

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, AUGUST 1, 2023
3:00 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, August 1, 2023 at 3:00 PM with Chairman, Andy Stewart presiding. Members present were Ivan Devitt, Berwin Kock, and Don Nielsen. Member, Ed Trumbull was absent. Also present was General Manager, Debbie Bottoroff; Attorney, Darren Cook; Human Resource Officer / Purchasing Agent, Kristi Ford; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard. City Treasurer, Lisa Allred was absent.

ADDITIONAL STAFF PRESENT:

Public Works Superintendent – Jeremy Brown
Utility Office Manager – Jen Harmon was absent.
Water / Wastewater Superintendent – Aston York was absent.

Devitt made the motion to approve the minutes from the July 5, 2023 special meeting. Seconded by Kock. AYE: Devitt, Kock, Nielsen, and Stewart. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Devitt, Kock, Nielsen and Stewart. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff reported that effective as of the September 5th regular scheduled meeting, GMSA will be moved over to Room 7 to accommodate Northeastern Oklahoma A&M Staff to start utilizing room(s) 3-5 for their purpose as previously discussed. Bottoroff indicated that the Buildings and Ground crew will start tearing down Room 5 for relocation out to the NEO facility.

Cook reported that, effective as of November 2023, the State legislature passed a new bill allowing the State of Oklahoma to pay/reimburse municipalities for gas line relocation(s) when involved in a state highway widening project.

Douthit reported that GMSA has a customer South of Honey Creek that is rejecting the meter readers from entering his backyard to read his meter. Douthit wanted the Board to be prepared should they get any calls from the property owner because GMSA is getting ready to send him a letter stating they will be terminating his service if he doesn't comply with the policy.

TRUSTEES REPORTS:

Nielsen reported that he actually got to see the GMSA crews in action today, and that they done a real fine job.

At 3:15 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Devitt, Kock, Nielsen and Stewart. NAY: None. Motion carried.