

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, MAY 19, 2020
4:30 PM
VIDEOCONFERENCE
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, May 19, 2020 at 4:30 PM with Chairman, Andy Stewart presiding via videoconference from his personal residence. Members Marty Follis, Berwin Kock, Ivan Devitt and Don Nielsen all participated remotely from their personal residence. Also participating remotely was General Manager, Bill Keefer from his office located at City Hall; Attorney, Darren Cook from his personal residence; Public Works Director, Jack Bower from his office located at City Hall; City Treasurer, Lisa Allred from her office located at City Hall; Assistant General Manager, Debbie Bottoroff from her office located at City Hall; and City Clerk, Bonnie Buzzard from her office located at City Hall.

Stewart announced that should audio is lost or compromised, the public body will attempt to restore communication for a maximum of thirty (30) minutes. If communication is not restored within that time frame, the meeting will reconvene on Wednesday, May 20, 2020 at 4:00 PM remotely via video conference.

Devitt made the motion to approve the minutes from the 04-21-20 regular meeting. Seconded by Follis. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Stewart opened the floor for discussion with respect to scheduling a Work Session to review and discuss the proposed 2020-2021 GMSA budget. The Board discussed their various options and after which Follis made the motion to schedule Wednesday, May 27th @ 7:30 AM for a budget work session. Seconded by Devitt. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Stewart opened the floor for discussion with respect to an offer to purchase GMSA's used VACCON truck. Keefer reported that GMSA has received an offer to purchase the used VACCON truck for the said amount of \$70,000 from Crafton Pump Service – Fairland, OK. Keefer mentioned that the truck has been declared as surplus, and that the Board has entertained various options in the past in order to dispose of this equipment, and each time all options were denied. Because this offer is below the parameters as provided by the GMSA Board of \$75,000, the Staff is recommending that the Board entertain the offer to accept or deny and provide a counter offer to Crafton Pump Service. Keefer and Staff entertained questions, comments and concerns from the Board. Stewart made the motion to accept the offer submitted by Crafton Pump Service in the amount of \$70,000 for the used VACCON truck. Seconded by Kock. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Stewart then opened the floor for discussion with respect to alkaline stabilization sludge processing equipment as an alternate composting process for the WWTP Sludge. Keefer reported that during review and discussion of the proposed 2020-2021 capital budget for the Sewer Plant, it was proposed that GMSA look at a different way to process the sludge into compost. Plant Superintendent, Aston York researched information for an alternative process to turn the sludge into Class A compost material through a mechanical process using lime and sulfamic acid to create the heat necessary to convert the sludge into the compost. Keefer added that the upfront investment for only the equipment for this system is approximately \$515,000, and that the ongoing expenses would include

the purchase of chemicals and maintenance of the equipment. Keefer noted that this equipment would be eligible for financing through the Oklahoma Water Resource Board Revolving loan. York entertained questions, comments, and concerns from the Board. The Board authorized the Staff to continue the research for a report back before the Board. No other action was taken.

STAFF REPORT:

Keefer reported that Staff responded back to American Tower/Tower Alliance with a counter offer to their proposal to extend the lease agreement for the Verizon Cell Phone Tower that is located on GMSA property. Keefer announced that as of May 11th Verizon was informed of our counter offer, and of this time GMSA has not received a response.

Keefer noted that the GMSA Utility Office Staff continues to work diligently at the end of each billing cycle to reach out to customers to avoid them being placed on the shut off list for non-payment.

Bower addressed the Board to report that this will be final report before the GMSA Board. Bower strongly express his personal thanks to each and every single one of them for their continual support, guidance and continued encouragement that was expressed to him over the years. Bower highly praised the GMSA & City crews for always being ready to step up to the task at hand when called upon. Bower noted that he has met a lot of good people, and has made a lot of good friends during his tenure, in which, he will always be grateful.

At 5:15 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.