetings. Wisdom made a motion seconded by Chamberlain to re-schedule the August 23, 2018 Regular Meeting to a Special Meeting on August 30, 2018. 5 AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to the Post Event Report submitted by Grand Lake Festivals, Inc. for the Arts, Crafts, Music & Cajun Festival held on July 4, 2018. Corbridge advised this year's Cajun Festival was a huge success, attracting a broader spectrum of attendees due to the headliner attraction, Doug Kershaw. Members were in agreement that the Grand Lake Festivals, Inc. provides good documentation of their events plus realistic report on the numbers. Corbridge advised members Grand Lake Festivals, Inc. received a grant in the amount of \$1,500 for the Cajun Festival. Per policy, one-half of the funds were provided upon grant approval, and the second-half of the payment requires submitting a Post Event Report and a majority vote of the CTB members. Wisdom made a motion seconded by Chamberlain to approve the second half of the grant to Grand Lake Festivals, Inc for the Cajun Festival in the amount of \$750. 5 AYE 0 NAY, Motion carried.

Staff Reports

In the absence of Brent Malone, Executive Director, Bottoroff presented his written report to the members. She advised staff; along with GRDA and SDBA representatives had a positive post event meeting to improve the event and venue for next year's three-day event.

Board Reports

Chamberlain informed members and staff, the trail at Har-Ber Village is complete with one-half mile of asphalt trails and two miles of natural surfaced trails. The automatic opening gate is installed, and once the programming is complete, the gate will open at dawn and close at dusk.

Adjourn

Wisdom made a motion seconded by Wells to adjourn. 5 AYE 0 NAY, Motion carried. Meeting adjourned at 2:41 p.m.