

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, JULY 2, 2024
3:00 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, July 2, 2024 at 3:00 PM with Chairman Andy Stewart presiding. Other members present were Berwin Kock, Ed Trumbull, and Ivan Devitt. Member Justin Wadley was absent. Also present was General Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred; and Municipal Clerk, Laura Davila.

ADDITIONAL STAFF PRESENT:

Public Works Superintendent – Jeremy Brown
Utility Office Manage – Jenn Harmon

PUBLIC COMMENT:

Trumbull made the motion to approve the Minutes from the June 4, 2024, Regular Meeting. Seconded by Kock. AYE: Kock, Trumbull, Stewart. Devitt abstained. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Trumbull. AYE: Kock, Trumbull, Devitt, Stewart. NAY: None. Motion Carried.

Stewart opened the floor for Discussion with Respect to Recommending Council Deny Claim No. 214785-1-LR for Beth Owings as recommended by Oklahoma Municipal Assurance Group (OMAG). Allred reported that GMSA had turned off the water due to a water leak and when the water was turned back on, it caused Ms. Owings brand new water filter to fill up with sediment. The City's insurance company, OMAG, has investigated the claim and is recommending denial of the claim and find no liability on the City of Grove's part for this claim. Trumbull made the motion recommending Council deny claim NO. 214785-1-LR for Beth Owings as recommended by Oklahoma Municipal Assurance Group (OMAG). Seconded by Devitt. AYE: Kock, Trumbull, Devitt, Stewart. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff reported that on June 20, 2024 the Public Safety Facilities Selection Committee interviewed the following contractors for Construction Management at Risk Services for the construction of the new Police and Fire Stations.

- a. Branco Enterprises
- b. Crossland Construction
- c. Miller Tippen Construction
- d. Timberlake Construction

The Selection Committee will make a recommendation for Council's consideration at the July 16, 2024 meeting.

Douthit reported that the sewer project is ahead of schedule and there is a progress meeting next week. Douthit also reported that the Shoppes of Grove has experienced some issues. When an 8

inch water line was put in, it was discovered that there was substantial water loss. It is on the customer side, and the customer is working on the repairs. Douthitt also reported that a water line was hit near Cheapo Depo by a sign company on a line that was clearly marked. The water line services a bar and restaurants. Douthitt also reported that the board may receive calls from a customer regarding lots that were purchased under the impression that sewer was available. There are other sewer options available.

TRUSTEE REPORTS:

Devitt complimented Jenn Harmon on her professionalism in handling issues that arise within her department.

At 3:20 PM Devitt made the motion to adjourn the meeting. Seconded by Trumbull. AYE: Kock, Trumbull, Devitt, Stewart. NAY: None. Motion Carried.