

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, NOVEMBER 5, 2024
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, November 5, 2024 at 3:00 PM with Chairman Andy Stewart presiding. Other members present were Ed Trumbull, Justin Wadley, Ivan Devitt, and Berwin Kock. Also present was General Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred; and Municipal Clerk, Laura Davila.

ADDITIONAL STAFF PRESENT:

Public Works Superintendent – Jeremy Brown
Utilities Office Manager – Jenn Harmon
Human Resources Director – Kristi Ford
Municipal Clerk – Karyn Pesich

PUBLIC COMMENTS:

Jason Turk of Tulsa Oklahoma, Clearwater Energy, was present and introduced himself. He added that he is with Clearwater Energy, another option for Natural Gas.

Stewart opened the floor for presentation by Todd Riley, Sr. Business Development Manager for Constellation, regarding the 'Natural Gas Market Update'. Riley addressed the board with a report and slides on the natural gas market. Riley entertained questions and comments from the board. Riley's presentation lasted approximately 20 minutes.

Devitt made the motion to approve the minutes from the October 1, 2024, Regular Meeting. Seconded by Trumbull. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Wadley. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

Stewart opened the floor for Discussion with Respect to Approval of a Tower Lease Agreement with Delaware County E-911 Trust Authority. Cook reported that GMSA owns a tower located on 10th Street, and currently there are antennas and related equipment located on the tower for fire, police and emergency management. The purpose of the agreement is to allow the Delaware County E-911 Trust Authority to locate their antennas and related equipment for the 911 Dispatch Center on the GMSA tower. Trumbull made the motion to approve the Tower Lease Agreement as Discussed with Delaware County E-911 Trust. Seconded by Kock. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff reported that the notice regarding Lead and Copper reports will be mailed to 117 GMSA Customers on November 15, 2024, and staff are prepared to answer questions and explain what is required by the property owners and GMSA.

Brown reported that 59 points of interest were discovered in the leak study. The final report has not been received at this time, but it will be brought to GMSA Board once it is received. Brown entertained questions and comments from the Board.

TRUSTEE REPORTS:

None.

EXECUTIVE SESSION:

At 3:39 PM Kock made the motion for the Board to go into Executive Session for the Purpose of Conferring on Matter Pertaining to Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, Pursuant to Title 25 O.S. Section 307.B.4. (Confidential Communication) with participation from Debbie Bottoroff, Deric Douthit, and Laura Davila. Seconded by Devitt. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

At 3:44 Kock made the motion to come out of Executive Session with no action taken. Seconded by Devitt. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

Regarding Agenda Item E.1 Above, no action taken.

At 3:45 PM Devitt made the motion to adjourn the meeting. Seconded by Trumbull. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.