

**GROVE ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, NOVEMBER 21, 2016
4:00 PM**

The Grove Economic Development Authority met in regular session on Monday, November 21, 2016 at 4:00 PM with Chairman Ron Lay presiding. Members present were Keith Martin, David Adzigan and Mike Lewandowski. Member Ivan Devitt was absent. Also present was General Manager, Bill Keefe; Attorney, Darren Cook; Assistant General Manager, Debbie Bottoroff; City Treasurer, Lisa Alred and City Clerk, Bonnie Buzzard.

Adzigan made the motion to approve the minutes of the previous meeting. Seconded by Martin. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.

Adzigan made the motion to approve the minutes of the 10-26-16 special meeting. Seconded by Martin. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.

Lewandowski made the motion to approve the purchase order register. Seconded by Adzigan. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.

Lewandowski made the motion to approve the 'Notice of Posting' of the GEDA regular scheduled meetings for the 2017 calendar year. Seconded by Martin. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.

Lay opened the floor for discussion with respect to approval of an amendment to Section 10.2 of the Civic Center Policies and Procedures. Keefe reported that this has been placed back upon the agenda for discussion for update from the Fire Department, and to address concerns from Devitt who had several questions regarding this amendment and requested some input from Reed prior to final passage of the policy change. Assistant Fire Chief, Rocky DeSilva addressed the Board to report that Reed was not able to attend the meeting so he agreed to sit in for him to report that Reed had researched this project with other cities and towns, and discovered that a quarter tank of gas policy is enforced amongst those entities during an event such as a car / boat show. DeSilva entertained questions, comments and concerns from the Board and Staff. Lewandowski made the motion to approve the amendment to Section 10.2 of the Civic Center Policies and Procedures as presented and discussed. Seconded by Adzigan. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.

GENERAL MANAGERS REPORT:

Keefe reported that he is excited about Orizon Aerostructures project, and is hoping for good things from them. Bottoroff added that as part of the incentive package to that project, the City of Grove has made application to the Oklahoma Department of Commerce (ODOC) to obtain an Aerospace Certification for the Industrial Park. The eligibility criteria to submit

an application is very strict. Bottoroff noted that one concern was that the Grove Airport runway is only 5 250 feet in length, and the certification program requires the runway to be 5 500 feet in length. Staff has advised ODOC that the Airport's Master Plan includes extending the runway to 6 000 feet in length, and that ODOC has notified the City via e-mail to move forward with the application. Bottoroff added that if approved, it would benefit all of the property owners in the surrounding area.

EXECUTIVE SESSION

At 4:14 PM Lewandowski made the motion for the Board to recess into an Executive Session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing or creation of a proposal to entice a business to locate within the jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, pursuant to Title 25 OS Section 307. C 10 (Economic Development Proposal), and to invite participation from Bill Keefe, Darren Cook and Debbie Bottoroff. Seconded by Martin. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.

At 4:57 PM Martin made the motion for the Board to come out of Executive Session with no action taken. Seconded by Adzigan. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.

Lay announced that in regards to any discussion and/ or action with respect to the above mentioned agenda item. No action taken.

At 4:58 PM Lewandowski made the motion to adjourn. Seconded by Adzigan. AYE: Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.