

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, JUNE 18, 2019
4:30 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, June 18, 2019 at 4:30 PM with Chairman, Andy Stewart presiding. Members present were Marty Follis and Don Nielsen. Member(s) Berwin Kock and Ivan Devitt was absent. Also present was Assistant General Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard. General Manager, Bill Keefer was absent.

Follis made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: Nielsen, Follis and Stewart. NAY: None. Motion carried.

Nielsen made the motion to approve the minutes from the special meeting 05-21-19. Seconded by Follis. AYE: Nielsen, Follis and Stewart. NAY: None. Motion carried.

Follis made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Nielsen, Follis and Stewart. NAY: None. Motion carried.

Stewart opened the floor for discussion with respect to election of Vice-Chairman to the Board. Stewart nominated Marty Follis. Nielsen seconded the nomination. AYE: Nielsen, Follis and Stewart. NAY: None. Nomination carried.

Stewart opened the floor for discussion with respect to a contract amendment extending the term of the natural gas services agreement with GMSA's wholesale customers and gas transportation customers. Bottoroff reported that as part of the review and discussion regarding the renewal of these agreement, it was noted that the debt from the refinancing of the original purchase of the pipeline will be paid off in two years. At that time, GMSA would have clearer directions on what will need to be done with the relocation of the GMSA gas transmission line as it relates to ODOT's improvements to Highway 59 between Sailboat Bridge and the Highway 125 intersection. If that project requires the issuance of new debt, than a portion of that cost would be allocated back to GMSA wholesale customers and paid through the gas transmission fee as referenced in their agreement. Bottoroff added that it is Staff's recommendation that GMSA extend the current contract and fees for a period of two years. Follis made the motion to approve the contract amendment extending the term of the natural gas services agreement(s) as presented and discussed. Seconded by Nielsen. AYE: Nielsen, Follis and Stewart. NAY: None. Motion carried.

Nielsen made the motion to approve a Resolution amending the 2018-2019 GMSA General Fund, Capital Fund, RWD # 9 Reserve Fund and the Sales Tax Fund budgets. Seconded by Follis. AYE: Nielsen, Follis and Stewart. NAY: None. Motion carried.

Stewart opened the floor for discussion with respect to declaring old pipe material and scrape metal as surplus material. Bottoroff reported that the list of items were identified as surplus items with value as part of an ongoing cleanup project on the grounds located at the Public Works Facility. Bower reported that the best option for the sale of scrape metal is to sell the material to a scrape iron business which is usually sold at a price per pound which can vary from day to day. Therefore Bower

added that the Staff will try to secure “sealed quotes” from several scrape dealers to report back to the Board on the day of their next meeting for consideration. Follis made the motion to approve the declaration of surplus of various unusable items as surplus material. Seconded by Nielsen. AYE: Nielsen, Follis and Stewart. NAY: None. Motion carried.

Nielsen made the motion to approve the denial of claim from Stephen Carr as recommended by OMAG. Seconded by Follis. AYE: Nielsen, Follis and Stewart. NAY: None. Motion carried.

STAFF REPORTS:

Bottoroff reported that Allred has prepared a spreadsheet that outlines the numbers comparing the revenue and expenses for each of the GMSA utility services (water, sewer and gas) for the past month as well as year-to-date. Bottoroff added that as previously stated the water and gas utility revenue adequately cover their expenses but the sewer falls short. Bottoroff mentioned that this item will be forthcoming to the Board for discussion.

Bower reported that the crews has completed Dogwood other than some small clean-up and fill in work, and that the asphalt crews will be moving in later this week.

TRUSTEE REPORTS:

Follis asked about the status of Wolf Creek Park. Bottoroff reported that the park is opened, but the east side parking lot is still underwater and there is a lot of debris in the area.

At 4:50 PM Follis made the motion to adjourn. Seconded by Nielsen. AYE: Nielsen, Follis and Stewart. NAY: None. Motion carried.