

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, JANUARY 18, 2022
4:30 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, January 18, 2021 at 4:30 PM with Chairman, Andy Stewart presiding. Members present were Marty Follis, Berwin Kock, Ivan Devitt and Don Nielsen. Also present was General Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

Kock made the motion to approve the minutes from the December 21, 2021 regular meeting. Seconded by Devitt. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Kock. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Stewart opened the floor for with respect to presentation of the 2020-2021 Annual Financial Report (Audit). Anna Elfrink – MS, CPA presented and discussed in detail her report on the Audit of Financial Statement for the year ending 06.30.21. Elfrink reported that this audit was conducted for the purpose of forming opinions on the financial statement that collectively comprise the Grove Municipal Service Authority’s financial statements as a whole. Elfrink reported no major discrepancies in the audit being presented. Elfrink fielded questions from the Board. The audit presentation last for approximately 10 minutes. Elfrink added that this is an unqualified opinion of the audit, and that it contains no issues. Follis made the motion to accept the 2020-2021 Fiscal Year audit as presented and discussed. Seconded by Devitt. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

Stewart opened the floor for discussion with respect to a Plat Application submitted by Andy Stewart, Patricia Island Country Club, LLC, Managing Member, requesting the plat and dedication of Patricia Island Estates Phase XI. Stewart announced that he will be abstaining from the vote of this project due to his conflict of interest. Bottoroff announced that the project application went before the Planning and Zoning Board and received unanimous approval. Devitt made the motion to approve the plat application as submitted by Stewart. Seconded by Follis. AYE: Follis, Kock, Devitt, and Nielsen. NAY: None. Stewart abstained. Motion carried.

Devitt made the motion to approve a Resolution amending the 2021-2022 GMSA Capital fiscal year budget as presented and discussed by Allred. Seconded by Follis. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.

STAFF REPORTS:

Bottoroff reported that alarm/call out system at the Water Treatment Plant quit working and needs to be replaced with an estimated cost of \$15,000, which is not budgeted. Therefore, the Basin Baffle Walls line item was reduced from \$30,000 to \$115,000 and the system was purchased from those funds, therefore a budget amendment was not required.

Allred reported that the Board will see a substantial increase in the upcoming Southern Star invoice due to an intermediate rate increase until such time Southern Star receives final approval from FERC.

Douthit reported that his crews have been working non-stop on continual water leaks over the past few weeks.

Douthit added that the heating system went out at the South Honey Creek station due to a severe water leak, and that the whole systems needs to be replaced.

Douthit then added that all of his various departments has been working short staffed due to Covid-19.

TRUSTEES REPORT:

Devitt commended Douthit and his crew for their dedicated work they display.

At 5:00 PM Follis made the motion to adjourn. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen and Stewart. NAY: None. Motion carried.