

**PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, MARCH 14, 2017
3:00 PM
MINUTES**

The Grove Planning and Zoning Commission met in regular session on Tuesday, March 14, 2017 at 3:00 PM with Chairman Dave Claggett presiding. Members present were Josh McElhaney, Judith Read and Steve Ward. Member Ben Hampton was absent. Also present was Assistant City Manager, Debbie Bottoroff; Building Inspector / Code Enforcement Officer, Calvin Igney and City Clerk, Bonnie Buzzard.

Ward made the motion to approve the minutes of the previous meeting from January 10, 2017. Seconded by McElhaney. AYE: McElhaney, Read, Ward, and Claggett. NAY: None. Motion carried.

Claggett opened the floor for discussion regarding a site plan application by Mike Mellinger dba OKCR 16, LLC to construct a retail development at the location of 18 E 11th Street, Grove, OK. Property Owner, Mike Mellinger addressed the Board and Staff to report that he proposing to construct a 2500 square foot, one story facility which is to be used for a new AT&T store. Mellinger added that the exterior will be constructed of entire brick and rock on all four sides. The general contractor will be Moser Construction from Little Rock, Arkansas, and that they are proposing to utilize located contractor when possible. Mellinger noted that the goal is to have the construction completed and opened for business by the end of June 2017. Read reported that the previous business located on that site was a fueling station, and asked about the removal of the underground storage tanks. Mellinger reported that had researched that project prior to the purchase of the property, and has received clarification from the State of Oklahoma – EPA that they have been removed. Bottoroff reported that this project has meet the buffer requirements since their property line is adjacent to an R-1 Residential district. Mellinger entertained questions, comments and concerns from the Board and Staff. McElhaney made a motion to approve the application for site plan from Mike Mellinger as presented and discussed for a new proposed retail business. Seconded by Ward. AYE: McElhaney, Read, Ward, and Claggett. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff announced that effective as of April 18, 2017 Josh McElhaney will be seated a new City Council member therefore he will be required to resign from his position on the Planning and Zoning Board after the next regular meeting of April 11, 2017. Bottoroff reported that the City will be advertising this vacancy in the paper.

Igney updated the Board on the following ongoing projects:

- Orizon Aerostructures (aka Precision Machine)
- Grove High School Performance Arts Center
- Building Contractor - Steve Williams's residential construction @ Baycrest Village.
- Village Barn / Brush Palette Club proposed demolition
- Dilapidated structures
- Tall grass complaints

TRUSTEES REPORT:

Claggett announced that after much consideration he reluctantly publicized his resignation from the P&Z Board and expressed thanks to City Council, Board Members and Staff for all their support and assistance they have offered to him during his tenure on the Board.

Read reported that at the last regular meeting she announced her Miniature Dachshund – Sandra Dee 15th birthday on Thursday, January 12th. Read added that Monday, February 27th she lost Sandra Dee to possible lung cancer.

At 3:40 PM McElhaney made the motion to adjourn. Seconded by Read. AYE: McElhaney, Read, Ward and Claggett. NAY: None. Motion carried.