

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, JANUARY 7, 2025
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, January 7, 2025 with Chairman Andy Stewart presiding. Other members present were Berwin Kock, Ed Trumbull, Justin Wadley, and Ivan Devitt. Also present was General Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred, and Municipal Clerk, Laura Davila

ADDITIONAL STAFF PRESENT:

Kristi Ford – Human Resources Director
Karyn Pesich – Municipal Clerk
Jeremy Brown – Public Works Superintendent

PUBLIC COMMENT:

Devitt made the motion to approve the Minutes from the December 3, 2024, Regular Meeting. Seconded by Trumbull. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Kock. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

Stewart opened the floor for Discussion Respect to a Resolution approving a Budget Amendment for the GMSA General Fund. Allred reported the budget amendment resolution s to add the receipt of insurance reimbursements funds as revenue and expense to repair the vehicle. Devitt made the motion to approve the Budget Amendment Resolution as discussed. Seconded by Kock. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff and Douthit reported that there was a Pre-Bid meeting held on the ‘Screw Press’. Douthit reported the only issue is the Screw Press Lead time is 40 weeks. From the day of bid opening, they will have 360 days to complete the project.

Douthit also reported that the Sanitary Sewer project is complete. With remaining funds from the project, staff is looking at rehabbing lift stations.

Cook reported that the lawsuit against GMSA from when the lift station went out, the motion to dismiss was denied.

TRUSTEE REPORTS:

Devitt asked staff for an update on obtaining safety equipment for employees working on gas leaks. Douthit reported that he has received quotes to review. Devitt also asked if anything can be done about the odor from the wastewater treatment on O’Daniel Street.

At 3:19 PM Devitt made the motion to adjourn. Seconded by Kock. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.