

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, JUNE 19, 2018
4:30 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, June 19, 2018 at 4:30 PM with Vice-Chairman, Berwin Kock presiding. Members present were Andy Stewart and Don Nielsen. Chairman, Robert Plunk was absent. Also present was General Manager, Bill Keefer; Attorney, Darren Cook; Public Works Director, Jack Bower; City Treasurer, Lisa Allred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

PUBLIC COMMENTS:

Mr. Paul Sanders addressed the Board to respectfully request consideration on a high water bill he received on his house located at 108 North Osage. Sanders reported that he had moved out of the home in December, and was in the process of working on some projects in order to list with realtor. Sanders noted that upon receipt of his May bill he noticed that the water usage was extremely high for that fact that the home was not occupied. Sanders consulted with the GMSA Staff and requested that the meter be re-read. GMSA later notified Sanders that the Meter Reader when out to the site and noticed then a water leak. Sanders then hired a plumber to assess the problem, and concluded that the system is so old that he couldn't turn the water off. Sanders respectfully requested a waiver of a portion of his water bill in addition to the approved sewer adjustment. Keefer reported that GMSA have policies in place for a reason and cannot override the policy unless there was negligence on the part of GMSA. Administrative Clerk, Jen Harmon addressed the Board to report that once the leak was discovered to be on the customer's side, the Staff adjusted the sewer in accordance to the policy but the customer was still left with a bill of approximately \$639.90 after adjustments were credited, and that they are working with Sanders on a payment arrangement. Keefer asked Sanders to submit the plumbers paid invoice, and that GMSA will consider giving him a credit for his quick action to fix the leak. Sanders expressed his appreciations to the Board for any and all consideration his request may receive.

Nielsen made the motion to approve the minutes from the previous meeting as corrected. Seconded by Stewart. AYE: Stewart, Nielsen and Kock. NAY: None. Motion carried.

Stewart made the motion to approve the minutes from the 05-24-18 special meeting. Seconded by Nielsen. AYE: Stewart, Nielsen and Kock. NAY: None. Motion carried.

Stewart made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Stewart, Nielsen and Kock. NAY: None. Motion carried.

Nielsen made the motion to approve the Acknowledgement of Receipt for permit #WLSC0021170900 for the construction of 320 linear feet of two (2) inch HDPE potable water line and all appurtenances to serve the property of Zachary Stevens, Delaware County, Oklahoma. Seconded by Stewart. AYE: Stewart, Nielsen and Kock. NAY: None. Motion carried.

Stewart made the motion to approve the notification from Delaware County Rural Water District # 6 of their intent to continue to purchase water from the Grove Municipal Services Authority for another five (5) year term. Seconded by Nielsen. AYE: Stewart, Nielsen and Kock. NAY: None. Motion carried.

Kock opened the floor for discussion with respect to approval of a Lease Agreement with the OK/RC Radio Control Miniature Aircraft Club of Oklahoma. Club President, Roy Rott addressed the Board to report that this agreement is basically the same as previously approved by the GMSA Board but with the following changes:

Section 2.3....fly-overs must not endanger local residence, disc golfers or the safety of city workers...

Stewart made the motion to approve the Lease Agreement with the OK/RC Radio Control Miniature Aircraft Club of Oklahoma as presented. Seconded by Nielsen. AYE: Stewart, Nielsen and Kock. NAY: None. Motion carried.

Kock then opened the floor for discussion with respect to a request from the Community of Christ Church, 430 N. 21st Street, in regards to a 'water credit' on their utility bill for a community garden. Pastor, Linda Alexander addressed the Board to report that the Church has begun a community project of a vegetable garden with all produce to be given away to members of the Grove community. The garden is a 100' x 100' site, with a main focus to serve the low income and elderly that may have difficulty affording fresh vegetable, as well as the general population. Alexander respectfully requested that the GMSA Board consider assistance with the help of cost of watering the garden during the growing season (current through mid-October). Alexander indicated that the cost of watering a garden this size can add up quickly, especially if no regular rain is received, which happens infrequently during the summer months. Keefer reported that this has to be done through some level of credit each month (or over the season) similar to what GMSA provided annually to the School District and Lendonwood Gardens. Keefer added that he has review the Church's monthly billing, and that they use approximately 1,500 + gallons of water per month. If the Board is open to consideration of this request, Staff recommendation would include the following:

- ✓ That the church provide a detailed accounting on how the produce is to be distributed and documentation of the same each month.
- ✓ As is the case for the School District, and Lendonwood Gardens, the request for a water credit will have to be made annually and approved by the Board each year, and
- ✓ The Church will have to stay current on its monthly utility bill.

Alexander entertained questions, comments and concerns from the Board and Staff. Stewart made the motion to approve the request from the Community of Christ Church by accrediting them 5,000 gallons per month subject to the above-mentioned conditions of Staff recommendations. Seconded by Nielsen. AYE: Stewart, Nielsen and Kock. NAY: None. Motion carried.

STAFF REPORTS:

Cook updated the Board on the status agreement with Rural Water District #9 by saying that the Oklahoma Water Resource Board may not conduct their final hearing on the issue, and that it receive their approval without it. Cook advised that he would keep the Board updated on any new developments.

Bower updated the Board on the following ongoing projects:

- Highway 59 South waterline relocation project as per ODOT is complete.
- Highway 59 South gas line relocation project as per ODOT is 65-75% complete, and that it should be completed within the next month.
- Broadway Street – connecting old meters to a 12” main to abandon an old 2” main.
- Crew found / repaired leak behind Cheapo Depo
- 2 master meters has been installed @ Honey Creek Bridge
- Sewer Line realignment / repair @ City Hall
- Standard routine water leaks & maintenance

At 5:15 PM Stewart made the motion to adjourn. Seconded by Nielsen. AYE: Stewart, Nielsen and Kock. NAY: None. Motion carried.