

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, DECEMBER 20, 2016
4:30 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, December 20, 2016 at 4:30 PM with Chairman Robert Hunk presiding. Members present were Bill Dyer, Mike Ferguson and Don Nelsen. Members Berwin Kock was absent. Also present was General Manager, Bill Keefer; Attorney, Darren Cook; Public Works Director, Jack Bower; City Treasurer, Lisa Alred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

Dyer made the motion to approve the minutes from the previous meeting. Seconded by Nelsen. AYE: Dyer, Ferguson, Nelsen and Hunk. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Ferguson. AYE: Dyer, Ferguson, Nelsen and Hunk. NAY: None. Motion carried.

Dyer made the motion to approve the Notice of Posting of the Grove Municipal Services Authority regular scheduled meetings for the 2017 calendar year. Seconded by Ferguson. AYE: Dyer, Ferguson, Nelsen and Hunk. NAY: None. Motion carried.

Hunk opened the floor for discussion with respect to acceptance of the 2015-2016 Fiscal Year audit as presented by Anna Elfriink, CPA. Anna Elfriink – MS, CPA presented and discussed in detail her report on the Audit of Financial Statement for the year ending 06/30/16. Elfriink reported that this audit was conducted for the purpose of forming opinions on the financial statement that collectively comprise the City of Grove's financial statements as a whole. Elfriink reported no major discrepancies in the audit being presented, but added a new accounting pronouncement adopted in the 2016 FY being "Prior Period Adjustments" which pertained to prior period adjustments caused by:

- Changing in accounting principle
 - actual of utility services provided but not yet billed

Elfriink fielded questions from the Board and Staff. The audit presentation last for approximately 15 minutes. Elfriink added that this is an unqualified opinion of the audit, and that it contains no issues. Elfriink commended the City Staff on their helpfulness that was offered to her during the audit process. Dyer made the motion to approve the 2015-2016 Fiscal Year audit as presented and discussed. Seconded by Nelsen. AYE: Dyer, Ferguson, Nelsen and Hunk. NAY: None. Motion carried.

STAFF REPORTS:

Public Works Director: Bower updated the Board on the following ongoing projects:

- Cherokee Casino water, sewer and gas construction project.
- Water issue with Rural Water District #10
- Orion Aerostructures waterline construction project
- Cherokee Street water/gas line re-location

TRUSTEES REPORT:

Dyer announced that he will not be in attendance for the January and February meeting(s). He will be out of state

At 5:05 PM Dyer made the motion to adjourn. Seconded by Ferguson. AYE: Dyer, Ferguson, Nelsen and Hunk. NAY: None. Motion carried.