

**GROVE ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, NOVEMBER 19, 2018
4:00 PM
MINUTES**

The Grove Economic Development Authority met in regular session on Monday, November 19, 2018 at 4:00 PM with Chairman, Ron Lay presiding. Members present were Ivan Devitt, David Adzigian and Mike Lewandowski. Member Keith Martin was absent. Also present was General Manager, Bill Keefer; Assistant General Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard.

Lay opened the floor for Election of Offices:

- a) Chairman – Adzigian nominated Ron Lay. Devitt seconded the nomination. Lewandowski made the motion to close the nomination. Adzigian seconded the motion. AYE: Devitt, Adzigian and Lewandowski. NAY: None. Lay abstained. Motion carried. The call for vote for nomination of Chairman. AYE: Devitt, Adzigian and Lewandowski. NAY: None. Lay abstained. Motion carried.
- b) Vice-Chairman - Lay nominated David Adzigian. Lewandowski seconded the nomination. Lewandowski made the motion to close the nomination. Devitt seconded the motion. AYE: Devitt, Lewandowski and Lay. NAY: None. Adzigian abstained. Motion carried. The call for vote for nomination of Vice-Chairman. AYE: Devitt, Lewandowski and Lay. NAY: None. Adzigian abstained. Motion carried.

Lewandowski made the motion to approve the minutes of the previous meeting. Seconded by Devitt. AYE: Devitt, Lewandowski and Lay. NAY: None. Adzigian abstained. Motion carried.

Adzigian made the motion to approve the purchase order register. Seconded by Lewandowski. AYE: Devitt, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

Adzigian made the motion to approve the Notice of Posting of the 2019 regular scheduled GEDA meetings. Seconded by Lewandowski. AYE: Devitt, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

Lay opened the floor for discussion with respect to approval of an Economic Development Strategic Plan. Keefer reported that this plan will provide direction and guidance for the partnership between the City of Grove, the Grove Economic Development Authority and the Chamber of Commerce on where to dedicate our resources and energy to grow and strengthen our local economy both for the short-term as well as the long-term. Keefer then turned the floor over to Chamber Director, Donnie Crain who introduced and discussed in detail with the Board his proposed Economic Development Strategic Plan that consisted of the following components:

- Cluster Development
 - Aerospace / Aviation
 - Travel & Tourism
 - Retail
 - Healthcare
 - Retirement & Relocation
- Priorities & Action Items
 - Existing Business Retention & Expansion Efforts
 - New Industry & Business Recruitment Efforts
 - Develop Product for Targeted Sectors
 - Workforce Development
 - Marketing & Communications
 - Quality of Place

- Economic Development Partnerships

Crain entertained questions, comments and concerns from the Board and Staff. Devitt made the motion to approve the plan as presented with the goal to schedule a workshop session with the City Council sometime after the first of the year to discuss the specifics of the plan to prioritize a list of 3-4 objective / goals of the plan. Seconded by Lewandowski. AYE: Devitt, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

Lay opened the floor for discussion with respect to a Resolution amending Section 13 and Section 14 of the City of Grove, Oklahoma Civic Center Policy as it pertains to Smoking and Alcoholic Beverages. Bottoroff reported that the purpose of this Resolution is to update the policy to:

1. Mirror the City Code to prohibit the use or smoking of marijuana on any publicly owned property; and
2. Comply with the new alcohol laws effective October 1, 2018

Bottoroff added that she had recently attended a seminar that was sponsored by the Oklahoma Municipal League and the Oklahoma Municipal Assurance Group (the City of Grove insurance carrier), and it was upon their strong recommendation that the City include the prohibiting of marijuana in their “No Smoking” policy. Adzigian suggested that the Staff consider placing the word ‘ALL’ in Section 14 – 14.3 Security so that it would read

“Security is required for all events and uses of the Grove Civic Center...”

The Staff indicated there would be no problems with that. Devitt made the motion to approve the Resolution as presented and as amended. Seconded by Lewandowski. AYE: Devitt, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.

GENERAL MANAGERS REPORT:

Keefer reported that he has placed in the packet the 1st Quarterly Economic Development Services Report from the Grove Areas Chamber of Commerce. Donnie Crain was present to answer any questions.

Keefer discussed with the Board the current percentage of the hotel / motel tax, and the possible amendments forthcoming to the Ordinance to include RV Parks in the near future and a possible expansion of board members from 5 to 7. Keefer added that Brent Malone is out actively recruiting other businesses to participate in the Hotel / Motel Tax Ordinance.

TRUSTEES REPORT:

Lay reported that the downtown street lighting is still a continual problem, and asked if the City has addressed that issue any. Keefer reported that Buildings and Grounds has replaced all of the street lights with LED lights, and that it showed some improvements. Lay asked for an update on the placement of the “Palm Trees” around the area. Keefer added that project is going to require additional discussion.

At 4:46 PM Adzigian made the motion to adjourn. Seconded by Devitt. AYE: Devitt, Adzigian, Lewandowski and Lay. NAY: None. Motion carried.