

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, JANUARY 3, 2023
3:00 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, January 3, 2023 at 3:00 PM with Chairman, Andy Stewart presiding. Members present were Marty Follis, Berwin Kock, Ivan Devitt and Don Nielsen. Also present was General Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

ADDITIONAL STAFF PRESENT:

Public Works Superintendent – Jeremy Brown
Utility Office Manager – Jen Harmon was absent
Water / Wastewater Superintendent – Aston York was absent

Devitt made the motion to approve the minutes from the November 15, 2022 regular meeting. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen, and Stewart. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen, and Stewart. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff reported that the Staff has submitted a grant application to the Oklahoma Water Resource Board for ARPA funding in the amount of \$1 million for Water and Wastewater engineering services to inspect the current system and make recommendations to replace or rehabilitate lift stations throughout the system. Bottoroff noted that the Staff has already advertised for Request for Qualifications, as will be required. Bottoroff indicated that she will keep the Board updated on the status of this application as it is received.

Douthit reported that he will be presenting a proposed revised Sewer Study to the Board at the next meeting.

Douthit express her personal thanks to Jeremy Brown and crew for the nice job they had done for picking up the workload while he was out of the office due to the flu.

TRUSTEES REPORT:

Kock reported several months back the Board heard a request from Jim Serage dba Zap Plumbing requesting GMSA to consider approving a highway bore on Highway 10 aka E 290 Road to provide sanitary sewer service for Triad-Eye Center. Kock asked for a status update on that project. Douthit reported that GMSA has accepted the proposed revisions and that the plans are currently with the Engineers or possible the Department of Environmental Quality.

At 3:12 PM Follis made the motion to adjourn. Seconded by Nielsen. AYE: Follis, Kock, Devitt, Nielsen, and Stewart. NAY: None. Motion carried.