

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, JULY 17, 2018
4:30 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, July 17, 2018 at 4:30 PM with Chairman, Robert Plunk presiding. Members present were Marty Follis, Berwin Kock, Andy Stewart and Don Nielsen. Also present was General Manager, Bill Keefer; Attorney, Darren Cook; Public Works Director, Jack Bower; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard. City Treasurer, Lisa Allred was absent.

Nielsen made the motion to approve the minutes from the previous meeting. Seconded by Stewart. AYE: Kock, Stewart and Nielsen. NAY: None. Follis and Plunk abstained. Motion carried.

Stewart made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Follis, Kock, Stewart, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to approval of a Resolution authorizing the submittal of an application for a Rural Water Economic Action Plan Grant to the Oklahoma Water Resources Board. Bottoroff reported that each year the Oklahoma Rural Water Resources Board provided cities under 7,000 population an opportunity to submit an application requesting funding through the REAP grant. Derrick Douthit and Aston York are working on a propose project listing for approximately \$150,000. Kock made the motion to approve the Resolution authorizing the submittal of an application for a REAP grant as described. Seconded by Follis. AYE: Follis, Kock, Stewart, Nielsen and Plunk. NAY: None. Motion carried.

Plunk then opened the floor for discussion with respect to a request from the F-4 Static Display Project for the waiver of the costs associated with the installation of a water meter and an annual credit of \$250. Keefer reported that the Staff has received a request from the F-4 Committee to waive the cost for a water meter and related improvements to serve the static display location adjacent to the Ferra facility along East Highway 10, plus an additional request to provide an annual credit of \$250 which would cover the monthly minimum and the average equivalent of 2,000 additional gallons per month for a year. Keefer added that this request brings several challenges to the Staff with the first being is how to bring water to the site. There is a water main running parallel to Highway 10 along the north side of the highway which would require a bore under the highway and the installation of a sleeve for the service line between the main the meter. Keefer noted that the water main that serves Ferra is located along the west side of their property. A connection to their line would require a service line to run several hundred feet along the south side of the highway with borings under two driveways and would complete the space in the right-of-way with a number of other utilities. Keefer mentioned that both parties has agreed that, if approved by the Board, the meter will be installed adjacent to the fire hydrant located at the west entrance of Ferra parking lot. The second challenge would be who would be responsible for paying any water usage if it exceeds the annual credit. Until there is a history, it is unknown whether this will happen as the intent of the committee is to use drought resistant plants, etc. for their landscaping and limit their landscaping to areas in the immediate area of the static display and related improvements. Project Representative(s), Pete Norwood and Dave Helms addressed the Board to report that the water meter is necessary for use at the site of the F4 Phantom for such things as a water sprinkler for

landscaping plants and a water hose for washing the F4 Phantom, signs, concrete, etc. Norwood and Helms indicated that they are prepared to start negotiations with REC in regards to the electrical boring if necessary. Norwood and Helms entertained questions, comments and concerns from the Board and Staff. Stewart made the motion to grant the request to the F4 Static Display for one water meter (value @ \$585.00), and to provide them a \$250 water credit to run concurrent with fiscal year and to be renewed annually each Spring by GMSA. Seconded by Follis. AYE: Follis, Kock, Stewart and Plunk NAY: Nielsen. Motion carried.

Plunk opened the floor for discussion with respect to approval of a Water Testing Contract with Rural Water District # 6. Keefer reported that the current contract has a term that is renewable or extended for additional terms as agreed upon by both parties. The current annual fee to perform these tests is \$2,035 (\$360 for Bac-T; \$1,360 for Stage 2 Disinfectant by - product; and \$315 for personnel and equipment costs). Keefer noted that the amended agreement will increase the total amount to \$2,595, and the only other changes to the agreement relate to changing dates, etc. Kock made the motion to approve the contract with Rural Water District #6 as presented and discussed. Seconded by Stewart. AYE: Follis, Kock, Stewart, Nielsen and Plunk. NAY: None. Motion carried.

STAFF REPORTS:

Cook reported that he has no updated news on the Rural Water District #9 status with the Oklahoma Water Resource Board.

Bower updated the Board on the following ongoing projects:

- Highway 59 South waterline relocation project as per ODOT is complete.
- Highway 59 gas line project was shut down briefly due to a hole that was ripped in the line from the construction crew.
- Broadway Street - switching over to a 12" main to abandon an old 2" main.
- Standard routine water leaks & maintenance

TRUSTEES REPORT:

Follis expressed his appreciation to the Board for the opportunity to serve.

Kock asked for a final update on the Paul Sanders problem from 108 North Osage as presented and discussed from the last meeting. Keefer reported that the Staff reimbursed him for his plumber cost along with the other adjustment he received in accordance to the GMSA policy.

At 4:50 PM Follis made the motion to adjourn. Seconded by Nielsen. AYE: Follis, Kock, Stewart, Nielsen and Plunk. NAY: None. Motion carried.