

CITY OF GROVE  
CONVENTION AND TOURISM BUREAU  
REGULAR MEETING MINUTES  
APRIL 25, 2019

Jim Corbridge, Chairman, called the meeting to order. Members present were Brad Wisdom, Amelia Chamberlain, John Wells and Hitesh Patel. Also in attendance were Donnie Crain, Josh Goff and Lynda Redd, Grove Area Chamber of Commerce; Bill Keefer, City Manager and Debbie Bottoroff, Assistant City Manager.

Corbridge opened the floor for discussion in respect to the approval of minutes of the February 28, 2019 Regular Meeting. Chamberlain made a motion seconded by Wisdom to approve the minutes as presented. 5 AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to the monthly financial reports. Keefer advised members the lodging tax collected for the month of February was in line with previous years. However, he advised the revenue for the fiscal year is down as compared to last year. Keefer advised the 2019-2010 budget will reflect a conservative revenue based on this year's numbers. Wisdom made a motion seconded by Chamberlain to approve the monthly Financial Report. 5 AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion in respect to a Sponsorship application received from the Grand Lake O'the Cherokees Quilt Guild in the amount of \$1,500. Keefer advised the amount requested was within the budget and could be funded. Corbridge advised the event continues to grow each year; Chamberlain advised the event is well attended and appreciated the group reducing the amount requested from what they had requested in previous years. Chamberlain made a motion seconded by Wisdom to approve the a Sponsorship In the amount of \$1,500 to the Grand Lake O'the Cherokees Quilt Guild. 5 AYE, 0 NAY, Motion carried.

Corbridge opened the floor for discussion regarding renewing the Memorandum of Understanding (MOU) with the Miami Convention & Visitors Bureau regarding the Northeast Oklahoma Travel Information Center. Crain reported he had recently met with Amanda Davis, Director of the Miami Convention & Visitors Bureau, regarding Grove and Grand Lake's presence at the information center. He advised the current space available to promote Grove and Grand Lake is not being utilized to its fullest potential, "We need more rack cards and information from local businesses to display at the center." Wells asked about the status of the kiosk, Crain advised it was located in a highly visible area; however, without on-site Internet service the information cannot be updated remotely and is outdated. Members discussed options for placement of the kiosk at a different location. Keefer reminded members the kiosk is portable and locating it in a different location is an option to be considered. He advised members the MOU expires June 30, 2019, the renewal agreement will be an action item for consideration on their June meeting agenda.

**Staff Reports**

Crain introduced Josh Goff, the new Special Events Coordinator. Goff advised members he is excited about his new position and looks forward to bringing new ideas to promote Grove and Grand Lake.

Crain presented the monthly Tourism Marketing Services Staff Report to members.

**Board Reports**

Chamberlain announced Har-Ber Village will hold the Grand Opening of the Nature Trails on Saturday, April 27 with music beginning at 10:30 a.m. She also announced trail maps are available for distribution.

Patel announced the Stonebrook Inn has recently become a Days Inn franchise hotel. Corbridge complimented Patel on the recent renovations of the hotel.

**Adjourn**

Wisdom made a motion to adjourn seconded by Wells. 5 AYE 0 NAY, Motion carried. Meeting adjourned at 2:47 p.m.