

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, MAY 15, 2018
4:30 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, May 15, 2018 at 4:30 PM with Chairman, Robert Plunk presiding. Members present were Andy Stewart and Don Nielsen. Member Berwin Kock was absent. Also present was General Manager, Bill Keefer; Attorney, Darren Cook; Public Works Director, Jack Bower; City Treasurer, Lisa Allred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

Nielsen made the motion to approve the minutes from the previous meeting. Seconded by Stewart. AYE: Stewart, Nielsen and Plunk. NAY: None. Motion carried.

Stewart made the motion to approve the minutes from the 04-25-18 special meeting. Seconded by Nielsen. AYE: Stewart, Nielsen and Plunk. NAY: None. Motion carried.

Stewart made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Stewart, Nielsen and Plunk. NAY: None. Motion carried.

Nielsen made the motion to approve a Resolution amending the 2017-2018 GMSA General and Capital Funds Budget. Seconded by Stewart. AYE: Stewart, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to OMAG Claim # 204528-BD. Allred reported that this claim was submitted in regards to a sewer backup incident. OMAG has reviewed the claim, and found no liability on GMSA part, therefore; it is their recommendation that the claim be denied. Stewart made the motion to deny Claim # 204528-BD upon recommendation from OMAG. Seconded by Nielsen. AYE: Stewart, Nielsen and Plunk. NAY: None. Motion carried.

STAFF REPORTS:

Keefer reminded the Board of the upcoming budget work session scheduled for Thursday, May 24th @ 8:30 AM. Keefer mentioned that the goal is to send out the proposed 2018-2019 GMSA budget on Friday, May 18th. Keefer mentioned that he has respectfully requested that Deric Douthit, Aston York and Jack Bower be present to answer any questions from the Board.

Keefer added that the Staff advertised for letters of application to fill the unexpired term for Bill Dyer's position on the Board, and that no applications were received so it would be Staff's recommendation to re-advertise for the position again.

Bower updated the Board on the following ongoing projects:

- Highway 59 South waterline relocation project as per ODOT
- Highway 59 South gas line relocation project as per ODOT
- Standard routine water leaks & maintenance

Cook updated the Board on the status agreement with Rural Water District #9 by saying that the agreement has been executed by all required entities, and has been submitted to the Oklahoma Water Resource Board for the final hearing which should occur within approximately one month.

At 4:40 PM Stewart made the motion to adjourn. Seconded by Nielsen. AYE: Stewart, Nielsen and Plunk. NAY: None. Motion carried.