

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, MARCH 4, 2025
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, March 4, 2025 with Chairman, Andy Stewart presiding. Other members present were Berwin Kock, Ed Trumbull, Justin Wadley, and Ivan Devitt. Also present was General Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; Human Resources Director, Kristi Ford; and Municipal Clerk, Laura Davila.

ADDITIONAL STAFF PRESENT:

Jeremy Brown – Public Works Superintendent

Michelle Walker – Utility Office Manager

Kristi Ford – Human Resources Director

Karyn Pesich – Municipal Clerk

PUBLIC COMMENT:

Matt and Board Members from Rural Water 3 were present. Rural Water 3 is in the final stages of tying in an emergency line on Lake Road 6 upgrading their system as well as our system.

Devitt made the motion to approve the minutes from the February 4, 2025, Regular Meeting. Seconded by Trumbull. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Kock. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

Stewart opened the floor for Discussion with Respect to Transferring seven (7) natural gas customers located north of Sailboat Bridge to Rural Water District #10. Douthit reported transferring these customers would eliminate boring the highway with the gas line relocation. Jeremy has talked with RWD and they have no issues with the transfer. Devitt made the motion to transfer 7 natural gas customers located north of Sailboat Bridge to Rural Water District #10. Seconded by Ed Trumbull. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff thanked Walker for providing the information on the billing cycles regarding the billing questions from the previous meeting.

Douthit reported that GMSA has repaired approximately 17 water leaks. Douthit also added that with crews will be busy running the utilities, doing the dirtwork, and onsite paving and concrete for the new police and fire station. He also added that in June we should have a work order for the gas line relocation on Highway 59.

TRUSTEE REPORTS:

Wadley asked staff about getting a plan in place to determine a plan to replace older lines based on need.

At 3:22 PM Devitt made the motion to adjourn the meeting. Seconded by Trumbull. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.