

GROVE MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
TUESDAY, MAY 18, 2021  
4:30 PM  
MINUTES

The Grove Municipal Service Authority met in regular session on Tuesday, May 18, 2021 at 4:30 PM with Vice-Chairman, Marty Follis presiding. Members present were Berwin Kock, Ivan Devitt and Don Nielsen. Chairman, Andy Stewart was absent. Also present was General Manger, Bill Keefer; Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

Nielsen made the motion to approve the minutes from the April 20, 2021 regular meeting. Seconded by Devitt. AYE: Kock, Devitt, Nielsen and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve the purchase order register. Seconded by Devitt. AYE: Kock, Devitt, Nielsen and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with regards to request from Mr. Richard Ernst pertaining to a high water bill from a water leak at his home located at 31820 S 595 Road. Follis announced that this item was a carry-over from the last GMSA meeting to allow the Board and Staff sufficient time to review the documents presented during the April meeting. Follis made the motion to follow the policy water leak policy and deny the request as presented and discussed. Seconded by Devitt. AYE: Kock, Devitt, Nielsen and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to scheduling a work session/special meeting to review and discuss the proposed 2021-2022 GMSA budgets. Keefer reported that the City Council will hold the public hearing for the proposed 2021-2022 budget during their June 1, 2021 meeting and consider its adoptions on the June 15<sup>th</sup> meeting. Keefer introduced the various options to the Board for discussion. Nielsen made the motion to schedule a work session / special meeting for Wednesday, May 26<sup>th</sup> @ 7:30 AM. Seconded by Devitt. AYE: Kock, Devitt, Nielsen and Follis. NAY: None. Motion carried. Keefer reported that he will have the budget packets out to the Board Friday morning.

Follis opened the floor for discussion with respect to approval of a Resolution amending several sections of the GMSA Utility Policy and Procedure Manual. Allred reported that the current policy has certain discrepancies that needed to be changed, revised and updated. Allred noted that the policy presented indicates highlighted and strikethrough words that are recommended to be removed and/or added. Kock made the motion to approve the Resolution amending the GMSA Utility Policy and Procedure Manual as presented and discussed. Seconded by Nielsen. AYE: Kock, Devitt, Nielsen and Follis. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending the 2020-2021 Fiscal Year Budget. Seconded by Nielsen. AYE: Kock, Devitt, Nielsen and Follis. NAY: None. Motion carried.

**STAFF REPORT:**

Keefer reported that four (4) Natural Gas Service Agreements to wholesale customers plus two the (2) transportation customers have all been mailed out and as of this date the Staff has received only two back.

Douthit reported that they are working on continual water leaks and that the crews have been assisting Rose & McCrary on various projects.

**TRUSTEES REPORT:**

Follis reported that he noticed several new 'Speeding & Stop Signs" installed along Marina Drive. Keefer reported that action was prompted from a recent City Council meeting involving several of the neighboring residents expressing concern with another SUP in that location.

At 5:03 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Kock, Devitt, Nielsen and Follis. NAY: None. Motion carried.