

**GROVE ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
MONDAY, SEPTEMBER 16, 2019  
4:00 PM  
MINUTES**

The Grove Economic Development Authority met in regular session on Monday, September 16, 2019 at 4:00 PM with Vice-Chairman, Mike Lewandowski presiding. Members present were Ivan Devitt, Keith Martin and David Adzigian. Chairman, Ron Lay was absent. Also present was General Manager, Bill Keefer; Assistant General Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard.

Devitt made the motion to approve the minutes of the previous meeting. Seconded by Martin. AYE: Devitt, Martin, Adzigian and Lewandowski. NAY: None. Motion carried.

Martin made the motion to approve the purchase order register. Seconded by Devitt. AYE: Devitt, Martin, Adzigian and Lewandowski. NAY: None. Motion carried.

Lewandowski opened the floor for discussion with respect to a Resolution amending the Civic Center Policy and schedule of fees and charges as it pertains to deposit fees. Bottoroff reported that the current policy and fee schedule requires a separate deposit for the building, cleaning, kitchen, doors keys, lift keys, microphone and trash. The proposed Resolution combines the deposit fees and minimizes the number of deposits required. Bottoroff added that the proposed Resolution also amends Section 14 Alcoholic Beverage and Illegal Drugs by removing the term "Low Point Beer". Bottoroff entertained questions from the Board. Martin made the motion to approve the Resolution as presented. Seconded by Devitt. AYE: Devitt, Martin, Adzigian and Lewandowski. NAY: None. Motion carried.

**GENERAL MANAGERS REPORT:**

Keefer referenced the email in the packet from Ferra Aerospace in regards to their groundbreaking ceremony to celebrate their 50,000 square foot manufacturing expansion scheduled for Friday, September 27, 2019 @ 3:00 PM, and encouraged all to attend.

Keefer reported that the Staff advertised for letters of application(s) for the upcoming terms of expiration to the Board, and advised that he needed letters from the members by Monday, September 23<sup>rd</sup> @ 10:00 AM.

Keefer welcomed back David Adzigian, and wished him well with his recovery.

Executive Director – Grove Area Chamber of Commerce, Donnie Crain addressed the Board with an Economic Development Strategy update for the month of September 2019:

- Tourism
  - Grand Lake Queen cruises
  - Mountain Bicycling Park, Trails
  - Amusement Facility Honey Creek State Park
- Aviation & Aerospace
  - Ferra Expansion – Ground breaking – September 27<sup>th</sup>

- Retirement & Relocation
  - Working on the City of Grove's designation as an AARC Seal of Approval Community
- On-going business expansion & retention efforts
  - Orizon meeting – City, State, Tribal & Career Tech
- On-going business Recruitment efforts
  - Plasmerica
  - Prospective Welding, Dock Business
  - Office Space – Financial Advisor Firm
- On-going Economic Development Partnership efforts
  - Establish working relationship with Cherokee Nation

At 4:25 PM Devitt made the motion to adjourn. Seconded by Martin. AYE: Devitt, Martin, Adzigian and Lewandowski. NAY: None. Motion carried.