

**GROVE ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, OCTOBER 17, 2016
4:00 PM**

The Grove Economic Development Authority met in regular session on Monday, October 17, 2016 at 4:00 PM with Chairman, Ron Lay present. Members present were Keith Martin, David Adzigan and Mike Lewandowski. Member Ivan Devitt was absent. Also present was General Manager, Bill Keefer; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard. City Treasurer, Lisa Allred was absent.

Adzigan made the motion to approve the minutes of the previous meeting of 05-16-16. Seconded by Martin. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.

Lewandowski made the motion to approve the minutes of the previous meeting of 09-19-16. Seconded by Adzigan. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.

Lewandowski made the motion to approve the purchase order register. Seconded by Adzigan. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.

Lay opened the floor for discussion with respect to approval of an amendment to Section 10.2 of the Civic Center Policies and Procedures. Keefer reported that this has been placed back upon the agenda for discussion with Fire Chief, Mike Reed, and as of earlier today he was scheduled to be here. Keefer indicated that Devitt had several questions and concerns regarding this amendment and wanted some input from Reed prior to final passage of the policy change. Martin made the motion to table this item for the next meeting. Seconded by Lewandowski. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried. At 4:14 PM Fire Chief, Mike Reed came into the meeting, and Lay re-opened the floor for discussion only. Lay noted on the concerns from several Trustees was to the conditions of tanks that could be detrimental to owners coming into the show(s) with just a quarter tank of gas. Reed responded by saying that that quarter tank of gas policy is in accordance to the International Fire Codes. Reed entertained questions from the Board, and agreed to research this policy with other cities and towns for presentation back before the Board at their next regular scheduled meeting.

Lay then opened the floor for discussion with respect to approval of a Sales Tax Incentive application from Robert Burgess, dba Junk & Disorderly, LLC, and enter into a Sales Tax Incentive Agreement. Bottoroff reported that the Staff has been working with Business Owner, Robert Burgess in regards to the 'Sales Tax Incentive' policy that entitles qualifying business to receive a reimbursement of 50% of the 'Net Tax' as defines. Bottoroff noted that this is the first application since the passage of this policy, and to be eligible for reimbursement, business owners must submit an application on or before May 1 of each

year. The reimbursement will be paid for a maximum of five (5) fiscal years. Bottoroff added that since this business started operation during the fiscal year it will be required to make application for the next fiscal year in May 2017 to be eligible to receive the reimbursement after June 30, 2017. Adzigian made the motion to approve the Sales Tax Incentive application as presented and discussed upon recommendation to the Mayor and City Council. Seconded by Lewandowski. AYE: Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

GENERAL MANAGERS REPORT:

Keefer reported that the Staff is continually working with the undescribed company for their development agreement. Keefer mentioned that he is visiting will all entities involved about scheduling a date for a special meeting. Keefer added that the materials are being delivered next week for the proposed waterline to service this project. Lay suggested that the Staff seek their opinion about conducting a "Public Announcement".

The Cherokee Casino is looking at hiring approximately 175 jobs, and has conducted several job fairs. They are anticipating opening in December 2016.

At 425 PM Adzigian made the motion to adjourn. Seconded by Lewandowski. AYE: Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.