

GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING MINUTES
OCTOBER 15, 2019 – 4:30 P.M.

Grove Municipal Services Authority met in regular session on Tuesday, October 15, 2019 at 4:30 p.m. with Chairman Stewart presiding. Members present were Marty Follis, Berwin Kock, Ivan Devitt and Don Nielsen. Also in attendance were Bill Keefer, General Manager; Debbie Bottoroff, Assistant General Manager; Darren Cook, City Attorney; Lisa Allred, City Treasurer; Jack Bower, Public Works Director; Deric Douthit, Utilities Superintendent; Jeremy Brown, Natural Gas Foreman; Aston York, Plant Superintendent, and Jenn Harmon, GMA Utility Office Manager. Bonnie Buzzard, Secretary was absent

No Public Comments

Agenda Items

Stewart opened the floor for Election of Officers. Nielsen made a motion seconded by Follis to nominate and elect Andy Stewart as Chairman. 5 AYE 0 NAY, Motion carried. Stewart made a motion seconded by Devitt to nominate and elect Marty Follis as Vice Chairman. 5 AYE 0 NAY, Motion carried.

Stewart opened the floor discussion in respect to the approval of minutes of the Rescheduled Regular Meeting held on September 24, 2019. Nielsen made a motion seconded by Kock to approve the minutes as presented. 5 AYE, 0 NAY, Motion carried.

Stewart opened the floor for discussion in respect to the Purchase Order Register. Devitt made a motion seconded by Nielsen to approve the Purchase Order Register. 5 AYE, 0 NAY, Motion carried.

Stewart opened the floor for discussion in respect to Rural Water District No. 6. Keefer advised members Rural Water District No. 6 Board has taken action to begin transitioning to GMSA. Keefer advised a meeting has been scheduled to meet with Rural Water District No. 6 board members subject to GMSA trustees interest in taking over Rural Water District No. 6. Keefer requested direction from the board. Kock made a motion seconded by Follis authorizing staff to proceed with transitioning Rural Water District No. 6 to GMSA. 5 AYE, 0 NAY, Motion carried.

Stewart opened the floor for discussion in respect to declaring items no longer useable by GMSA as Surplus Property. Devitt made a motion seconded by Follis to declare a 2000 Chevrolet pickup VIN#1GCFC24T4YE323497 as surplus and authorize selling it at auction. 5 AYE 0 NAY, Motion carried.

Stewart opened the floor for discussion in respect to Denial of Claim No. 206965-ME as submitted by James Casey II for damages due to flooding. OMAG researched the claim and found no negligence and recommended denial of claim. Kock made a motion seconded by Nielsen to deny the claim. 5 AYE 0 NAY, Motion carried.

Staff Reports

Keefer presented his written Manager's Report.

Douthit advised members the Oklahoma Rural Water Association provided a crew to assist GMSA crews with locating a water leak in Buffalo Shores South; unfortunately they were not able to locate the leak. Douthit recommends installing additional valves to isolate the leak to smaller areas.

No Board Reports

Adjourn

Follis made a motion seconded by Nielsen to adjourn. 5 AYE 0 NAY, Motion carried.

Meeting adjourned at 4:55 p.m.