

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, DECEMBER 15, 2015
4:30 PM**

The Grove Municipal Services Authority met in regular session on Tuesday, December 15, 2015 at 4:30 PM with Chairman Robert Plunk presiding. Members present were Bill Dyer, Berwin Kock, and Don Nielsen. Member Kenneth Fitch was absent. Also present was General Manager, Bill Keefer; Attorney, Darren Cook; Public Works Director, Jack Bower; City Treasurer, Lisa Allred; Assistant General Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard.

Dyer made the motion to approve the minutes of the previous meeting. Seconded by Nielsen. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to the acceptance of the 2014-2015 Fiscal Year audit as presented by Christie Littlefield, CPA with Ober & Littlefield CPAs, LLC. Christie Littlefield – Certified Public Accountant from Ober & Littlefield CPAs, LLC presented and discussed in detail her report on the Audit of Financial Statement for the year ending 06.30.15. Littlefield added that this audit was conducted for the purpose of forming opinions on the financial statement that collectively comprise the Grove Municipal Services Authority financial statements as a whole. Littlefield reported no major discrepancies in the audit being presented, but added a new state mandatory requirement pertaining to GASB-68 – Employees’ Pension Fund made it more time consuming to fully conduct that portion of the audit. Littlefield describe in detail that portion of the audit pertaining to the following funds:

- Current year pension plan contributions.
- Net pension liability, and
- Unamortized pension investment income.

Littlefield fielded questions from the Board and Staff. The audit presentation last for approximately 25 minutes. Littlefield added that this is an unqualified opinion of the audit, and that it contains no issues. Dyer made the motion to approve the 2014-2015 Fiscal Year audit as presented and discussed. Seconded by Nielsen. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Motion carried.

STAFF REPORTS:

Keefer asked Water Plant Superintendent, Aston York to update the Board on the current condition of the water plant operations. York reported that the step screen is down again, and has been sent off for repair. He anticipates that equipment to be back before the end of the week. The Staff has created a daily /weekly scheduled check list for monitoring of the plant.

Bower reported that the sewer line extension on the east side of the Industrial Park is taking much longer to complete than anticipated. The contractor has had to address several quality control issues which has required them to back track on the project and fix spots in the line that had settled and did not pass flow tests. Staff is staying on top of this project on a daily basis to ensure that they comply with the specifications.

Bower reported that over the past week the Staff discovered a leak in the new wet well at the water plant. The contractor has been notified and will be in Grove to investigate and address the issue.

Bower added that Thompson Road has been completed, and that all of the services will be connected to the new system by the end of the week. Once the ground is dried out the crew will be going back to that project to repair and clean-up the area damaged from the leaks and installation of the new line.

Bower noted that that crews are continually working on leaks and clean-up patching.

At 5:31 PM Dyer made the motion to adjourn. Seconded by Nielsen. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Motion carried.