

**GROVE MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
TUESDAY, AUGUST 18, 2020  
4:30 PM  
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, August 18, 2020 at 4:30 PM with Chairman, Andy Stewart presiding. Members present were Marty Follis, Berwin Kock, Ivan Devitt and Don Nielsen. Also present was General Manager, Bill Keefer; Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

**PUBLIC COMMENTS:**

Mackenzie Haff – Sr. Sales Representative of Blue Mark Energy addressed the Board with a report of insight on the Natural Gas Futures and the EIA Storage Data through the month of August 2020. Haff entertained questions and comments from the Board, and extended her services to attend any meeting should the Board have any further questions.

Nielsen made the motion to approve the minutes from the July 21, 2020 regular meeting. Seconded by Devitt. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register as amended by Allred. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Stewart opened the floor for discussion with respect to a contested invoice from GMSA for a damaged water meter by Mr. Mark Toerner, 5065 Lake Breeze Drive. Keefer reported that Mr. Toerner contacted the Staff and respectfully requested to be placed upon the GMSA agenda for discussion of the invoice he received for his damaged meter. Toerner was not present. GMSA Utility Office Manager, Jen Harmon addressed the Board with a detail report of the actions the Staff took in order to confirm the damaged meter and took the steps in accordance to policy for customer invoicing. Stewart reported that he is familiar with the property owner and that he would be glad to visit with him about the situation. Follis made the motion to authorize Chairman, Stewart to visit with Mr. Toerner in regards to this incident. Seconded by Devitt. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Stewart opened the floor for discussion with respect to the bids received for the Water Plant Residual Removal Project for the 2020-2021 Fiscal Year. Keefer reported that the Staff advertised for this project and received only one bid from Miller Environmental for a cost bid per gallon of \$0.0275, and it Staff recommendation to award the bid as such. Follis made the motion to approve the bid from Miller Environmental for the water plant residual removal project. Seconded by Devitt. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

**STAFF REPORTS:**

Keefer reminded the Board of the upcoming open house for the Comprehensive Plan scheduled for Friday, September 4<sup>th</sup> from 5:30 PM to 8:30 PM in Room 7 @ City Hall. Keefer encouraged all to attend.

Keefer reported that Douthit and York recently traveled to Russelville, Arkansas to tour and inspect an Alkaline Stabilization Sludge Processing facility and was very impressed with the project.

Keefer added that the Oklahoma Water Resource Board application is getting closer for processing. Keefer announced that he will keep the Board updated on any new progress.

Attorney, Darren Cook addressed the Board with an update on the Cedar Cove billing dispute. Cook reported that the Claimant has retained a new Attorney, John Weedn and that they are pressing to move forward with the claim.

Douthit addressed the Board to report on the following utility projects:

1. Wastewater Transfer Rehabilitation Project – this project is approximately 67% complete and should be completed with 2-3 weeks.
2. Honey Creek Booster Station – the pumps all have been installed and are fully functioning, and that another pumps has been sent off to be rebuilt.
3. The Oklahoma Department of Environmental Quality is working on standardizing the sewer lift stations.

**TRUSTEES REPORT:**

Kock asked for an update on the water pump damage caused from the recent power outage. Douthit reported that the generators took over and no damaged was reported once the electric was restored.

Kock reported that he would like to see the Board revisit the utility deposit discrepancy between a small business owner and a large business owner sometimes in the future.

At 4:50 PM Devitt made the motion to adjourn. Seconded by Kock. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.