

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, NOVEMBER 21, 2017
4:30 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, November 21, 2017 at 4:30 PM with Chairman, Robert Plunk presiding. Members present were Bill Dyer, Andy Stewart and Don Nielsen. Member Berwin Kock was absent. Also present was General Manager, Bill Keefer; Attorney, Darren Cook; Public Works Director, Jack Bower; City Treasurer, Lisa Allred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

Dyer made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: Dyer, Stewart, Nielsen and Plunk. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Stewart. AYE: Dyer, Stewart, Nielsen and Plunk. NAY: None. Motion carried.

Stewart made the motion to approve the Notice of Posting of the regular scheduled GMSA meetings for the 2018 Calendar Year. Seconded by Nielsen. AYE: Dyer, Stewart, Nielsen and Plunk. NAY: None. Motion carried.

Nielsen made the motion to approve a Resolution amending the 2017-2018 GMSA General Fund Budget. Seconded by Dyer. AYE: Dyer, Stewart, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to a Resolution addressing the calculations of sanitary sewer service charges for non GMSA water service customers. Keefer reported that the existing Resolution regarding the calculation methods used to measure sewer service does not allow for different types of usage, different types of sewer service available or non-water customers. The new proposed Resolution provides three options for calculating the cost for sewer services which includes:

1. GMSA Water Service Customers
2. Customers without GMSA water service (normal volume usage)
3. Customers without GMSA water service (high volume usage) [these customers shall be required to install a sewer flow meter at the customers cost, and that the cost for sewer service shall be based on the volume flow registered through the sewer flow meter]

The Staff entertained questions, comments and concerns from the Board. Stewart made the motion to approve the Resolution addressing the calculations of sanitary sewer service charge for non GMSA customers as presented. Seconded by Dyer. AYE: Dyer, Stewart, Nielsen and Plunk. NAY: None. Motion carried.

STAFF REPORTS:

Keefer reported that on Monday, November 6th during a special meeting of the RWD#9, members present voted in favor of merging the District and GMSA of a vote of 41-2 which far exceeds the 75% approval necessary to move forward with the merger. The next step is to receive approval from the

Delaware County Commissioners which is scheduled for their approval by Resolution at their November 27th meeting, and as well as the Oklahoma Water Resources Board on a later date. Keefer noted that once the merger received the necessary authorization, a final agreement will be presented to the GMSA Board for consideration.

Keefer reported that the GMSA Utility Office Manager, Jennifer Harmon compiled a report outlining the results of a recent audit of the gas and water meters in the system. The Staff has been working on this project for the past 18-24 month to address issues within the system and resolve problems with the AMR system. Harmon along with Deric Douthit was present to entertain any questions from the Board.

Keefer then reported that the Staff has received the following correspondence from DEQ:

- ✓ The first is notification that GMSA has met the compliance criteria for a Notice of Violation which was a result of a power outage and when the pumps turned back on there was a surge of water through the turbidity meter which happened to be taking a read at that timeframe. That notice has since been closed.
- ✓ The second is notification that the renewal of the Discharge Permit for the WWTP has been approved. The new permit will expire on October 31, 2022.

Bower updated the Board on the following ongoing projects:

- Bolt is completing their patching, cleaning up project(s), and are preparing to move out of the area.
- Staff is working on their annual Gas Inspection – (two regulator stations).
- Replaced and leveled out two anode beds with the assistance from MESO.
- Routine maintenance to the lift stations (panel & pumps change out).

At 4:55 PM Dyer made the motion to adjourn. Seconded by Nielsen. AYE: Dyer, Stewart, Nielsen and Plunk. NAY: None. Motion carried.