**GROVE MUNICIPAL SERVICES AUTHORITY**

**REGULAR MEETING**

**TUESDAY, MAY 16, 2017**

**4:30 PM**

**MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, May 16, 2017 at 4:30 PM with Chairman Robert Plunk presiding. Members present were Berwin Kock and Don Nielsen. Member(s) Bill Dyer and Andy Stewart was absent. Also present was General Manager, Bill Keefer; Attorney, Darren Cook; Public Works Director, Jack Bower; City Treasurer, Lisa Allred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

Kock made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: Kock, Nielsen and Plunk. NAY: None. Motion carried.

Kock made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Kock, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to approval of a water purchase contract extension with Rural Water, Sewer, Gas and Solid Waste Management District Number 9. Keefer reported that the Staff recently met with the representatives of the RWD #9 to continue moving forward with the discussion to phase out the water district. Keefer mentioned that during that meeting, there was a request by the district to grant them a contract extension until such time the parties can due diligence and pursue an agreement to accomplish this goal. Hence, the City Attorney has prepared a contract extension for the Board’s review and consideration that would extend the provisions of the original agreement as amended in 2006 through December 31, 2017. Keefer added that he thought a representative from the district would be present at this meeting to answer any questions from the Board. In addition, the City Attorney had a conversation with Assistant General Counsel with the Oklahoma Water Resources Board (OWRB) as it pertains to the transfer of their assets, etc. Cook reported that upon visiting with the OWRB they indicated no problem with the RWD forming with another one or being absorbed into a Municipal entity as long as approval is sough prior either one happening. They also indicated that as long as the RWD is a “Not for Profit” organization they have no problem. Cook and Keefer entertained questions, comments and concerns from the Board. Kock made the motion to approve the contract extension with RWD #9 as presented and discussed. Seconded by Nielsen. AYE: Kock, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to proposed Natural Transportation Orders (Exhibit A) and Administrative Fee (Exhibit B) documents to replace expiring Exhibit Documents for the Natural Gas Service Agreements with the Cities of Afton, Fairland, and Jay and RWD # 10 as well as Simmons Poultry and Blue Energy Fuel. Keefer reported that GMSA entered into these agreements with the mentioned entities back in 2014 for a term of five years but the Exhibits (A&B) were for a term of three years, and will expire July 31, 2017. Kock made the motion to approve the proposed Natural Transportation Orders (Exhibit A) and Administrative Fee (Exhibit B) for the above-mentioned entities as presented and discussed. Seconded by Nielsen. AYE: Kock, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to a Resolution amending the Grove Municipal Services Authority Sanitary Sewer Backflow Prevention Policy. Bottoroff reported that it was recently discovered that the policy does not cover rental properties. The proposed amendments will allow the $50 one-time credit to be applied to the property owner’s GMSA account; and if the property owner is not a GMSA customer, a one-time $50 reimbursement will be issued. Nielsen made the motion to approve the Resolution amending the GMSA sanitary sewer backflow prevention policy as presented and discussed. Seconded by Kock. AYE: Kock, Nielsen and Plunk. NAY: None. Motion carried.

**STAFF REPORTS**:

Keefer reminded the Board of the budget work session scheduled for Thursday, May 25th @ 1:30 PM. Keefer noted that the proposed budget documents will be e-mailed out on Friday, May 19th.

Keefer reported that GMSA is getting closer to the removal of the scaffolding from Sailboat Bridge.

Bower updated the Board on the following ongoing projects:

* Removal of the scaffolding along Sailboat Bridge once the lake level drops
* Process of cleaning up rip-rap along North end of Sailboat Bridge & getting dirt laid for grass seeding
* Replacement of gas line on 113th Street
* Repair gas line on Har-Ber Road
* North Cherokee Street final walk thru on the gas and water line
* Routine maintenance and continual water leaks

At 5:02 PM Kock made the motion to adjourn. Seconded by Nielsen. AYE: Kock, Nielsen and Plunk. NAY: None. Motion carried.