

**GROVE MUNICIPAL SERVICES AUTHORITY  
SPECIAL MEETING  
TUESDAY, OCTOBER 3, 2023  
3:00 PM  
MINUTES**

The Grove Municipal Services Authority met in special session on Tuesday, October 03, 2023, at 3:00 PM with Chairman Andy Stewart presiding. Other members present were Ivan Devitt, Berwin Kock, Ed Trumbull, and Don Nielsen. Also present was General Manager, Debbie Bottoroff; City Attorney, Darren Cook, Public Works Director, Deric Douthit; City Treasurer, Lisa Allred, and Municipal Clerk, Laura Davila.

**ADDITIONAL STAFF PRESENT:**

Public Works Superintendent – Jeremy Brown  
Utility Office Manager – Jenn Harmon

**PUBLIC COMMENTS:**

Stewart opened the floor for presentation by Todd Riley, Constellation Energy regarding Natural Gas Pricing and Storage. Riley addressed the Board with a report with visual graphs showing the market rate of natural gas as well as what GMSA has in storage. Riley reported that there are high levels of storage in natural gas across the U.S. Riley entertained questions and comments from the Board. Riley's presentation lasted for approximately 20 minutes.

**ELECTION OF OFFICERS:**

- **Chairman** – Trumbull nominated Andy Stewart. Nielsen seconded the nomination. Nomination ceased. AYE: Devitt, Kock, Trumbull, Nielsen, Stewart. NAY: None. Nomination Carried.
- **Vice-Chairman** – Stewart nominated Ivan Devitt. Nielsen Seconded the nomination. Nomination ceased. AYE: Devitt, Kock, Trumbull, Nielsen, Stewart. NAY: None. Nomination Carried.

Devitt made the motion to approve the minutes from the September 5, 2023, Regular Meeting. Seconded by Nielsen. AYE: Devitt, Kock, Trumbull, Nielsen, Stewart. NAY: None. Motion Carried.

Devitt made the motion to approve the purchase order register. AYE: Devitt, Kock, Trumbull, Nielsen, Stewart. NAY: None. Motion Carried.

Stewart opened the floor with respect to awarding bid for Water Plant Residual Removal. Douthit reported that this item was advertised and only one bid was received from Miller Environmental LLC in the amount of \$.0398 cents per gallon. Devitt made the motion to approve the bid from Miller Environmental as presented. Seconded by Trumbull. AYE: Devitt, Kock, Trumbull, Nielsen, and Stewart. NAY: None. Motion carried.

**STAFF REPORTS:**

Bottoroff reported that staff were contacted by Tillman Infrastructure asking if there was an interest in a Lease Agreement for a 75' x 75' area to locate a cell tower at the Public Works Facility. The company is selecting three proposed sites and will narrow it down to one. Bottoroff added that if the Public Works Facility is selected, the lease agreement will be negotiated and presented to GMSA Trustees for their consideration. Bottoroff fielded questions from the board.

Douthit reported that the issue has been resolved with the customer South of Honey Creek that was rejecting meter readers from entering his backyard.

**TRUSTEES REPORTS:**

The trustees all thanked Don for his years of service on the board and on serving the Grove Community.

Nielsen thanked staff and board members and noted that he has enjoyed his time serving the Grove community.

At 3:35 PM Devitt made the motion to adjourn the meeting. Seconded by Nielsen. AYE: Devitt, Kock, Trumbull, Nielsen, Stewart. NAY: None. Motion Carried.