

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, AUGUST 15, 2017
4:30 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, August 15, 2017 at 4:30 PM with Chairman, Robert Plunk presiding. Members present were Bill Dyer, Berwin Kock, Andy Stewart and Don Nielsen (who came into the meeting @ 4:47 PM). Also present was General Manager, Bill Keefer; Attorney, Darren Cook; Public Works Director, Jack Bower; City Treasurer, Lisa Allred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

PUBLIC COMMENTS:

Ms. Judith Reed once yet again applauded Utility Superintendent, Deric Douthit on his positive attitude and willingness to help the residents of the her neighborhood to restore service back to their homes, and by getting their drive ways back in order. Read added that he always exhibits a commendable service.

Dyer made the motion to approve the minutes from the previous meeting. Seconded by Kock. AYE: Dyer, Kock, Stewart and Plunk. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Stewart. AYE: Dyer, Kock, Stewart and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to Leak Survey and Water Loss Programs. Keefer reported that GMSA has recently been contacted by the Oklahoma Rural Water Association (ORWA) in regards to their organization performing a leak survey on our water system. ORWA have indicated that their crew could be available as early as September to check our system. They would perform their inspection of our system at night when water usage is normally reduced, and at no cost to GMSA. Keefer added that GMSA was also contacted by Communities Unlimited, Inc. out of Miami in regards to assisting GMSA with their water loss and leak survey. Their program services would also be at no cost because GMSA qualifies for funding assistance from the Federal Government since we are a community of less than 10,000 in population. Utility Superintendent, Deric Douthit addressed the Board to report that GMSA currently has 40 square miles of 268 miles of main service lines which would breakdown to 7 section lines, and that it would take approximately \$15 - \$18,000 to repair / replace each section of line. Douthit added that there are no grants available, and very few matching funds available plus the current budget does not support funds for this type of project. Keefer mentioned that there are funds in the budget to repair the every day to day breakdowns, but no funds earmarked in the budget to support a project of just going out and replacing old and deteriorated lines. Bower and Douthit entertained questions, comments and concerns from the Board in regards to the continual water loss and leaks. Plunk reported that he would like to see the Board move forward with this project by extending an invitation to each one of the above-mentioned companies to attend a GMSA meeting for a detailed presentation of their services. Keefer discussed with the Board the possibility of inviting one company to the next regular scheduled meeting of September 19th, and then schedule a special meeting for presentation from the other entity. Keefer indicated that he would work on that and would keep the Board updated. No action was taken.

STAFF REPORTS:

Cook updated that Board on the recent action from Rural Water District #9 by saying that during their next meeting of August 23rd they will hear discussion to determine the language of the proposed takeover contract with GMSA, and that they have extended an invitation to the GMSA Board member to attend for possible input and discussion(s).

Bower updated the Board on the following ongoing projects:

- Replacement of gas line on 14th and Leisure
- Continual repairs caused by the contracted boring crews working for Bolt
- 17th Street owner replacement line
- Routine maintenance and continual water leaks, and
- Installation of new services lines and continual repair

TRUSTEES REPORT:

Dyer reported that they have taken their home off the real estate market and that they plans on expanding their travel / vacation time.

Kock questioned the correct punctuation intent of the “Capital Improvement” fee as reported in the newspaper. Keefer mentioned that the first article ran in the newspaper was somewhat confusing, and that the second article was simplified much clearer.

Nielsen apologized to the Board and Staff for his tardiness to the meeting.

At 5:19 PM Dyer made the motion to adjourn. Seconded by Nielsen. AYE: Dyer, Kock, Stewart, Nielsen and Plunk. NAY: None. Motion carried.