

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, SEPTEMBER 15, 2015
4:30 PM**

The Grove Municipal Services Authority met in regular session on Tuesday, September 15, 2015 at 4:30 PM with Chairman, Robert Plunk presiding. Members present were Berwin Kock, Kenneth Fitch and Don Nielsen. Member Bill Dyer was absent. Also present was General Manager, Bill Keefer; Attorney, Darren Cook; Public Works Director, Jack Bower; City Treasurer, Lisa Allred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

Fitch made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: Kock, Fitch, Nielsen and Plunk. NAY: None. Motion carried.

Kock made the motion to approve the Purchase Order Register. Seconded by Nielsen. AYE: Kock, Fitch, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to an update on repairs and issues at the Wastewater Treatment Plant. Wastewater Treatment Plant. Superintendent – Aston York addressed the Board to report that:

1. repair work needs to be complete on the 75 HP blower motor
2. a new Veribal Frequency Drive pump needs to be ordered
3. need two (2) new chlorination systems (hydro omni valves)
4. need two (2) new 210's chlorinator regulators
5. three new SC200 universal controllers / three optical process DO probes, and three new SC200 weather and sun shield for SC200 controllers
6. five new submersible level transmitters
7. one new mechanical dual cylinder scale for chlorine
8. four new vibration switches for the SBR blowers
9. material for a manual bar screen
10. nine new 125 AMP fuses for the transfer station
11. new wire and conduit to rewire SBR 2 EFF valves
12. new pipe and valves for the chlorination and sulfur dioxide rooms
13. repair part assembly for gear box and motor for step screen
14. one new 100 AMP breaker and one new bus bar connector
15. 4" suction hose and 4" hose shank female quick coupling for cleaning out the So2 chamber
16. Consultant John Gibe is still on board and is working out great.

York then entertained questions, comments and concerns from the Board and Staff. No action was taken.

Kock made the motion to approve a Resolution authorizing the City of Grove to construct, equip and maintain a disc golf course on property owned by the Grove Municipal Services Authority. Seconded by Fitch. AYE: Kock, Fitch, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to a request from Pride Plating, Inc. for a waiver of the fees for a second meter upgrade. Keith Dial – Special Projects, Pride Plating LLC addressed the Board to respectfully request to upgrade a present gas meter at Pride Plating to a 7M meter because

of growth from the aircraft industry, which has caused Pride Plating to reach an impasse in its own growth. Dial added that at the current time Pride Plating is adding gas fired equipment which present us a new requirement for 18 million BTU's. Dial discussed the following new projects and installation status:

1. 1.5 million BTU for six gas heating units to heat liquid filled tanks.
2. 8.9 million BTU for a make-up unit to insure heating within the processing area remains at a constant temperature.
3. Three new ovens using 625,000 BTU each for paint drying.
4. There is a near future project that could include doubling our gas requirements with the inclusion of two more make-up air units.
5. The company has invested over \$3.0 million dollars in the last year to be ready for an increase in commercial aircraft production and numerous other aircraft programs, which will include hiring of additional personnel from the local area. Pride Plating started this year with 110 employees, and at the present time, employ 148 employees, with plans to increase employment by at least 20 individuals in the next year.

Dial entertained questions, comments and concerns from the Board and Staff. Keefer reported that Pride Plating is a major industrial customer of our gas utility and provided a number of quality jobs for our community. The cost of this meter and related parts and settings is approximately \$6,300. Including the value of the original credit and waiver, there is now a difference in cost of the second upgrade of approximately \$3,700. Kock made the motion to approve the request for fee waiver as presented and discussed. Seconded by Nielsen. AYE: Kock, Fitch, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to bids for the extension of sanitary sewer lines at the Grove Industrial Park. Keefer reported that the Staff and Engineers opened the bids on this project. The project location is in the vicinity of the Social Awards facility on the east side of the Industrial Park. GMSA has designated \$185,000 in the 2015-2016 Capital Budget for this project. The following bids were received:

- | | |
|------------------------------|--------------|
| • Cole Excavating Inc. | \$162,158.00 |
| • L&F Construction, LLC | \$123,000.00 |
| • Jaybelle Construction, LLC | \$216,275.00 |
| • Sapulpa Diggins, Inc. | \$396,000.00 |
| • Basco Construction Co. | \$115,000.00 |

The apparent low bid was from Basco Construction Company. Though the City has not used this company in the past, the project is fairly straight forward and they did supply the proper bond as required in the bid specs. Keefer added that the Engineers has reported, via letter that their bid is responsive and contains all required documentation. It is upon recommendation from Rose & McCrary, P.C. that the contract be awarded to Basco Construction Co., LLC for \$115,000. Keefer noted that GMSA has purchase the necessary pipe and related material and supplies for this project, and will also supply the bedding materials for the pipe and materials related to the lift station within the budgeted funds allocated for this project. Nielsen made the motion to award the bids for the extension of sanitary sewer lines at the Grove Industrial Park to Basco Construction Co., LLC for \$115,000 upon recommendation from Engineers Rose & McCrary. Seconded by Fitch. AYE: Kock, Fitch, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to relocation of GMSA utilities and long-term easements and right-of-way as it pertains to the ODOT Highway 10/59 project South of Grove. Keefer reported that staff has been working with ODOT and their consultant to address a request to relocate portions of our water lines and a portion of our gas transmission line as part of an upcoming improvement project on Highway 10 South of Grove. These lines are currently located within private easements dedicated only to our utilities, and because of that ODOT will pay the costs associated with the engineering and relocation costs for almost 100% of the project. After further Staff discussion, there was a question whether our utility lines would be relocated within a common utility easement/right-of-way provided by ODOT or a new private easement. It was noted that ODOT will provide a common easement within their new right-of-way and that in the future if there was a need to relocate our utilities again, the costs for the relocation would be solely GMSA's responsibility. The cost to acquire a new private easement are reimbursable from ODOT but GMSA would be responsible for the entire acquisition process including complying with ODOT's land acquisition regulations, etc. This could be a time consuming process and would have to be done in a timeframe that meets ODOT's project schedule. In addition, it could also include the condemnation process to acquire portions of the necessary easements if we are unable to reach an agreement with the property owner(s). Engineer, Tim McCrary was present to entertain any questions, comments and concerns from the Board and Staff. Fitch made the motion to approve the long-term easements and right-of-way as it pertains to the ODOT Highway 10/59 project South of Grove. Seconded by Nielsen. AYE: Kock, Fitch, Nielsen and Plunk. NAY: None. Motion carried.

STAFF REPORT:

Bower reported that the crews are still working on the following projects:

- water leaks and road patches along Ski and Wood Street
- Catching up on repairs
- Line replacement along the Corey addition

Bower added that the Corporation Commission is due in next month for their annual inspections, and that he will update the Board once he receives their final inspection report.

TRUSTEES REPORT:

Fitch questioned the future transition of GMSA packet from paper to lap tops. Bottoroff reported that the Staff has purchased the laptops and are hopeful to have them by the next Board meeting.

At 5:31 PM Kock made the motion to adjourn. Seconded by Nielsen. AYE: Kock, Fitch, Nielsen and Plunk. NAY: None. Motion carried.