

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, APRIL 20, 2021
4:30 PM
MINUTES**

The Grove Municipal Service Authority met in regular session on Tuesday, April 20, 2021 at 4:30 PM with Chairman, Andy Stewart presiding. Members present were Marty Follis, Berwin Kock, Ivan Devitt and Don Nielsen. Also present was General Manger, Bill Keefer; Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

PUBLIC COMMENTS:

Mr. Richard Ernst addressed the Board for presentation and discussion pertaining to a high water bill from a water leak at his home located at 31820 S 595 Road. Ernst reported that this is a weekend home and that back in December 2020 he had a water break occur that he was unaware of and that it wasn't discovered until February 2021 while GMSA was reading meters and preparing the billing cycle. Ernst reported that he dug up the line and found the problem and at that time got a plumber out to replace the line and install a shut off valve. Ernest respectfully requested that the Board consider excusing a portion of his high water bill of \$3,518.71. Office Manager, Jenn Harmon reported that he explained to Mr. Ernst that the GMSA policy does not allow for a water adjustment and that he is not on sewer, so there is not sewer adjustment to offer. Ernst's presentation lasted for approximately 15 minutes. Stewart respectfully requested that the Board be allowed sufficient time to research the incident in detail with the Staff and to prepare a report of findings back to him by the next meeting. No action was taken.

Nielsen made the motion to approve the minutes from the March 16, 2021 regular meeting. Seconded by Follis. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Nielsen made the motion to approve the minutes from the March 31, 2021 special meeting. Seconded by Devitt. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Devitt made the motion to approve the Resolution amending the 2020-2021 GMSA Sales Tax Transfer Fund as presented by Allred. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Stewart opened the floor for discussion with respect to revisions to wholesale gas customer Natural Gas Service Agreements. Keefer announced that the Natural Gas Service Agreements with the City of Afton, Fairland and Jay plus Rural Water District #10 expires at the end of July 2021. In addition the Gas Transportation Agreement with Simmons and Blue Energy also expires on the same day. Keefer announced that the Staff has reviewed the agreement and have made proposed revisions. The numbers used for the exhibits will also be updated to reflect current costs, etc. and will be passed along to the Board at a later date. Keefer reported that the goal is to send out the new agreement to each wholesale and transportation customers by the end of the month for their review and

consideration. Keefer strongly expressed his appreciations to the following Staff members for their input on the proposed changes:

- Office Manager, Jenn Harmon
- PWD, Deric Douthit
- Superintendent, Jeremy Brown, and
- City Treasurer, Lisa Allred

Stewart expressed his appreciation to the Staff as well for all their input on the proposed changes. Follis made the motion to authorize the Staff to proceed with the proposed agreements as presented and discussed. Seconded by Kock. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Follis made the motion to approve the denial of claim #209185-1-HW from Jimmy Johnston upon recommendation from the Oklahoma Municipal Assurance Group. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

STAFF REPORT:

Keefer reported that Southern Star has confirmed that FERC has approved the request to waive the tariff penalties that were incurred through their operational flow order during the February winter storm event.

Keefer announced to the Board that at their next meeting in May they will need to consider scheduling a work session for the annual budget. Keefer added that the proposed 2021-2022 GMSA budget will be provided to the Board approximately one week before the work session for review.

Douthit reported that the crews are still working on the process of gas AMR devices as of today approximately 1776 MIU's have been removed.

Douthit entertained questions from Devitt in regards to the 53% water loss.

At 5:15 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.