

**GROVE ECONOMIC DEVELOPMENT AUTHORITY
SPECIAL MEETING
TUESDAY, OCTOBER 3, 2017
4:30 PM
MINUTES**

The Grove Economic Development Authority met in special session on Tuesday, October 3, 2017 at 4:30 PM with Chairman, Ron Lay presiding. Members present were Ivan Devitt, Keith Martin, David Adzigian and Mike Lewandowski. Also present was General Manager, Bill Keefer; Assistant General Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard.

Lay opened the floor for discussion with respect to approval of a Resolution of the Grove Economic Development Authority (The "Authority") authorizing the issuance of its Promissory Note, Taxable Series 2017 (The "Note") in the aggregate principal amount of \$495,000; waiving competitive bidding and authorizing the note to be sold on a negotiated basis; approving and authorizing execution of a note indenture authorizing the issuance and securing the payment of the note; providing that the organizational document creating the Authority is subject to the provision of the indenture; approving and authorizing execution of an agreement of support; authorizing and directing the execution of the note and other documents relating to the transaction, including a Financial Advisor Service Agreement with Municipal Service Finance Services, Inc.; and containing other provisions relating thereto. Keefer reported that during the September 18th GEDA meeting action was taken authorizing Financial Advisor, Rick Smith to solicit bids proposals from financial institutions for the Promissory Note to purchase the property located along Highway 59 North. The bids proposals were received and a bid tabulations was prepared. Financial Advisor, Rick Smith addressed the Board to report on the following two bids proposals received:

- BB&T Governmental Finance - Charlotte, NC - \$3.45%
 - total interest cost: \$34,116.19
 - only allows for prepayment in whole on any date
- First National Bank – Grove, OK – 3.47%
 - total interest cost: \$34,313.96
 - allows prepayment in whole or in part on any date

Smith noted that with the difference of the two interest payment amount being under \$200.00, plus the variable repayment options it would be his recommendation to award the bid proposal to First National Bank @ 3.47%. Smith then detailed to the Board on the total outline options on the financing packet for this project:

- final debt service requirements from GEDA (security collateral - agreement of support from the City of Grove)
 - interest: \$34,313.96
 - total payment: \$529,313.96
- Estimated Issuance Components
 - bond counsel fee / expense
 - financial advisor fee / expense
 - bank counsel fee
 - trustee bank fee
 - rounding
 - total note amount \$495,000.00

Smith then entertained questions, comments and concerns from the Board and Staff. Adzigian made the motion to approve the Resolution authorizing the incurrence of indebtedness by the Grove Economic Development Authority issuing its Promissory Note, Taxable Series 2017 as presented and discussed to include a Financial Service Agreement with Municipal Finance Services, Inc., and to award the interest bid proposal to First National Bank @ 3.47%. Seconded by Martin. AYE: Devitt, Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2017-2018 GEDA Budget. Seconded by Adzigian. AYE: Devitt, Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

At 4:49 PM Devitt made the motion to adjourn. Seconded by Lewandowski. AYE: Devitt, Martin, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.