

**GROVE ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, MARCH 20, 2017
4:00 PM
MINUTES**

The Grove Economic Development Authority met in regular session on Monday, March 20, 2017 at 4:00 PM with Chairman, Ron Lay presiding. Members present were Ivan Devitt, Keith Martin, David Adzigian and Mike Lewandowski. Also present was General Manager, Bill Keefer; Assistant General Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes of the previous meeting. Seconded by Lewandowski. AYE: Devitt, Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

Adzigian made the motion to approve the purchase order register. Seconded by Devitt. AYE: Devitt, Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

Lay opened the floor for discussion with respect to approval of a Sales Tax Agreement with RPB Holdings, LLC doing business as 1909 Restaurant. Bottoroff reported that this is the second project application that the Staff has received, the first being "Junk and Disorderedly, LLC". Bottoroff added that per the policy, if the application is approved, and GEDA / City Council enter into a sales tax incentive agreement with RPB Holdings, LLC owner of 1909 would be eligible to receive a fifty (50) percent reimbursement on the net tax collected July 1, 2017 thru June 30, 2018. Bottoroff noted that if approved, the reimbursement will be paid for a maximum of five (5) years. Devitt made the motion to approve the Sales Tax Agreement with RPB Holdings, LLC dba 1909 Restaurant. Seconded by Martin. AYE: Devitt, Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

Lay opened the floor for discussion with respect to participation in the Paris Air Show as a sponsor for a reception to be hosted by the Oklahoma Department of Commerce. Keefer reported that with the recent growth in the aerospace industry in and around our industrial park, the Department of Commerce has invited the City of Grove to be a sponsor for a reception that the State of Oklahoma will be hosting the upcoming Paris Air Show. Keefer mentioned that he received an email from Deby Snodgrass – Executive Director, Oklahoma Department of Commerce offering the City of Grove the opportunity to join the Oklahoma Delegation by sponsoring this event with a \$2,000 contribution. Benefits of the sponsorship include:

- Signage at the event
- Mention during opening remarks
- Up to 25 pieces of your marketing materials will be shipped to the show and displayed @ the event.

Snodgrass mentioned that this is the perfect opportunity to get Grove Industrial Park recognized at an international event without sending a representative, and to show support for Oklahoma's business recruitment efforts. The Board all expressed their personal concerns and comments in regards to this project. Lewandowski made the motion to approve participation in the Paris Air Show as a sponsor for a reception to be hosted by the Oklahoma Department of Commerce by means of a \$2,000 contribution. Seconded by Adzigian. AYE: Devitt, Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

Lay then opened the floor for discussion with respect to a request from Craig and Ginger Mitchell to acquire an easement from GEDA to access the backside of their property from Industrial Road 4 (road located on north side of Society Awards) on what would be an extension of 642 Road. Keefer reported that the Staff has received a request from Craig and Ginger Mitchell to acquire an easement to access the back side of their property located at 28450 S 640 Road. The back side of their property is physically separated from the front half by a large pond. This access would have to come across GEDA owned property located on the north side of Industrial Park Road #4 that runs along the north side of Society Awards. Keefer added that long term, the Mitchell's are interested in purchasing some property along the west edge of GEDA property that would allow them to build a permanent drive way. Keefer entertained questions, comments and concerns from the Board in regards to the pros and cons of the permitting of this request. The Board took no formal action to this request but directed Keefer and Bottoroff to meet with the property owners to reevaluate the situation for possible proposal back before the Board at a future meeting.

GENERAL MANAGERS REPORT:

Keefer noted that he has placed in the packet a copy of the Purchase Agreement from the City Council for the Civic Center from Concept Development, Inc. Keefer detailed on the contents of the agreement in order for the city to obtain a new facility.

TRUSTEES REPORT:

Martin updated the Board and Staff on the Precision Machine renovation project. Martin reported that two new eco-speed machines have already been installed, and that four more are on the schedule.

Lay reported that he recently had the opportunity to work with the city staff and crews with the redevelopment of the alleyway in behind his restaurant, and that he commended them on the nice work they done on that project.

Lay added that the new sidewalks looks great to the downtown area. Keefer mentioned that the Staff is looking at changing out some of the existing lighting to LED, and some of the signage for better public awareness.

At 4:44 PM Devitt made the motion to adjourn. Seconded by Lewandowski. AYE: Devitt, Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.