

**GROVE ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
MONDAY, SEPTEMBER 17, 2018  
4:00 PM  
MINUTES**

The Grove Economic Development Authority met in regular session on Monday, September 17, 2018 at 4:00 PM with Interim Chairman, Ivan Devitt presiding. Members present were Keith Martin and Mike Lewandowski. Member(s) David Adzigian and Ron Lay were absent. Also present was General Manager, Bill Keefer; Assistant General Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard.

Martin made the motion to approve the minutes of the previous meeting. Seconded by Lewandowski. AYE: Martin, Lewandowski and Devitt. NAY: None. Motion carried.

Martin made the motion to approve the purchase order register. Seconded by Lewandowski. AYE: Martin, Lewandowski and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to a Resolution amending Section 13 and Section 14 of the City of Grove, Oklahoma Civic Center Policy as it pertains to Smoking and Alcoholic Beverages. Bottoroff reported that the purpose for this Resolution is to update the policy to mirror the City Code to prohibit the use or smoking of marijuana on any publicly owned property, and to comply with the new alcohol laws effective October 1<sup>st</sup>. Bottoroff noted that the Staff has sought out direction from the Oklahoma Municipal Assurance Group and the Oklahoma Municipal League in compiling these changes of policy. Lewandowski reported that upon visiting with Ron Lay he had expressed some concerns with the language pertaining to Section 14.3 – Security. Lewandowski suggested having the City Attorney review for legality purposes. Keefer reported that the “Taste of Grand” event will be utilizing the Civic Center this Saturday but they will be supplying their own security. Lewandowski made the motion to table this item pending a full review from the City Attorney for lawful terminology. Seconded by Martin. AYE: Martin, Lewandowski and Devitt. NAY: None. Motion carried.

Devitt opened the floor for discussion with respect to the appointment of a representative of GEDA to the Economic Development Services Oversight Committee. Martin made the motion to appoint Ron Lay. Seconded by Lewandowski. AYE: Martin, Lewandowski and Devitt. NAY: None. Motion carried.

**GENERAL MANAGERS REPORT:**

Bottoroff reported to the Board that the City is in the process of pursuing a safety grant from the U.S. Department of Commerce Economic Development Administration for infrastructure improvements along Highway 10 and Ford Road.

Keefer reported that he has been visiting with Chamber Director, Donnie Crain in regards to new proposed industrial / economic seekers by utilizing what the city currently has in place and what available. Crain addressed the Board to report that he has starting laying out the plan with the Staff and Administration on the implementation of the Economic Development Service agreement. Crain indicated that the first quarterly reports will be forthcoming.

At 4:35 PM Martin made the motion to adjourn. Seconded by Lewandowski. AYE: Martin, Lewandowski and Devitt. NAY: None. Motion carried.