

**GROVE ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
MONDAY, JUNE 15, 2020  
4:00 PM  
MINUTES**

The Grove Economic Development Authority met in regular session on Monday, June 15, 2020 at 4:00 PM with Chairman, Ron Lay presiding. Members present were Ivan Devitt, Keith Martin, David Adzigian and Mike Lewandowski. Also present was General Manager, Bill Keefer; Assistant General Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard.

Lewandowski made the motion to approve the minutes of the previous meeting. Seconded by Devitt. AYE: Devitt, Martin. Adzigian, Lewandowski and Lay. AYE: None. Motion carried.

Martin made the motion to approve the purchase order register. Seconded by Lewandowski. AYE: Devitt, Martin. Adzigian, Lewandowski and Lay. AYE: None. Motion carried.

Lay opened the floor for discussion with respect to review of the proposed 2020-2021 GEDA Budget. Keefer reported that the proposed budget includes funding for the various debt payments for

- ✓ Swimming pool
- ✓ Event center land purchase
- ✓ Harbor Point TIF District
- ✓ Downtown Sales Tax Incentive Program - \$30,000
- ✓ Economic Development Services Agreement with the Grove Area Chamber of Commerce - \$30,000
- ✓ Funds for general economic development projects or programs - \$164,000
- ✓ AARC - Seal of Approval Community - \$6,000

Keefer reported that total budget for Revenues / Expenditures each equal to be \$544,500, 00. Devitt made the motion to approve a Resolution authorizing the 2020-2021 GEDA Budget upon recommendation to the Mayor and City Council. Seconded by Adzigian. AYE: Devitt, Martin. Adzigian, Lewandowski and Lay. AYE: None. Motion carried.

Lay opened the floor for discussion with respect to a Resolution adding Compliance Requirements to the Grove Civic Center. Bottoroff reported that the proposed Resolution amends the Grove Civic Center Policy by adding a section that requires compliance with the City of Grove policies and procedures, plus all state and /or federal laws that are applicable for the use of City owned buildings and properties, and providing action for failure to comply. Devitt made the motion to approve the Resolution adding compliance requirements to the Grove Civic Center Policy. Seconded by Martin. AYE: Devitt, Martin. Adzigian, Lewandowski and Lay. AYE: None. Motion carried.

Lay then opened the floor for discussion with respect to approval of a Sales Tax Incentive Agreement with Tennille Kent, dba as The Party Station. Keefer reported that Tennille Kent, owners of the Party Station has recently relocated her business to the downtown district from South Main Street. Keefer mentioned that as per the policy, her business will be considered an existing business and would be eligible to receive the incentive calculated at 50% of the excess over the average net tax paid over the past years, of at least one year but not to exceed three years. Devitt made the motion to approve the Sales Tax Incentive Agreement with Tennille Kent, dba as The Party Station as presented and

discussed. Seconded by Adzigian. AYE: Devitt, Martin. Adzigian, Lewandowski and Lay. AYE: None. Motion carried.

**GENERAL MANAGERS REPORT:**

Keefer reported that the current sales tax received for May (March sales) and June (April sales) were significant which reflect all the excessive activities from Wal-Mart and Lowes due to the Covid-19 pandemic. Lewandowski questions the surrounding communities' sales tax. Keefer indicated that he was unsure because he hasn't seen any report or release of the numbers.

Grove Chamber of Commerce Director, Donnie Crain addressed the Board to report that the Chamber Office Staff worked continuously through the Covid-19 pandemic, and that all official business was conducted by appointment only. Crain updated the Board on the following:

- ✓ Toes in the Grand event Carey Bay Cottages
- ✓ Grand Lake Queen
- ✓ Green Country Marketing with CTB
- ✓ Proposed Industrial Prospects
- ✓ Real Estate Marketing
- ✓ Retirement Circulation
- ✓ Retail Marketing

**TRUSTEES REPORT:**

Lay reported on a new manufacturing business that has started location in the Ferra facility.

Lay mentioned that during the Covid-19 pandemic we decided one morning to venture to Wal-Mart during the "Senior Citizen" hour and it was packed.

At 4:45 PM Devitt made the motion to adjourn. Seconded by Lewandowski. AYE: Devitt, Martin. Adzigian, Lewandowski and Lay. AYE: None. Motion carried.