

**GROVE ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, JULY 17, 2017
4:00 PM
MINUTES**

The Grove Economic Development Authority met in regular session on Monday, July 17, 2017 at 4:00 PM with Chairman, Ron Lay presiding. Members present were Ivan Devitt, Keith Martin, David Adzigian and Mike Lewandowski. Also present was General Manager, Bill Keefer; Assistant General Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard.

Martin made the motion to approve the minutes of the previous meeting. Seconded by Lewandowski. AYE: Martin, Lewandowski and Lay. NAY: None. Devitt and Adzigian abstained. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Adzigian. AYE: Devitt, Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

Lay opened the floor for discussion with respect to authorization to apply the balance of the construction fund proceeds towards the payoff of the 2015 Note for Wolf Creek Park, Phase III. Allred reported that the City has been making regular semi-annual payments on this loan, and in order to utilize the funds left in the 2015 Construction Fund, Staff would need authorization to notify the Trustee Bank that the project is completed and that it would be the City's intent to utilize the monies left in the construction fund to go toward the payoff of the note, as well as pay the note off in full with the September 1st payment. Allred added that the City has budgeted approximately \$175,000 in the 2017-2018 FY budget for this project, and that she is currently working with the Trustee Bank on obtaining the exact pay-off balance. Allred entertained questions, comments and concerns from the Board. Devitt made the motion to authorize the Staff the to apply the balance of the construction fund proceeds towards the payoff of the 2015 Note for Wolf Creek Park, Phase III as presented and discussed. AYE: Devitt, Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

GENERAL MANAGERS REPORT:

Keefer reported that he had visited with Attorney, Dave Jones in regards to proposed individual(s) interested in purchasing land at the Industrial Park. Jones responded back by saying that he has reached out to the individual(s) with negative results, and suggested that the City moved forward with any other proposed sales. Keefer added that the Staff has been visiting with proposed owners with a business plan, and have invited them to attend a GEDA meeting when ready.

Keefer reported that the Staff is continuing working on identifying options to address the issues pertaining to the 3rd and Main intersection by requesting State Representative, Josh West to make contact with ODOT Representatives to see if they would review the traffic heading southbound on

Highway 59 towards Jay. Keefer reported that he would keep the Board updated with any new developments.

Keefer reported that the Staff has not received a positive response from Craig and Ginger Mitchell in regards to an easement to access the back side of their property located at 28450 S 640 Road along the west edge of GEDA property that would allow them to build a permanent drive way.

TRUSTEES REPORT:

Lewandowski asked for an update on the proposed Civic Center. Keefer reported that the City Council met in special session on June 27th and entertained input from the Grow with Grove Facilities Committee that has been working with Staff to research and develop information for a new Civic Center facility. The Council authorized the Staff to continue working with the Architectural Design Group, Finance Advisor, and the Grow for Grove committee on fine tuning the cost estimates pertaining to this project for a report back to the Council.

Lay asked about the Street Paving schedule for Leisure. Keefer reported that they are due back in Grove within a couple of weeks.

Lay reported that the downtown merchants had just recently learned of the “Food Truck Friday” event, and thought that it would be nice if they knew about it in advance so that they may prepare for the additional foot traffic in the area.

At 4:43 PM Devitt made the motion to adjourn. Seconded by Martin. AYE: Devitt, Martin, Adzigan, Lewandowski and Lay. NAY: None. Motion carried.