

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, FEBRUARY 19, 2019
4:30 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, February 19, 2019 at 4:30 PM with Chairman, Andy Stewart presiding. Members present were Marty Follis, Berwin Kock, Robert Plunk and Don Nielsen. Also present was Assistant General Manager, Debbie Bottoroff; Attorney, Darren Cook; Public Works Director, Jack Bower; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard. General Manager, Bill Keefer was absent.

Plunk made the motion to approve the minutes from the previous meeting on January 15, 2019. Seconded by Nielsen. AYE: Follis, Kock, Plunk, Nielsen and Stewart. NAY: None. Motion carried.

Plunk made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Follis, Kock, Plunk, Nielsen and Stewart. NAY: None. Motion carried.

Stewart opened the floor for discussion with respect to an agreement with Rural Water District # 6 as resolution to a billing error. Cook reported that he has prepared the proposed document and presented to RWD #6 for approval at their special meeting called for January 23rd. Follis made the motion to approve the agreement with RWD #6. Seconded by Plunk. AYE: Follis, Kock, Plunk, Nielsen and Stewart. NAY: None. Motion carried.

Follis made the motion to approve a Resolution amending the 2018-2019 GMSA General Fund and Capital Fund. Seconded by Plunk. AYE: Follis, Kock, Plunk, Nielsen and Stewart. NAY: None. Motion carried.

Plunk made the motion to approve a Resolution identifying authorized signatures for GMSA bank accounts. Seconded by Follis. AYE: Follis, Kock, Plunk, Nielsen and Stewart. NAY: None. Motion carried.

STAFF REPORTS:

Kock questioned the authenticity of the contents from the DEQ letter pertaining to the acceptance bio-solids from the City of Spavinaw. Bower reported that the City of Spavinaw is needing a place to dispose of their solids until such time their facility is fully functioning. Bower added that it might only amount to possibly once a month if that often, and that the agreement would include the compensation to off-set the cost of man hours needed for disposal and composting of the waste, therefore, it would be a small percentage of profit, if any.

Kock asked for an update on the sewer backup situation that was reported along South Main Street. Bower noted that GMSA crews went out and videoed the line, and that Staff is in the process of scheduling a meeting with the owners to discuss the findings.

Bower updated the Board on the Village of Honey Creek gas & water line replacement project.

TRUSTEES REPORT:

Plunk reported that he received the email from Staff on the alert of an irritable GMSA customer in regards to GMSA policies. Plunk noted that he never did receive anything from the customer. The Board all expressed their concerns with the Staff's safety in facilitating with such customers.

At 4:50 PM Follis made the motion to adjourn. Seconded by Nielsen. AYE: Follis, Kock, Plunk, Nielsen and Stewart. NAY: None. Motion carried.